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# INFORMATION PACKET

Friday, December 15, 2023



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## Future Agenda Items

### Council Items:

Item	Date	Estimated Time	Notes
Livability/Marketing Follow-up			
Special Event Permitting Process			
Funding for Sidewalk Repairs/Homeowner Responsibilities			
Naming City Garbage Trucks			
Liquor Establishment Incentive Program/DUI Discussion			
Liquor Overserving Legislation			
Shooters Complex Update			January
Community Project Funding Recommendations			
Recycling & Composting Options			

### Staff Items:

FWC Study Update			
Fire Station 1			
Downtown Parking Kiosks			November
Code Enforcement Follow-up Part 2 (Time Frame for Addressing Violations)			
Code Enforcement Follow-up Part 3 (Assessment of Administrative Fees)			
Code Enforcement Follow-up (Abatement Responsibility for Sidewalk and Street Vegetation Obstructions)			
Code Enforcement Follow-up (Funding Source for Condemnations, Dangerous Buildings, and Demolitions)			
Dangerous Building Processes			April
Audit Presentation to Finance Committee?	January 23, 2024		
Budget Amendment #2 Adoption - Public Hearing	Feb. 6, 2024		
Capital Budget Review	March 12, 2024		
Tentative Budget to Council	May 7, 2024		
Budget Review Sessions	5/20/24 & 5/22/24		
Summary Proposed Budget to Council	June 4, 2024		

### Potential Topics-- Council Thumbs to be Added:

City Facility Retention & Subsidization			
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### Future Regular Council Meeting Items:

Establish Public Hearing: FY25 Budget	6/4/2024		
Public Hearing: FY25 Budget Adoption			
Urban Forestry Grant			

### Retreat Items:

Economic Development and City Building Strategy			
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**The Grid**  
Working Draft of Council Meeting Agendas

<b>December 19, 2023 Councilors Absent:</b>					
<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
<b>Pre-Meeting Start: 4:30 pm</b>					
Pre-Meeting: DDA Lease					
Pre-Meeting: Court Plans					
Pre-Meeting: Plowing Services Agreement (Rustic Pines)					
Approval of 11/28 Special Meeting Minutes					C
Approval of 11/28 Executive Session Minutes					C
Approval of 12/5 Minutes					C
Approval of 12/5 Exec Session Minutes					C
Est. PH - Utility Billing	C				
Est. PH - Restaurant Liquor license for Frida's Mexican Restaurant	C				
Est PH - Retail Liquor License Transfer - 307 Enterprises	C				
Est PH - Liquor License Renewals (February 20, 2024)	C				
Public Hearing: Transfer of Microbrewery Liquor License No. 10 for Bull Horn Brewing, LLC d/b/a Bull Horn Brewing, Located at 2027 East Yellowstone Unit B to Bull Horn Brewing, LLC d/b/a Bull Horn Brewing, Located at 355 West Yellowstone Hwy.		N			
2nd Reading: Censure & Removal of Public Officials			N		
3rd Reading: Ordinance Approving a Zone Change of 350 and 410 SE Wyoming Blvd, from PUD to C-2			N		
3rd Reading: Board of Examiners & Appeals & Contractor Licensing			N		
3rd Reading: Approving a Plat and Zone Change for the Proposed Lower Brothers Addition Subdivision.			N		
Authorizing a Memorandum of Understanding between the City of Casper and Natrona County, Wyoming Regarding the FY2020 Edward Byrne Memorial Justice Assistance Grant and the Distribution and Expenditure of the Grant Funds.				C	
Approving a Contract for Professional Services Between the City of Casper and 307 Shredding LLC, for the Secure Destruction of Confidential Documents and Records				C	
Amendment No. 1 to Lease Agreement for Casper Mountain Ski Patrol				C	
Authorizing the City Manager to Execute Lien Statements and/or Lien Releases up to \$35,000.00.				C	
Authorizing the Release of Local Assesment District Lien Regarding 4200 Coates Road, Casper, Wyoming.				C	
Authorizing an Agreement Between Image Trend, LLC, and the City of Casper, in the Amount of \$27,570, to Procure Records Management System.				C	
Authorizing a Contract Between the City of Casper and All Traffic Data Services, LLC, for Traffic Counts.				C	
Authorizing the Mayor to Sign the Casper Historic Preservation Commission Annual Report				C	
Adopting and Setting Forth Rates for Wholesale Water Service, Retail Water Service, and Sewer Service for the City of Casper, Wyoming, and Rescinding 21-178				C	
Establishing New Resolution for Residential and Commercial Solid Waste Collection, Recycling and Disposal at the Casper Solid Waste Facility and rescinding Resolution No. 21-178 pertaining to establishing rates for residential and Commercial Solid Waste Collection, Recycling and Disposal at the Casper Solid Waste Facility.				C	
Authorizing a Grant Award Between the City of Casper Police Department and WYDOT for the Purchase of an In-Car Video Camera and Accessories in the Amount of \$4999.99.				C	

Authorize Change Order No. 6 for a price increase of \$39,924.00 and a time extension of sixty-seven (67) calendar days for the City Hall Project S.A.F.E. <u>Building Remodel Project</u>				Page 4 of 145 C	
Motorola Solutions Contract Amendment No. 1				C	
Authorizing the Purchase of One (1) New 53ft Box Van Trailer in the Total Amount of \$56,575.35, for Use by the Solid Waste Facility.					C
Authorizing the Purchase of One (1) New Turf Utility Vehicle in the Total Amount of \$49,100.00, for Use by Highland Cemetery.					C
Authorizing the Purchase of Two (2) New Utility All-Terrain Vehicles in the Total Amount of \$65,300.00, for Use by the Weed and Pest Division of the Parks, Recreation, and Public Facilities Department and the Waste Water <u>Treatment Plant of the Public Services Department.</u>					C
Authorizing the Purchase of Two (2) New Half-Ton Crew Cab 4x4 Pickup Trucks with 8' Beds in the Total Amount of \$75,770, for Use by the Waste Water Collections of the Public Services Department.					C
Authorizing the Purchase of One (1) New One-Ton Crew Cab 4x4 Pickup Truck with 8' Bed in the Total Amount of \$53,272.00, for Use by the Weed and Pest Division of the Parks, Recreation, and Public Facilities Department.					C
Authorizing the Purchase of One (1) New Half-Ton Extended Cab 4x4 Pickup Trucks with 6' Bed in the Total Amount of \$42,659.00, for Use by the Water Distribution Division of the Public Services Department.					C
Authorizing the Purchase of One (1) New Three-Quarter Ton Extended Cab 4x4 Pickup Truck with 8' Bed in the Total Amount of \$43,975.00, for Use by the <u>Water Distribution Division of the Public Services Department.</u>					C
Reappointing Mike McIntosh and Appointing Ann Ruble and Andrew Beamer to the Casper Planning & Zoning Commission for Three-Year Terms Expiring December 31, 2026.					C
Reappointing Randall W. Hein and John Lang for Three (3) Year Terms, Expiring December 31, 2026.					C
Appointing Mark Pepper to EDJPB					C
Appointing James DeGolia and Jeff Goetz to ARAJPB					C
Appointing Charles Moore to HOJJPB					C
Appointing Charles Moore to NCDCJPB					C

<b>December 26, 2023</b>	<b>No Work Session (Cancelled)</b>	
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January 2, 2024 Councilors Absent:	Page 5 of 145				
Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 12/19 Minutes					C
Election of Mayor & Vice Mayor					N
Oaths for Newly Elected Mayor & Vice Mayor					
Public Hearing - Utility Billing		N			
Public Hearing - Restaurant Liquor license for Frida's Mexican Restaurant		N			
3rd Reading: Censure & Removal of Public Officials			N		
2024 Financial Interest Disclosures				C	
Naming of Official Newspaper & Depositories for 2024				C	

January 9, 2024 Councilors Absent:			
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Skywest	Information Only	4:35	40 min
Media Interview Protocols	Direction Requested	5:15	40 min
Business Incentive Options	Information Only	6:15	30 min
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
			Approximate Ending Time:

January 16, 2024 Councilors Absent:					
Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Daniel Belmont - Skywest					
Approval of 1/2 Minutes					C
Est Public Hearing: Budget Amendment #2					C
Public Hearing : LAD 160 Chinook		N			
2nd Reading - Utility Billing			N		

January 23, 2024 Councilors Absent:			
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Budget Amendment #2			
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
			Approximate Ending Time:

<h1 style="text-align: center;">DECEMBER 2023</h1> 						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	1	2
					Wyoming FIRST LEGO League Robotics Load-In 5:00 PM	Wyoming FIRST LEGO League Robotics Competition 7:30 am- 3:00pm
3	4	5	6	7	8	9
			WY Dept of Education Conference 8:00 am-5:00 pm	WY Dept of Education Conference 8:00 am-5:00 pm	WY Dept of Education Conference 8:00 am- 5:00 pm	World Ballet Series The Nutcracker 7:00 pm-10:00 pm
10	11	12	13	14	15	16
		Cirque Musica Holiday Wonderland 7:00 pm-10:00 pm		City of Casper Employee Holiday Breakfast 6:30 am- 10:00 am		Breakfast with Santa 8:30 AM  Christmas Party 4:00 pm-12:00 pm
17	18	19	20	21	22	23
					Christmas Eve (Observed) OVG Holiday Offices Closed	Christmas Day OVG Holiday Offices Closed
24	25	26	27	28	29	30
Christmas Day OVG Holiday Offices Closed	Christmas Day (Observed) OVG Holiday Offices Closed	Offices Closed	Offices Closed	Offices Closed	Offices Closed	Offices Closed
31	1	2	3	4	5	6
New Year's Eve Offices Closed	New Year's Day Offices Closed					

**CENTRAL WYOMING REGIONAL WATER SYSTEM  
JOINT POWERS BOARD**

**MEETING PROCEEDINGS**

November 14, 2023

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, November 14, 2023, at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

**Board Members Present** - Chairman Bertoglio, Vice-Chairman North, Secretary Waters, Treasurer Cathey, and Board Members Aars, and Sabrosky. Board Members Pacheco and Pollock were absent.

**City of Casper** – Bertoglio, Cathey, Tom Brauer, Bruce Martin, Tom Edwards, Mark Anderson, Nicholas Gassman, Janette Brown

**Natrona County** – North

**Salt Creek Joint Powers Board** – Aars

**Wardwell Water & Sewer District** – Sabrosky

**Pioneer Water & Sewer District** – Waters

**Poison Spider Improvement & Service District** –

**Wyoming Water Development Office** -

**Sandy Lakes Estates** –

**Lakeview Improvement & Service District** -

**33 Mile Road Improvement & Service District** –

**Mile-Hi Improvement and Service District** –

**Central Wyoming Groundwater Guardian Team (CWGG)** –

**Others** — Charlie Chapin, Alia Scott, Craig Silva – Williams, Porter, Day & Neville, P.C.; Peter Boyer, Pat Holscher, Frank Schwarzrock – Town of Bar Nunn; Phil Stump – HDR Engineering; Jeff Yennie, Jordan Jones – Ketel Thorstenson, LLP

The Board meeting was called to order at 11:32 a.m.

1. In Announcements:

- a. Mr. Martin stated that there are several people joining the meeting online and introduced Mr. Jeff Yennie and Mr. Jordan Jones with Ketel Thorstenson, Ms. Alia Scott and Mr. Craig Silva with Williams, Porter, Day & Neville, P.C., and Mr. Phil Stump with HDR Engineering.
  - b. Mr. Martin informed the Board that this will be the last meeting for Mr. Tom Edwards, WTP Manager, as he is moving out of state and thanked Mr. Edwards for his service and wished him well in the future.
  - c. Chairman Bertoglio stated that he would like to mix up the order of the agenda. Chairman Bertoglio stated that the Board would go through with the first five items on the agenda, and then jump down to the Audit Presentation and follow through the New Business items and leave Old Business Agenda Item # 7a as the last item on the agenda in order to have as much time for discussion as necessary.
2. Chairman Bertoglio asked for a motion to approve the minutes from the October 17, 2023, Regular meeting.

A motion was made by Secretary Waters and seconded by Vice-Chairman North to approve the minutes from the October 17, 2023, Regular meeting.

Board Member Sabrosky asked if he should remain neutral and not vote. Treasurer Cathey asked if the Board has established a quorum for this meeting. Chairman Bertoglio stated that there is a quorum with Board Member Sabrosky. Chairman Bertoglio stated that technically Wardwell is still a member of this Board. Mr. Chapin stated that this is one of those things we need to do to keep moving. Board Member Sabrosky stated that he will abstain from any votes on the Wardwell matter.

Motion put and carried.

3. Mr. Martin stated that there was one additional voucher added to the voucher listing that was sent out in the agenda packet and asked the Board to reference the voucher listing on the screen.

Mr. Martin stated that voucher 8629 for Williams, Porter, Day & Neville, P.C. in the amount of \$1,313.13 is for legal expenses for October 2023 and was added to the listing.

Mr. Martin stated that voucher 8624 for Hach Company in the amount of \$6,652.00 is for turbidimeter replacements that were approved by the Board and included in the FY24 Budget.

Mr. Martin stated that voucher 8625 for Wyoming Water Development Commission in the amount of \$654,316.77 is for the New Construction and Rehabilitation loan payments.

Mr. Martin stated that voucher 8626 for Kenny Electric in the amount of \$18,395.00 is for the North Chem Lighting Project – Security Upgrades that was approved by the Board and included in the FY24 Capital Budget.



Mr. Martin stated that voucher 8628 for Casper Star Tribune in the amount of \$569.04 is for the Advertisement for Bid for the WTP 42-inch Steel Waterline Replacement Project No. 21-045.

Mr. Martin stated that the vouchers are in good order and recommended approval of vouchers 8624 through 8629 in the amount of \$1,092,882.93.

Chairman Bertoglio asked for a motion to approve the November 2023 vouchers. A motion was made by Secretary Waters and seconded by Vice-Chairman North to approve the November 2023 voucher listing to include voucher numbers 8624 through 8629 in the amount of \$1,092,882.93. Motion put and carried.

4. Mr. Martin asked the Board to reference the Water Production chart on the screen. Mr. Martin stated that there were 238 MG of water produced in October, which is 22 MG above the five-year average of 216 MG.

Mr. Martin stated that the year-to-date water production was 1.85 BG, which is 132 MG below the five-year average of 1.98 BG.

Mr. Martin stated that Interest Earned is \$87,699 compared to \$36,744 last year. Mr. Martin stated that this does not include the interest earned in October from the WYOStar accounts as the statements were not available to include in the Financial Statement.

Mr. Martin stated that Water Utility Charges year-to-date are currently \$4,259,990, compared to \$4,633,134 last year, which correlates with the decrease in production.

Mr. Martin stated that Reimbursable Contract Expense is \$1,629,111, which is \$288,580 more than last year. Mr. Martin stated that this line item is where it was expected to be at this time of the Fiscal Year.

Mr. Martin stated that the Insurance/Bonds line item is \$119,656. Mr. Martin stated that in the past, Finance posted an accrual amount to this line item, but has changed to just posting the full amount to the line item when the insurance is paid.

Chairman Bertoglio asked for a motion to approve the October 2023 Financial Report as presented. A motion was made by Secretary Waters and seconded by Treasurer Cathey to approve the October 2023 Financial Report as presented. Motion put and carried.

5. The time was turned over to Mr. Edwards for the WTP Operations Update.

Mr. Edwards stated that production for the month of November is averaging 5.3 MGD, all coming from the wellfield. Mr. Edwards stated that last year at this time the average production for the month was 5.4 MGD.

Mr. Edwards stated that the WWDC Wellfield Management Project is on hold as they are waiting for some well pumps that are on order to arrive. Mr. Edwards stated that there is the possibility that they could start rehabilitating some of the wells before they come in.

Mr. Edwards stated that Morad 6 pump replacement will ship out on Nov. 17<sup>th</sup>. Mr. Edwards stated that the pump for Morad 2 should be here by mid-December. Mr. Edwards stated that there are pumps for three other wells on the Board agenda today.

Mr. Edwards stated that repairs for the Sodium Hypochlorite Tanks are on the Board agenda today as well. Mr. Edwards stated that it is hoped they will start this project early next year.

Mr. Edwards stated that the Ammonia Line Replacement Project is scheduled to start the week of December 4<sup>th</sup>.

Mr. Edwards stated that the HVAC System Cold Water Valve Project is delayed, but hopefully will start in a couple of weeks.

Mr. Edwards stated that the boilers will be inspected next week by Dynamic Controls.

Mr. Edwards stated that Kenny Electric completed the North Chem Lighting Upgrade Project.

Mr. Edwards stated that Sheet Metal Specialties is still working on the HVAC Chiller Replacement Project.

Mr. Edwards stated that Maintenance Staff has been working on draining and cleaning the Surface Water System for the winter.

Mr. Edwards stated that the Raw Water gates had a mechanical failure on two of the valve actuators and staff has been working on them.

Mr. Edwards stated that staff has been changing out filter turbidimeters from the MOD BUS+ to the 420 milliamps.

Mr. Edwards stated that staff repaired the turbidimeter on Casper 22 well.

Mr. Edwards stated that staff replaced thermostats on well house heaters and installed a new heater in Caisson 3.

Mr. Edwards stated that the Lead Operator position was filled by the Plant Maintenance Supervisor, Logan Wood. Mr. Edwards stated that the Plant Maintenance Supervisor position is being advertised and will close on the 19<sup>th</sup>.

Mr. Edwards stated that the vacant WTP Operator position was filled, and the new Operator started on the 6<sup>th</sup>.

The time was turned over to Mr. Anderson for the Transmission System Update.

Mr. Anderson stated that the weekly security checks and tank sampling continue to be completed each week.

Mr. Anderson stated that we are still in nitrification season, so chloramine residuals are still pretty low.

Mr. Anderson stated that staff checked all the non-draining fire hydrants again this month. Mr. Anderson stated that this will continue throughout the cold months.

Mr. Anderson stated that a new sump pump was installed at Sandy Lake Booster as the old one decided it was done working.

Mr. Anderson stated that Pioneer Tank was drained yesterday, and staff are doing the inspection right now. Mr. Anderson stated that he did have one update that said it wasn't that bad, but he's not sure what that means. Mr. Anderson stated that he will have more information later today.

Mr. Anderson stated that staff has completed all the RWS ARV maintenance for the year.

6. In Public Comment, Mr. Peter Boyer, Mayor of Bar Nunn, introduced himself, Mr. Holscher, and Mr. Schwarzrock to the Board. Mr. Boyer stated that he thinks most of the Board knows him, and they are in attendance today because they want to hang out an olive branch and open some discussion, and have some friendly discussion with the Board, and give an update on where things stand. Mr. Boyer stated that they are happy to answer questions and discuss anything openly with the Board that they want to discuss.

Chairman Bertoglio welcomed the Bar Nunn representatives to the meeting and stated that hopefully at the end of this everyone will be unified and on one page.

8. In New Business:

- a. Mr. Martin stated that this is the time of the year the audit is presented to the Board. Mr. Martin stated that Ketel Thorstenson was awarded the contract for the audit for the next five years. Mr. Martin stated that Mr. Nicholas Gassman from City Finance is in attendance today. Mr. Martin stated that Mr. Gassman, Mr. Fagnant, and Ms. Brown do a lot of work on the audit.

Mr. Martin turned the time over to Mr. Jeff Yennie and Mr. Jordan Jones, with Ketel Thorstenson for the audit presentation.

Mr. Yennie stated that he and Mr. Jones are with Ketel Thorstenson (KT) and headquartered in Rapid City, with offices in Spearfish and Gillette. Mr. Yennie stated that KT does have a pretty strong presence in Wyoming. Mr. Yennie stated that KT does the City of Casper audit, along with the Economic Joint Powers Board audit, and now the RWS audit. Mr. Yennie stated that since the RWS is a component of the City of Casper, it really works out and makes it easy on everyone.

Mr. Yennie stated that everyone should have seen the draft audit report. Mr. Yennie stated that he will point out a couple of things, but there isn't anything really crazy in the audit.

Mr. Yennie asked the Board to reference page 3 of the draft audit report. Mr. Yennie stated that this is the opinion, and the first two paragraphs highlight that this is a clean, unmodified opinion. Mr. Yennie stated that this is the opinion you want on your financial statements. Mr. Yennie stated that this states that they are not aware of any material modifications that need made in order to be in conformity with accounting principles. Mr. Yennie stated that it was a successful audit in that perspective.

Mr. Yennie stated that farther down on the page is the paragraph titled "Prior Period Financial Statements". Mr. Yennie stated that this points out that a previous audit firm audited these financial statements last year, and since we report a comparative set of financial statements, we are just pointing out that KT only audited the year ended June 30, 2023, and did not audit June 30, 2022. Mr. Yennie stated that those were audited by the previous firm, and KT did not spend any time on it.

Mr. Yennie stated that page 6 starts the Management Discussion and Analysis. Mr. Yennie stated that this is a 5 or 6 page summary of your financial statements and the overall operations of the Water System if someone would want a high level overview of the operations to see what's going on. Mr. Yennie stated that they should be able to get a good idea of what's going on with the Water System by reviewing these pages.

Mr. Yennie stated that page 11 starts the Statements of Net Position. Mr. Yennie stated that cash at the end of 2022 was \$574,826, and in 2023 it is just over \$2.3 Million. Mr. Yennie stated that there is more in estimated property and equipment in 2022, and some repurpose of investments. Mr. Yennie stated that otherwise everything is consistent.

Mr. Yennie stated that there are still some projects hanging out there as far as construction in process commitments are concerned. Mr. Yennie stated that it was a status quo year from a Balance Sheet perspective.

Mr. Yennie stated that there were normal debt paydowns, normal property and equipment additions.

Mr. Yennie asked the Board to reference page 12 of the report. Mr. Yennie stated that this is the Income Statement, Statement of Revenues and Expenses. Mr. Yennie stated that he likes to look at the Operating Income line which is halfway down the statement. Mr. Yennie stated that this is really consistent, so this tells you that there weren't a ton of changes in the operations. Mr. Yennie stated that Revenues and Expenses were consistent, and operating in the median, which is where you want to be. Mr. Yennie stated that this is organized as a proprietary fund, so you want to cash flow yourself. Mr. Yennie stated that if the Board had sustained losses from operations, you would need to take a look at either rates or possibly overspending on operating. Mr. Yennie stated that he thinks the Board is in a good spot.

Mr. Yennie stated that page 13 is the Cash Flow Statement. Mr. Yennie stated that the first subtotal is net cash flows divided by operating activities. Mr. Yennie stated that this is how the Board made their money. Mr. Yennie stated that the next two subtotals, Net Cash Flows Used in Capital and Related Financing Activities, and Net Cash Flows (Used in) Provided by Investing Activities, is how the Board spent their money. Mr. Yennie stated that the Board made \$4.5 Million by providing water and services, and then spent it on Capital and Related Financing Activities. Mr. Yennie stated that this year there was actually a little bit of Investment Income. Mr. Yennie stated that is the Board's basic financial statements.

Mr. Yennie stated that page 14 starts the notes. Mr. Yennie stated that there were no new accounting standards or new disclosure requirements this year. Mr. Yennie stated that there is not a lot in the notes that the Board hasn't seen before.

Mr. Yennie stated that the Summary of Significant Accounting Policies goes through all the accounting background and how the Board applies accounting principles to their organization.

Mr. Yennie asked the Board to reference Note 2 on page 17. Mr. Yennie stated that this note discloses what the exposure to FDIC insurance is. Mr. Yennie stated that the Board is covered for \$250,000 per financial institution. Mr. Yennie stated that this shows that the Board has approximately \$3.2 Million of deposits that are uninsured. Mr. Yennie stated that he doesn't see a lot of risk on it, but it is worth the Board's look to see if maybe they can diversify and spread the money out to different banks to get covered under FDIC, but he doesn't see a ton of risk there.

Mr. Yennie stated that page 18 is the Capital Asset schedules. Mr. Yennie stated that this is just a roll forward from the previous year to the current year. Mr. Yennie stated that there is \$41 Million in balance sheet capital assets, which is pretty normal for an operating entity like the Board.

Mr. Yennie stated that page 19 has the Long-Term Debt note. Mr. Yennie stated that this is fairly straight forward as there was no new borrowings, just standard repayments.

Mr. Yennie stated that page 20 continues the Long-Term Debt note and talks about all the different payments that will be made and the interest rates.

Mr. Yennie stated that page 21 schedules the principal and interest payments out by year. Mr. Yennie stated that it shows the first five years of payments individually, and then in five-year blocks after that.

Mr. Yennie stated that in Note 6 it talks about Related Organization as there is a lot of back and forth between the Board and the City of Casper. Mr. Yennie stated that the Note discloses the amounts paid to and received from the City of Casper, and what is outstanding to be collected.

Mr. Yennie stated that they also issue Findings of Significant Deficiency. Mr. Yennie stated that there is one finding to report. Mr. Yennie stated that this is the Financial Statement Preparation Finding. Mr. Yennie stated that this is in over 90% of his clients' files. Mr. Yennie stated that they prepare the financial statements, and all this says is that it is the Board's responsibility to understand them and the Board's fiduciary duty to ask questions if you have them. Mr. Yennie stated that they do report in the Corrective Action Plan on page 27 that there is an anticipated correction of this finding in June 2025 when the City is going to produce financial statements on the Board's behalf, and then this finding will go away.

Mr. Yennie stated that from an audit finding perspective, it's very clean and easy, so kudos to Ms. Brown, Mr. Gassman, and Mr. Martin.

Mr. Yennie offered to answer any questions the Board might have on the audit.

Treasurer Cathey stated that on page 21, in the 2029 – 2033 line, debt jumped to over \$2 Million and asked where that figure came from. Mr. Yennie stated that would be the total debt for the five years, instead of being broken down into individual years.

Chairman Bertoglio asked if there were any further questions. Being no further questions, Chairman Bertoglio asked for a motion to approve the FY2023 Audit.

A motion was made by Vice-Chairman North and seconded by Secretary Waters to approve the FY2023 Audit Report. Motion put and carried.

Chairman Bertoglio thanked Mr. Yennie and Mr. Jones for their time.

- 7.b. Chairman Bertoglio stated that he would like to jump back to Item 7b, Other Old Business, Consider CD Purchase Options from WGIF.

Board Member Aars arrived at 11:54 a.m.

Chairman Bertoglio asked the Board to reference the CD rate sheets on the screen. Chairman Bertoglio stated that these are not the actual rates the Board will be able to use. Chairman Bertoglio stated that every week WGIF sends out a new CD rate sheet. Chairman Bertoglio stated that he was not comfortable picking the CDs, so the first question is, does the Board want to authorize him to make that selection. Chairman Bertoglio stated that the new rate sheet comes out sometime today. Chairman Bertoglio stated that WGIF contacted him, and he wasn't sure he had the authority to actually pick them.

Chairman Bertoglio stated that looking at the CD rate sheet, they are all pretty much the same. Chairman Bertoglio stated that he wasn't sure if there were any concerns about where the bank was, or where the notes were, so he elected to bring it back to the Board and seek authority to make that decision or co-sign off on it.

Secretary Waters asked what this is for. Chairman Bertoglio stated that these are for the CDs that the Board decided to purchase in the amount of \$250,000 for two CDs.

Chairman Bertoglio stated that there are different maturity dates on some of these, six months, a year, etc. Chairman Bertoglio stated that WGIF gave him all the CD rates and terms, and he thinks the Board suggested that the CDs go for a full year. Chairman Bertoglio stated that if the Board will give him some guidance, he will send out an email to the Board once he gets the updated rate sheet.

Board Member Sabrosky asked if the money for the CDs is coming out of the WYOStar account. Chairman Bertoglio stated that is correct.

Chairman Bertoglio stated that he is looking for some direction from the Board. Chairman Bertoglio stated that ideally, he can send this out and there will be time to make the call. Chairman Bertoglio stated that when he receives the new rate sheet, he will review it and send out a recommendation to the Board through Ms. Brown. Chairman Bertoglio stated that as long as everyone responds quickly, we can get these set up.

Vice-Chairman North asked when the rates on the screen were published. Chairman Bertoglio stated that these rates were published last week, and the settlement date is 11/13/2023, so you have to have them signed up by then. Chairman Bertoglio stated that when he spoke to WGIF, they told him they get a new rate sheet every Tuesday afternoon.

Secretary Waters asked if most of the CD rates fall in the 5.6% range. Chairman Bertoglio stated that they fall in the 5.6% to 5.7%, but what you have to look at is the maturity dates on them, as some of the higher rates are shorter. Chairman Bertoglio stated that there is not a lot of difference on them.

Vice-Chairman North asked if the Board is still looking at a year. Secretary Waters stated that is what the Board decided previously.

Treasurer Cathey asked that Chairman Bertoglio send the new rate sheet to him. Chairman Bertoglio stated that he is going to send it out to everyone.

Chairman Bertoglio stated that the longer you go out on the CD maturity date, the rate does drop. Chairman Bertoglio stated that he expects that the short-term rates will come down.

8.b, c, d. Chairman Bertoglio stated that he will continue with New Business on the agenda.

Mr. Martin stated that if the Board recalls, we're working with the WWDC on the Wellfield Management Plan, that is looking at different techniques for rehabilitation. Mr. Martin stated that a couple of well pumps were pulled, this was discussed last month, the pumps were in bad shape and could not be

reinstalled. Mr. Martin stated that WWDC is currently doing water sampling right now that will help to develop rehabilitation techniques, and hopefully we will be able to get several that we will be able to use going forward. Mr. Martin stated that also in this program, we will be looking at Casper 9, Morad 11, and Morad 8, so before any more pumps are pulled for water sampling and videoing of the wells, we would like to have new pumps on hand to put in place. Mr. Martin stated that these pumps are of the same age and are likely in bad condition as well. Mr. Martin stated that staff does not want to take any more wells offline until they are ready to be rehabbed and new pumps installed.

Mr. Martin stated that this first contract is for Casper 9 Well pump. Mr. Martin stated that staff reached out and obtained three quotes with Cahoy Pump Service being the low quote at \$16,310. Mr. Martin stated that funds for this pump would come out of the FY24 Capital Budget for the Well Rehabilitation Project. Mr. Martin stated that \$500,000 was set aside for this project. Mr. Martin stated that pumps ordered now would not arrive until the end of January.

Mr. Martin recommended approval of the purchase of the Casper 9 Well pump in the amount of \$16,310.

Chairman Bertoglio asked if the comments and presentation for Morad 11 and Morad 8 Well pumps are the same as this well pump. Mr. Martin stated that they are. Chairman Bertoglio stated that these can be grouped together and moved along unless there is something unique for each well pump.

Mr. Martin stated that the pump prices are different, Casper 9 pump is \$16,310, Morad 11 pump is \$17,194, and Morad 8 pump is \$16,973.

Secretary Waters asked what the difference is between the pumps. Mr. Martin stated that the difference is mainly the length of the pump, and the size.

Chairman Bertoglio asked for a motion to approve the contracts with Cahoy Pump Service for the replacement well pumps for Casper 9 Well, Morad 11 Well, and Morad 8 Well.

A motion was made by Secretary Waters and seconded by Treasurer Cathey to approve the contracts with Cahoy Pump Service for the replacement of the following well pumps: Casper 9 Well pump in the amount of \$16,310.00, the Morad 11 Well pump in the amount of \$17,194.00, and the Morad 8 Well pump in the amount of \$16,973.00.

Treasurer Cathy stated that Cahoy Pump Service is out of Iowa, and asked where the companies that submitted the other quotes are from. Mr. Martin stated that the other companies that submitted quotes are from Casper. Mr. Martin stated that staff is being told that the companies are purchasing the pumps from someone else so are acting as a middleman. Mr. Martin stated that is some of the reasons for the differences in the pricing.



Motion put and carried.

- e. Mr. Martin stated that there are two fiberglass Sodium Hypochlorite Tanks at the WTP that have leaks at the flanges that are in need of inspection and repair. Mr. Martin stated that funds for this project were included in the FY24 Capital Budget. Mr. Martin stated that \$25,000 was budgeted for this project.

Mr. Martin stated that staff has had a tough time locating a company that is willing to come out and work on these tanks. Mr. Martin stated that Fibersurance LLC is out of Ohio. Mr. Martin stated that staff contacted many, many companies, and the three listed in the memo are the companies that provided quotes, with Fibersurance coming in low at \$14,032.00.

Mr. Martin stated that the contract is set up with the completion date of April 1<sup>st</sup>, as that will have the tanks repaired before the WTP goes online with summer production. Mr. Martin stated that it will take a little bit of time to empty one tank, and then once it is repaired, pump the contents from the other tank and repair the second tank.

Mr. Martin stated that staff is happy to finally have a contractor in place for these repairs, and recommended approval of the contract with Fibersurance LLC in the amount of \$14,032.00 for the inspection and repair of the two Sodium Hypochlorite tanks.

A motion was made by Secretary Waters and seconded by Vice-Chairman North to approve the Contract for Professional Services with Fibersurance LLC for the inspection and repair of two Sodium Hypochlorite Tanks at the WTP in the amount of \$14,032.00.

Treasurer Cathey asked if the price included mobilization and demobilization. Mr. Martin stated that it does.

Motion put and carried.

- f. Mr. Martin stated that last month the Board approved Budget Amendment No. 1 to carryover projects and encumbrances from FY23 to give spending authority in FY24. Mr. Martin stated that Budget Amendment No. 1 included \$1.5 Million of the ARPA Grant Funding for the Caisson Well Rehabilitation Project. Mr. Martin stated that it was captured in the Revenues but was missed in the Expenditures side. Mr. Martin stated that Budget Amendment No. 2 is for \$1.5 Million in the Expenses for the ARPA funded project.

Mr. Martin stated that this will change the FY24 Budget from \$11,385,657 to \$12,885,657.

A motion was made by Treasurer Cathey and seconded by Secretary Waters to approve FY24 Budget Amendment No. 2 in the amount of \$1.5 Million in Expenses for the ARPA funded Caisson Well Rehabilitation Project. Motion put

and carried.

7. a.i. Mr. Martin stated that he would begin the discussion regarding Wardwell, and then turn the time over to Ms. Scott, Mr. Chapin, Mr. Silva, and Mr. Stump.

Mr. Martin stated that this discussion is regarding the Wardwell dissolution and items to get that wrapped up, and what needs to be put in place for the water rights as well as for the Regional Water Joint Powers Agreement amendment that needs to go to the State for approval.

Mr. Martin stated that in the packet were several documents provided by Williams, Porter, Day & Neville. Mr. Martin stated that Ms. Scott did a good job writing up a summary of the water rights assignment process and what that looks like. Mr. Martin stated that he hopes everyone was able to read through that before the meeting.

Mr. Martin stated that there are three items dealing with the Wardwell dissolution on the agenda. Mr. Martin stated that each of the three items will require Board action, so he would like to take them one at a time and walk the Board through them.

Mr. Martin stated that the first item is the Wardwell No. 1 Ground Water Right transferring the Assignment of Ownership from Wardwell to Bar Nunn. Mr. Martin stated that there would be no impact on the point of diversion or place of use, it would remain with Central Wyoming Regional Water System. Mr. Martin stated that they are changing the name of the water right from Wardwell to Bar Nunn with the State Engineer's Office. Mr. Martin stated that with that water right, Regional Water would have to sign a consent letter consenting to the name change. Mr. Martin stated that again, the water right itself, the point of diversion, place of use, all remain within the Central Wyoming Regional Water System, the name is the only thing changing.

Mr. Silva introduced himself to the Board. Mr. Silva stated that in a recent Board meeting that he attended for Mr. Chapin it became clear that as attorneys, they were not sufficiently answering the Board's questions relating to Wardwell and Bar Nunn. Mr. Silva stated that as they continued to work through this process that he didn't feel that has improved so he encouraged, through Mr. Martin, that Ms. Scott and Mr. Stump come forward and address any questions the Board might have in relation to that. Mr. Silva stated that Ms. Scott has had to be the heavy lifter legally as this is kind of new ground for everyone. Mr. Silva stated that there is also a financial burden that is not on Regional Water, but is on Wardwell, and Bar Nunn to some extent. Mr. Silva turned the time over to Ms. Scott.

Ms. Scott introduced herself to the Board. Ms. Scott stated that she has been the attorney for Wardwell for a little over five years.

Ms. Scott stated that she wanted to provide a little clarification on the Wardwell No. 1 Ground Water Right. Ms. Scott stated that this groundwater right has gone through some changes in the past, as you can see in the summary. Ms. Scott stated that currently the point of diversion is with Regional, the physical well and infrastructure associated with the well are owned by Regional, and Regional is in charge of utilizing the water right for

the required beneficial use of the right. Ms. Scott stated that the only aspect associated with this well is that Wardwell remains the name of the Appropriator on the certificate of appropriation for the well and this is a lot of confusing language to say that. Ms. Scott stated that when talking about ownership of a water right, especially in this context, is really not the most appropriate word to use because in modern society we don't really connotate ownership as being a joint partnership or conglomeration of individuals. Ms. Scott stated that she likes to think of it more as Wardwell's name is on the water right because historically Wardwell appropriated the water right from the State, but in 1995 when Wardwell executed the Asset Transfer Agreement, this among other assets that belonged to Wardwell, were transferred in full right and title to Regional Water. Ms. Scott stated that this request from Wardwell to have Regional Water review, discuss, and consent to the assignment of the name is really just to clean up the record on this right and to reflect that Wardwell is dissolving, Wardwell dissolved, and Bar Nunn took over Wardwell in its entirety, which includes the transfer of all assets and infrastructure, which includes the name on this well. Ms. Scott stated that she is happy to answer any questions, and any technical questions, that she feels she doesn't have the requisite knowledge, she will defer to Mr. Stump because he has been great in helping her out with all this in the most simple resolution to make sure that nothing changes with this well right and the surface water rights, and to ensure that Wardwell upholds their duties as a member of Regional Water, by properly transferring and assigning this well to make sure that none of the water that is utilized through it is subject to any sort of recapture or encumbrance by any other party.

Secretary Waters stated that he is a little confused and stated that Ms. Scott stated that Wardwell was the original requester from the State of Wyoming for this water well. Ms. Scott stated that she believes so, yes, but does not think that requester is the right name. Ms. Scott stated that Wardwell is the original appropriator on the Wardwell No. 1 Ground Water Right. Secretary Waters stated that Wardwell actually started the process of putting the well in, and then they owned the well. Secretary Waters stated that then in 1995 it was turned over to Regional. Ms. Scott stated that was correct. Secretary Waters asked if Regional retains all the water rights on that well. Ms. Scott stated that is correct because Regional is the point of diversion, the owner and controller of the beneficial use, and they own the facility where the water is processed and rediverted, Regional is really the controller in the idea of ownership. Ms. Scott stated that Wardwell has their name as the Appropriator on the title, but all the rights under the name that really constitute the actual usage and operation of the water belong to Regional. Secretary Waters asked if what is being asked of the Board is to consent to the change of name from Wardwell to Bar Nunn. Ms. Scott stated that is correct. Secretary Waters stated that he understands now. Ms. Scott stated that in some of the prior discussions, someone had brought up the question that if an entity's name is on this doesn't mean that they could change it. Ms. Scott stated that the entity that has their name on the Certificate of Appropriation cannot modify, alter, transfer, encumber, sell, or do anything with the water right in their individual capacity. Ms. Scott stated that in order to do anything with the water right the owner, meaning the individual or entity in charge of using and being the point of diversion, because the point of diversion is really where the ownership can be designated, it is that entity, Regional in this case, that has to approve and ask the State for any modification or encumbrance for or on the water right. Ms. Scott stated that she thinks this is a really crucial thing to know.

Chairman Bertoglio stated that on this particular item, and with the surface water rights as well, asked what is being asked of the Board. Chairman Bertoglio stated that he read through all the documents and asked if the Board is just consenting to the name change.

Ms. Scott stated that there are two requests. Ms. Scott stated that the groundwater process is much simpler. Ms. Scott stated that for the groundwater, all that needs done is to make a quasi-informal request to the Groundwater Division of the State Engineer's Office just to change the name. Ms. Scott stated that Wardwell has already authorized their Board to sign the letter and make the request, and now is just asking Regional Water to join and consent to the submittal of the request to the Groundwater Division. Ms. Scott stated that there is not a waiting time, and you don't have to talk to the Groundwater Board or anything like that. Ms. Scott stated that it's more of a simple change the name to reflect what is happening in actuality. Ms. Scott stated that this discussion can then be wrapped up and have a more in-depth discussion regarding the surface water rights, because the surface water rights are their own separate rights process for amendment or assignment. Ms. Scott stated that she is going to leave the surface water rights out of this discussion for right now.

Mr. Martin stated that there is a drafted letter in the packet from Regional Water consenting to this assignment and the change of name from Wardwell to Bar Nunn. Mr. Martin stated that it would be cleaner if the Board would make a motion just on this letter at this time.

Chairman Bertoglio stated that he was just trying to get a general overview, but he is fine with just taking action on the consent letter. Chairman Bertoglio asked Mr. Chapin if he had any issues with the consent letter. Mr. Chapin stated that he thinks Ms. Scott has done a nice job covering the issues and asked if any of the Board Members had any questions.

Secretary Waters asked if the consent letter that the Board is being asked to send to the State in no way alters the original acquisition to Regional. Ms. Scott stated that there is no alteration of the acquisition of the water right in total capacity, cfs, service area, customer range, none of that is being modified in any respect at all. Ms. Scott stated that on the bottom of the letter it states that no modification to the well, or service area map is indicated at all, it is just the assignment of the name on the certificate of record.

Mr. Silva asked Mr. Stump to provide some technical support on this question. Mr. Stump stated that he thinks Ms. Scott is presenting this well in terms of the water right. Mr. Stump stated that with this well, we are asking for consent in terms of the assignment to the Town of Bar Nunn. Mr. Stump stated that these types of assignments are handled administratively by the Groundwater Division in a straightforward process. Mr. Stump stated that in 2015, HDR, in their professional services under contract with the City of Casper, updated the service area for the entire Regional Water System and all the water rights that are served by that system were identified. Mr. Stump stated that this well was included in that 2015 request to the State Engineer's Office, so the service area is not going to be changing, it is going to be consistent with the 2015 service area that was updated by the City of Casper.

Secretary Waters stated that he just wanted to be sure that Regional Water is not giving up anything. Mr. Stump stated that Regional Water is not giving up anything with this consent letter.

A motion was made by Secretary Waters and seconded by Vice-Chairman North to authorize the Chairman to execute a letter in support of the change of name from Wardwell to Bar Nunn for the Wardwell No. 1 Well. Motion put and carried with Board Member Sabrosky abstaining from the vote.

- 7.a.ii. Ms. Scott stated that essentially all the information that was just discussed about Regional being the point of diversion, the owner and operator of the infrastructure, which includes the pipes and the WTP, and the owner and operator of the service area, meaning the whole area that is encompassed into the Regional Water System Joint Powers Board, these two surface water rights, Permit No. 6101 and Permit No. 30386, the way that is most straightforward to correct or amend the name on the certificate of appropriation, is to execute joint petitions between Regional Water and Wardwell, because Regional Water is the point of diversion, operator of the system, controller of beneficial use, and Wardwell's name is on the certificate of appropriation. Ms. Scott stated that both these entities are submitting the petition to the Board of Control for amended certificates of appropriation to be issued reflecting that Bar Nunn has taken the place of Wardwell. Ms. Scott stated that the petitions have been drafted with the assistance of HDR and are before the Board for review. Ms. Scott stated that the request is for the Board to review, discuss, and approve execution of these petitions by Regional Water. Ms. Scott stated that these petitions have not yet been considered by Wardwell, but their meeting is tonight, and they are on the meeting agenda for consideration.

Secretary Waters stated that the proposal is to replace Wardwell on the surface rights with Bar Nunn along with Regional Water. Ms. Scott stated that is correct. Secretary Waters asked how this works since Bar Nunn is not officially a member of the Regional Water System Board. Ms. Scott stated that she honestly doesn't know, but many of us have discussed kind of the proper order of operations of these different moving parts, what's best to do first, what's best to do second, and she anticipates taking it to the Wardwell board tonight to discuss formally approaching Regional Water, now that some of these background requirements are in place, to formally request withdrawal from Regional Water and replacement by Bar Nunn. Ms. Scott stated that in order to reach that point of the discussion, she thinks that we have to have these documents in our back pocket exhibiting that Bar Nunn is capable, ready, and able to take the place of Wardwell with Regional. Ms. Scott stated that in the event that Bar Nunn did not join Regional, she thinks there could be different types of agreements entered into between Bar Nunn and Regional evidencing their willingness to cooperate with each other, however, because Regional is the point of diversion, owner and operator of the system and facility, and controls beneficial use of all of this water, it essentially does not negate or affect Regional's ability to use and to provide water utilities to all their service area if the name changes from Wardwell to Bar Nunn.

Mr. Holscher stated that he is the attorney for Bar Nunn. Mr. Holscher stated that the other aspect of that is that Bar Nunn is presently bound to Wardwell, and because of that, they are fully obligated to Wardwell. Mr. Holscher stated that they have no liberty to act

contrary to Wardwell's interest in this, they fully pledge to cooperate with Wardwell, so as Ms. Scott has noted, the particular order of things is a little complicated when we get to this point. Mr. Holscher stated that because Bar Nunn is bound to Wardwell and are currently operating on Wardwell's behalf fully, this is the next appropriate step in this.

Chairman Bertoglio stated that in order to play devil's advocate, he asked if the name is changed to Bar Nunn, and they decide they're just going to take their water rights and go somewhere else, Regional still has a say in that, because of how it's been used, so its not simply they just take their marbles and go home with it. Ms. Scott stated that is correct. Ms. Scott that it even goes further than that. Ms. Scott stated that the water right isn't just a bag of marbles, it's a ton of different interwoven connected things, just because someone's name is on the Certificate of Appropriation, it doesn't actually give them any ability to change, modify, encumber, or sell any water that is associated with that right because it's tied to so many other parties, inclusive to Regional, who it is tied to the most. Ms. Scott stated that Regional is in charge of providing water to so many different people that they are in the provision and control of this right which is definitely superior to whoever's name is on it. Ms. Scott stated that it's about Regional's ability to provide the water, the right doesn't even really matter. Ms. Scott stated that in our society it's really important to have our name on something, but here what's more important is the point of diversion, and where the intake is for the water. Ms. Scott stated that the place of use is the Regional WTP. Ms. Scott stated that those factors rate much more than just having the name on the appropriations document.

Treasurer Cathey stated that the other thing that is just as important about that water right is the age of it based on the calls on the river, and asked if that is correct. Ms. Scott stated that is correct, and she and Mr. Chapin both reached out to the State Engineer's Office to make sure to do some background research on the date and the age of the appropriation of this right to ensure that any assignment of the name or involvement of a different party would not subject this water right to any recapture by any other entity, inclusive of the State of Nebraska since some of the water rights along the Platte River are subject to recapture in the event that there is any transfer. Ms. Scott stated that they were assured by the State Engineer's Office that changing or assigning the name on the Certificate of Appropriation will not in any way change any of the water right that is associated with these surface rights in the amount or location.

Treasurer Cathey asked if it is still a 1904 water right. Ms. Scott confirmed that is correct.

Ms. Scott stated that the documents that are before the Board for consideration are intended to make sure that this portion of the history of the water right is very clear, so that in 30 years when someone asks what happened when Wardwell dissolved, the water right was transferred to Bar Nunn, and then Bar Nunn continued to run it in connection with the Regional Water System Joint Powers Board who had always been the point of diversion through the Regional Water Treatment Plant, and this is the area that it serviced. Ms. Scott stated that they are just trying to make it clean and clear for the record.

Mr. Silva asked if this is consistent with what Mr. Stump sees on a day-to-day basis, and

this type of assignment does not change the appropriation date. Mr. Stump stated that is exactly right in terms of this assignment. Mr. Stump stated that he would add to the process that these joint petitions, one for each of the surface water rights, if acting on them today to authorize the signature, those are original documents that get signed and submitted to the Wyoming Board of Control that meets quarterly. Mr. Stump stated that when talking about timing of how things go about, that quarterly meeting that we need to get filed on is the second week in February. Mr. Stump stated that there is some time if we move forward with signing these petitions, and if Wardwell approves this tonight, they will be submitted and filed with the Board of Control. Mr. Stump stated that we're amending a certificate, which is a statutory process to address a change to a certificate, we're not transferring a water right, we're not changing a water right in any way in terms of the point of diversion, the conveyance, the facilities, or the place of use. Mr. Stump stated that these are all consistent in terms of asking for amended certificates that would be issued by the Board of Control through an amendment process. Mr. Stump stated that these will not be acted upon until the February meeting of the Board of Control.

Mr. Chapin stated that the attorneys flushed this out to make sure it is correct, and nothing is lost.

Ms. Scott stated that these petitions also allow the benefitted opportunity of updating the service area to reflect all the work that HDR did in 2015, so it's like getting two asks with one document for the Board of Control. Ms. Scott stated that after these petitions are filed all the information associated with these surface rights will be up to date, which will be really good for the records.

Mr. Chapin stated that his main concern was if it was transferred, that it is permanent and it can't be dissected and transferred out in parcels and pieces going forward. Mr. Chapin stated that Ms. Scott did a nice job of explaining that the rights go as a whole, or they don't go at all, and everybody has to agree to it. Mr. Chapin stated that these are confusing and difficult, and for those of us that have not done water law in a long time, we just had to scratch our heads and read a bunch of stuff that didn't make any sense, but eventually it came to and HDR did a great job of explaining this to all of us, because it is a quagmire once you start into it. Mr. Chapin stated that they took the easiest, simplest approach and modification that we could.

Treasurer Cathey stated that in the petition there is a spot that says "Jim Jones to assist with the legal description, etc." and is highlighted in yellow. Treasurer Cathey asked when that will be done. Mr. Stump stated that he spoke to Mr. Martin about this in terms of we have the legal description written out in terms of township, range, section, quarter, so our thought was that Mr. Jones is retired from CEPI, but he actually was the preparer of that service area map, he signed off on it as a Professional Land Surveyor in Wyoming. Mr. Stump stated that he contacted Mr. Jones last week, and he hasn't heard back from him. Mr. Stump stated that Mr. Jones said he would follow up with him, he may contact some individuals with CEPI to actually assist with a final quality control of the legal description. Mr. Stump stated that he would like to get Mr. Jones's review signed off making sure it aligns exactly with that 2015 service area map. Mr. Stump stated that he will contact Mr. Jones later today to see where he is on this, and to see when it will be completed. Mr. Stump stated that once that is done, both petitions can be

finalized.

Ms. Scott stated that we do have a map of the service area and it is updated and on record and filed with the State. Ms. Scott stated that we wanted to make sure that instead of attaching a big map, that it could be condensed to that wording of the legal description. Ms. Scott stated that she didn't anticipate it taking much longer. Ms. Scott stated that they wanted to make sure to get the other pertinent language in front of the Board as soon as possible in order to make the deadline for the Board of Control meeting.

Treasurer Cathey suggested that the Chairman not sign this document until we see that legal description and the map in the document. Ms. Scott stated that she agrees with that.

Mr. Chapin asked if there is an estimate of when the legal description and service area map will be available. Ms. Scott stated that Mr. Martin has the map of the service area in two different versions that was sent to him on the 6<sup>th</sup>, so it could be provided as a partial exhibit. Ms. Scott stated that they would have to contact CEPI after the meeting today to check on the status of the legal description.

Chairman Bertoglio asked if the service area map is the old boundary maps. Mr. Martin stated that is correct. Mr. Martin stated that he thinks it will take a couple of weeks to get the legal description drafted out.

Chairman Bertoglio asked what the timing is for getting these petitions submitted to the State. Chairman Bertoglio asked if we're trying to get these before the Board of Control in February. Ms. Scott asked Mr. Stump what the deadline is for submittals. Mr. Stump stated that there is a 45-day docketing deadline prior to the meeting. Mr. Stump stated that he does not have the actual date of the meeting, but it is generally held in the second week of February. Mr. Stump stated that if this can be signed in the next week to week and a half, we will be in good shape for docketing before the deadline. Mr. Stump stated that they will follow up with people to let them know of the deadline and get the service area wrapped up. Ms. Scott stated that we might have a couple of weeks as 45 days from February 6<sup>th</sup> is December 23<sup>rd</sup>. Ms. Scott stated that we should be good to go if we can get it in in the second or third week of December. Chairman Bertoglio stated that the Board meets on December 19<sup>th</sup>, and asked if that will create an issue for getting it in on time. Ms. Scott stated that it is a potential issue, but she isn't positive.

Ms. Scott stated that she would suggest that the Board make a motion to approve the authorization of the Chairman to sign the petitions for the assignment of the ownership of record on the Certificates of Appropriation on both surface water rights pending the affirmation of the proper legal description as determined by quality control of CEPI, or something like that so that we aren't necessarily tied to that December 19<sup>th</sup> deadline.

Chairman Bertoglio stated that basically we put the thing together, and then just affirm on the 19<sup>th</sup> that it is ok, so they can get the application put together and move forward. Mr. Chapin stated that he thinks they will go ahead and do all those things. Mr. Chapin stated that what would be the process if the Chairman would have authority, as soon as the information is received from CEPI, to sign as long as there is written notification that it has been certified.



Chairman Bertoglio asked Treasurer Cathy if that would work for him. Treasurer Cathey stated that he is concerned by the fact that Wardwell is servicing an illegal annexation of Mills, and he wants to know exactly where that all falls into this, and he doesn't want those sales to then instigate the fact that Mills can continue, and Bar Nunn can continue to sell water to Mills because if Mills were to expand drastically, and Bar Nunn keeps selling them water to service that expansion, this plant is already at its limit in the summer, which would then require plant expansion and he doesn't think that is appropriate.

Chairman Bertoglio stated that he agrees that Mills did an illegal annexation, but not anything to do with Regional Water. Chairman Bertoglio stated that the reason why Mills annexed that area was because the growth boundaries changed in 2013 or 2015 and brought that corner in that allowed that to be part of the Mills growth boundary. Chairman Bertoglio stated that prior to that, if you look at the 1986 maps the reason why that portion was excluded was the physical restraints of Mills being able to provide water. Chairman Bertoglio stated that it made no sense, and when the growth boundaries were revised, they decided to use the main roadways as the boundary lines. Chairman Bertoglio stated that looking back it was a mistake, but he understands. Chairman Bertoglio stated that if you go off the new growth boundaries, Mills cannot be serviced because it would not be in that growth boundary. Chairman Bertoglio stated that he's pretty sure that the 2015 growth maps that are being looked at exclude that little checkerboard portion of Mills in there. Chairman Bertoglio stated that is something that will have to be addressed because it was previously included in the growth boundaries that were originally presented at the time the water rights were put together.

Ms. Scott stated that is the reason they want to get it certified by the person who originally prepared the documents.

Mr. Chapin stated that doesn't correct the impropriety just because it is certified. Treasurer Cathey stated that is his whole point.

Mr. Holscher stated that one of the conditions that Bar Nunn agreed to with Regional Water, is that a memorandum of understanding has been sent to Mr. Chapin for review, is that Bar Nunn would not ask to expand water service in any other city outside of Bar Nunn without first consulting with Regional Water. Mr. Holscher stated that he thinks this concern has been addressed but is yet to be reviewed. Mr. Holscher stated that they actually made it a little broader than requested.

Treasurer Cathey stated that he believes that it would be much better than a memorandum of understanding (MOU) to have either a resolution or an ordinance stating that, because MOU's can be torn up. Treasurer Cathey stated that sometimes MOU's are not worth the paper they are written on.

Chairman Bertoglio stated that if you go back and look at the Asset Transfer Agreement/Operating Agreement, whatever you want to call it, it is very specific about growth boundaries. Chairman Bertoglio stated that Pioneer is a good example as every time they want to step outside their growth boundaries, it has to be approved by Regional Water, they can't just simply go out there and do it. Chairman Bertoglio stated that it is

the same thing for Wardwell. Chairman Bertoglio stated that for example, if the Solar Farm goes in, it is outside the boundary. Chairman Bertoglio stated that someone has to approve providing service out there, Bar Nunn, or whoever decides to do it, has to come to this Board to ask for an expansion of their service area.

Treasurer Cathey stated that as we grow, the plant is going to have to grow.

Chairman Bertoglio stated that going back to the petitions, it will be what it is if they are going back to the 2015 service area map. Chairman Bertoglio stated that the Mills part of it is going to have to be addressed, short of getting it de-annexed, he isn't sure what to do about it.

Mr. Chapin asked Mr. Holscher if the MOU he referenced had been sent out. Mr. Holscher stated that he just recently sent out the MOU, so Mr. Chapin probably hasn't had a chance to look at it yet. Mr. Chapin stated that he will go through his mail and get it out to everyone for review and consideration to see if anyone has any concerns and what they may be.

Board Member Sabrosky stated that prior to the dissolution of Wardwell, it would have been easier to service Mills if they expanded, but now he thinks there are better restrictions under Bar Nunn.

Mr. Holscher stated that is correct as Bar Nunn would be severely constrained on trying to provide additional water service inside another municipality. Mr. Holscher stated that Bar Nunn would be more constrained than Wardwell would have been.

Treasurer Cathey stated that because Mills is unable to supply, Wardwell should have never sold them the water, or they should not have been allowed to annex, one or the other. Mr. Boyer stated that we can't go back in time and change that. Treasurer Cathey stated that he understands that, but he doesn't want it to continue down that road. Treasurer Cathey stated that this plant cannot stand to have other people come in that are not paying for this plant.

Chairman Bertoglio stated that you have to remember that these people were already being provided water by Wardwell. Chairman Bertoglio stated that this is a subsequent action that Mills did, so it really is not like this is going to continue. Chairman Bertoglio stated that the growth boundaries are set, and they have been agreed to. Chairman Bertoglio stated that Bar Nunn has a growth boundary, Casper has one, everybody has a growth boundary, and those growth boundaries are clearly identified, and they do need to be updated when we look at this because he believes it references the 1986 or 1984 maps. Chairman Bertoglio stated that during the course of this, whatever they clarify as service area needs to be consistent within that. Chairman Bertoglio stated that he personally does not fear that Mills will get any more water.

Mr. Boyer stated that since Bar Nunn is the one taking over the water distribution, we have no interest in expanding in that direction at all, and that is the purpose of the MOU that Mr. Holscher sent out. Mr. Boyer stated that he understands the implications of this plant being at its maximum capacity, but we work with Regional Water and that is the

point of why we're trying to get on the Regional Water Board, so that we can work with Regional if there is expansion that needs to be done, or if there are other things. Mr. Boyer stated that they are not going to just go off and secretly give Mills a bunch of extra water or something, that's not going to happen. Mr. Boyer stated that they are trying to get a member on the Board so that they can be part of the Board and work together as a team, and that's the whole purpose. Mr. Boyer stated that there is no fear at all of Bar Nunn providing any more service to Mills. Mr. Boyer stated that to speak as to Mills getting water now, Wardwell has been providing service to them for years, well in excess of a decade. Mr. Boyer stated that it is a non-issue and can be resolved easily if everyone sits down and talks about it, but let's not stop this process of what is being done right now, which he feels is something really good, and good for the community and the unincorporated area that Wardwell is all part of, let's not stop that on this one little sticking point.

Chairman Bertoglio stated that he doesn't want to slow this down, as he wants to make sure the petition gets before of the Board of Control and asked for Mr. Chapin's suggestion on how to move forward. Chairman Bertoglio asked if the Board should approve the Chairman signing the petitions subject to review of the legal description and service area map. Mr. Chapin stated that the Board can do it that way, or they can withhold approval until such time as the documentation has been produced and a meeting has been conducted and everyone has a chance to say what they want to say and vote at that meeting and move forward. Mr. Chapin stated that it would have to be pretty quick in order to stay in line with the timing of it. Mr. Chapin stated that it is just whatever the Board is most comfortable with, in his opinion.

Mr. Holscher stated that as they are descriptions that the Board is waiting on, the Board could approve contingent upon a review of the descriptions and boundaries of the Councils for Wardwell and Bar Nunn.

Chairman Bertoglio asked for the Board's pleasure on this topic. Secretary Waters stated that he would like to see the map produced where the Board can review it and approve it. Secretary Waters stated that if the Board meets on the 19<sup>th</sup>, and approves it that day, that can be given to the lawyers and they can do whatever they need to do in preparation for that prior to the vote, anticipating that the Board will vote for it, so it should be just a matter of them filing the documents. Mr. Martin stated that the meeting is scheduled for the 19<sup>th</sup>, but it is possible to move the meeting up. Chairman Bertoglio stated that he was thinking the same thing.

Chairman Bertoglio stated that if the service area map and legal description can be put together as soon as possible, and if the 19<sup>th</sup> is too late, the Board can move up the meeting to ensure that this can be submitted in a timely manner. Chairman Bertoglio asked if this will work. Ms. Scott stated that the next Board of Control meeting is not scheduled yet as their last meeting was last week. Ms. Scott stated that last year the Board of Control meeting was February 6<sup>th</sup> – 9<sup>th</sup>, and 45 days from December 19<sup>th</sup> is February 2<sup>nd</sup>, so theoretically that will be okay, but once we can confirm when their meeting is going to be held then we would know for sure the Board's meeting will need to be moved.

Chairman Bertoglio asked that the boundaries be forwarded to the Board as soon as possible for review, and then if it turns out that it needs to be submitted before the 19<sup>th</sup>, the Board will move their meeting to accommodate it.

Mr. Chapin asked if there is anything else Board Members would like to review at that meeting. Treasurer Cathey stated that he would like to see the MOU. Mr. Chapin stated that most assuredly, as soon as he locates it he will send it to everyone. Mr. Chapin stated that if there is anything else that the Board needs to review, it can be included as part of the next meeting.

- 7.a.iii. Ms. Scott stated that as she was reviewing the RWS documents, she saw several areas where legal legwork will need to be done, as well as legwork that the Board will need to do. Ms. Scott stated that one of the areas she saw is potentially amending the actual JPB Agreement to reflect whatever amendments that the Board feels need made, plus to reflect the addition of Bar Nunn, and any other potential language revisions that it may need. Ms. Scott stated that in order for the JPB Agreement to be amended, it has to be reviewed and approved by the Wyoming Attorney General's Office. Ms. Scott stated that she discussed this with Mr. Chapin, and she offered to reach out to the Attorney General's Office to figure out what department we would be working with and what we could do for them to help ease the process of requesting review for an amendment. Ms. Scott stated that she spoke with the paralegal there, and she also went to law school with the person in the Contracts Department, Mr. Renner, who is going to be in charge of reviewing any documents or amendments. Ms. Scott stated that she was told to send any historical documents, meaning the original document and any amendments, so they can get started reviewing and then they have all the legwork done so that when the amendment has been drafted it can be sent to them, and they are all ready to go. Ms. Scott stated that she just wanted to reach out to them and provide the documentation jointly from everybody.

Ms. Scott stated that in conjunction with that, in the Asset Transfer Agreement from 1995, there is a provision in paragraph 26 that states that in order for an entity of that Agreement, Wardwell being one of the entities, to assign its rights and or responsibilities under that Agreement, they have to get approval from Regional Water and the State Attorney General's Office. Ms. Scott stated that in light of the dissolution of Wardwell, and the discussions held here today, she believes that an assignment of the rights and responsibilities of Wardwell under the Asset Transfer Agreement and the JPB is proper, so as long as we are contacting the State Attorney General's Office she would like to include in there an initial request that they review the documents with the intent of discussion and hopefully approval of that assignment. Ms. Scott stated that a formal request for approval of the assignment will be coming from Wardwell to Regional directly.

Mr. Chapin stated that whether that will happen or not will be subject to review and approval by the Board. Ms. Scott agreed.

Chairman Bertoglio asked if the letter is just asking for a review, or a review and approval of the changes. Ms. Scott stated that there isn't anything to approve yet, so we are just asking for a review. Ms. Scott stated that if she was the AG and someone sent

her a huge email with eighteen attachments and said can you review and approve this in the next week, she would be mildly irritated. Ms. Scott stated that she thought that she would smooth into a relationship with them by giving them the historical documents and that will eventually be going to ask for a review of an amendment and approve it, so in the meantime, we are providing the documents so they can begin their review and potentially help us with the language of the amendment and make it easier on everyone if they had suggestions on what type of language, or what amendments, the AG would be more inclined to approve versus what might cause some issues at the State level.

Mr. Chapin stated that he thinks that makes sense.

Chairman Bertoglio clarified that what Ms. Scott is doing is sending a letter to the AG requesting a review of the documents, and for their thoughts on what changes, and in what form, that needs to be done to the existing document to bring it in line. Ms. Scott confirmed that is what she is doing. Ms. Scott stated that Mr. Renner is not from Casper and has no idea what Regional Water is, what Wardwell was, what the nuance is with the provision of water and utilities to rural areas here looks like, so she thinks for him to take some time to digest all these documents and familiarize himself with the history would be a real benefit to having the amendment approved.

Chairman Bertoglio asked if the Board had any issue with this as it is only a review, and not a request for changes. There were no questions from the Board on this item.

Chairman Bertoglio asked if the Board needs to approve him signing the letter to the AG since there is no request for action. Mr. Chapin stated that Board approval is not needed for the Chairman to sign the letter unless the Board would like a couple of days to review it and have the time to raise any concerns they might have afterwards.

Ms. Scott stated that she just wanted to reach out to the AG to establish a relationship so that when we need them to be in our corner when amendments are made, they will be.

Chairman Bertoglio asked if Ms. Scott is going to give them the whole thing and ask for their thoughts, or is she going to give them some fences on both sides so that they have an idea of where she wants it to go. Ms. Scott stated all of the above. Ms. Scott stated that she drafted a letter, which should have been in the agenda packet, that was from her, pending the Board's approval, that gives a brief history of Regional and Wardwell and the pending dissolution of Wardwell. Ms. Scott stated that it also included a phrase that in light of this dissolution there are areas where there could potentially be a need for an amendment. Ms. Scott stated that one JPB amendment that could be broad or narrow, is what is a better procedure, or what is going to happen if a party needs to withdraw or amend its' relationship with Regional Water, whatever that looks like. Ms. Scott stated that secondary, for Wardwell to assign its' rights and responsibilities solely in the Asset Transfer Agreement to Bar Nunn. Ms. Scott stated that this letter is just an informal introduction from Regional Water and Wardwell, and she will follow up with them in a couple of weeks to see if they have any questions, and to get their feedback.

Chairman Bertoglio asked if the Wardwell interim Board have to sign this letter as well. Ms. Scott confirmed it does, and stated that the letter will go before the Wardwell board

for consideration tonight.

Chairman Bertoglio stated that while the Bar Nunn Mayor is in attendance today, he would like to have a discussion regarding replacing Wardwell with Bar Nunn on the Board. Chairman Bertoglio stated that this is something that the Board will have to make a decision on at some point. Chairman Bertoglio stated that he believes Bar Nunn needs to be on this Board, as if you look at the audit, back when Regional Water formed, the City of Casper represented 95.5% of the revenue generated, and it is now down to 91%. Chairman Bertoglio stated that Bar Nunn is probably the biggest entity that has taken a piece of that. Chairman Bertoglio stated that as being the only other municipality that Regional Water services in the metro area, he thinks it is not just appropriate, it should be required of the Board to let them have representation. Chairman Bertoglio stated that they are representing approximately 4 – 5% of the Region and he thinks they need to have a voice at the table. Chairman Bertoglio stated that if the Board doesn't do this, the Asset Transfer Agreement has language included in it that the Board structure has to change as well. Chairman Bertoglio stated that this is something for the Board to think about.

Secretary Waters asked if it is Chairman Bertoglio's philosophy to just let Bar Nunn assume a position on the Board without any contribution to Regional Water. Chairman Bertoglio asked what the Board would have them contribute. Secretary Waters asked about the Board's debt load. Chairman Bertoglio stated that they are already assuming the debt load from Wardwell. Secretary Waters asked if there is a document that states that. Chairman Bertoglio stated that it is a requirement, that states Wardwell can only truly dissolve if another entity steps up and assumes their liability for the debt, and that is what Bar Nunn is going to do when we modify the agreement. Chairman Bertoglio stated that is why the Board needs to change the Agreement, to recognize the financial liabilities and assets that are part of Regional Water, Bar Nunn is now assuming Wardwell's portion of that.

Ms. Scott stated that agreement to assume all debts, liabilities, and proportional share of the indebtedness of the Regional Water System JPB has been expressly stated in the Plan of Dissolution as well as the Interim MOU and Revised MOU between Wardwell and Bar Nunn. Ms. Scott stated that it has always been one of her main sticking points to make sure everyone understands that it's not that Wardwell is just giving it all to Bar Nunn, Bar Nunn is also becoming responsible for everything that Wardwell's currently responsible for, whether that be a pipe in the ground, or a portion of a loan from the State.

Mr. Holscher stated that to add to that, Bar Nunn was actually a signatory to Wardwell's Plan of Dissolution because it was committing itself to Wardwell's debt and its obligations to Regional Water.

Chairman Bertoglio stated that in the changes to the Agreement, that is spelled out, the question then is, it still states in the Agreement that the Board consists of four representatives from Casper, a representative from each of Salt Creek Joint Powers Board, Pioneer, Wardwell, and the County. Chairman Bertoglio stated that if one representative is removed, the City loses one representative. Chairman Bertoglio stated that it won't hurt the City, as the City will still have three representatives on the Board,

but the citizens that live in the unincorporated, technically the County can look after them, but nobody is looking out for those in Bar Nunn. Chairman Bertoglio stated that is why he thinks it is appropriate for Bar Nunn to have a seat on the Board, but that is something that the Agreement has to specify.

Mr. Chapin added among other things.

Chairman Bertoglio stated yes, among other things. Chairman Bertoglio stated that the timing of that keeps putting Board Member Sabrosky in limbo, which is one of his issues, but there is no point in modifying the Agreement for one step of it. Chairman Bertoglio stated that the Board should probably do it all at once, so whatever changes are made, it should state that any place that references Wardwell, should be addressed.

Mr. Chapin stated that it should be in the section of who is on in replacement of Board Members. Chairman Bertoglio stated that there is a section that states if any entity withdraws, an adjustment will be made to the Board. Mr. Chapin stated that is correct, but he thinks that change has to be drafted all the way down through the Agreement. Chairman Bertoglio stated that is what he meant.

Treasurer Cathey asked if there is a copy of the 1995 Agreement. Mr. Chapin stated that there should be. Mr. Martin stated that the Agreement is digitized and can be sent to the Board. Chairman Bertoglio stated that it is quite a long document when it comes to the attachments because it lists every little bit of equipment that was transferred.

Chairman Bertoglio stated that in the interim, he would like some clarification as to whether Board Member Sabrosky is quasi on the Board. Ms. Scott stated that she looked into this, and the State Statutes are very vague about what the wind-up process looks like, and what the dissolution process really looks like. Ms. Scott stated that there is zero case law on this. Ms. Scott stated that they're flying by the seat of their pants and she thinks that because of the nature of Regional, that considers matters that are outside the scope of Wardwell and its dissolution, that it's important to have the representator of Wardwell remain on the Board and involved to the extent that it does not cause a conflict of interest with any matter that comes before the Board. Ms. Scott stated that since the purpose of this Board is to provide water and utility services to the more general population, and when she thinks of what a Board of Trustees is tasked with doing, is overseeing the best interest and decisions for that Board. Ms. Scott stated that the Wardwell Board of Trustees is tasked with making decisions to move forward and facilitate the winding up of the District, and to the extent that Regional is involved in that process, and needs Wardwell to be involved in their processes, she thinks it is important that Board Member Sabrosky, or whomever the representative is, remains tangential involved with Regional until the dissolution is finalized.

Chairman Bertoglio asked Board Member Sabrosky if he is a Trustee for Wardwell. Board Member Sabrosky confirmed that he is a Trustee for Wardwell.

Ms. Scott stated that what the State Statute says is that after the dissolution election is confirmed and accepted by the Board, that the entire Board of Directors turns into a Board of Trustees. Ms. Scott stated that it modifies to oversee the District. Ms. Scott

stated that she has reminded them that they are not taking on any new projects, not doing anything new, and not spending any additional funds unless it is related to the dissolution. Ms. Scott stated that they are in a holding pattern moving towards becoming nothing.

Mr. Holscher stated that Board Member Sabrosky does not have a choice as he is a Trustee of Wardwell and has a fiduciary obligation and must continue to attend until this is completed. Mr. Holscher stated that Bar Nunn has chosen an individual who will sit in his place, but this transfer is not complete. Mr. Holscher stated that Bar Nunn could send him as an observer, but he thinks Board Member Sabrosky is a captive to this process and has to keep coming.

Chairman Bertoglio stated that Board Member Sabrosky doesn't want to keep coming to the Regional Water meetings. Mr. Holscher stated that he doesn't think choice is involved.

Chairman Bertoglio stated that within the Agreement it says that Wardwell can. Chairman Bertoglio stated that Wardwell doesn't just disappear within the Agreement because somebody has assumed it. Chairman Bertoglio stated that the Board has not seen any documentation that says someone has assumed Wardwell's debt, and until the Board has that in front of them and the changes, technically Wardwell still exists from the perspective of the Board.

Mr. Holscher stated that he has all the documentation that shows that Bar Nunn has assumed everything and would be happy to provide it to the Board, but he still thinks that Board Member Sabrosky needs to attend Regional Water meetings. Chairman Bertoglio stated that he is looking at it strictly from a Regional Water standpoint, Wardwell still exists within the document. Chairman Bertoglio stated that the document needs changed in order for them to dissolve.

Secretary Waters stated that this Board is in a position where we shouldn't be at. Secretary Waters stated that Wardwell had an election, the Board tried to get them to hold off on the election until we got all the documentation taken care of, but they wanted the election. Secretary Waters stated that the election is over, it has been certified, Wardwell Water & Sewer does not exist anymore. Secretary Waters stated that this Board has not changed any of that because we haven't had that discussion because we haven't seen any documentation, the final resolution of any of this. Mr. Holscher stated that he has distributed the documentation. Secretary Waters stated that he has a copy of the resolution, and asked if that is the only thing this Board is going to get. Mr. Holscher stated that absolutely not, and any documents that the Board requires you can work with your counsel and get them, and Wardwell can do the same.

Ms. Scott stated that she can completely understand the frustrations with the position that Regional is in because she was also hung up on what to do before the election, what is the right time to draft all these documents, to get approval from the State, to change the name on the water rights, to transfer the bank accounts, to sign over titles for the vehicles and everything like that, is it before the election so that on the day the election is certified they cease to exist in its entirety, or do they wait to make sure that the election goes through and everything on that side of things is smooth and then start out on all the



piecemeal items of what assets and other things need to be transferred. Ms. Scott stated that she went to the Wardwell Board, and they made the executive decision to wait until after the election went through and was certified before taking the additional steps to move forward with the actual transfer of assets and dissolution process. Ms. Scott stated that she is an optimistic person most of the time, but when it comes to legal work you can only anticipate the worst because otherwise you get caught in a bad spot. Ms. Scott stated that she didn't want the election to be a complete disaster, or it not go forward and have done a significant amount of legal work and troubled everybody at this table and in the community to come together and do agreements, sign things, and change money all to have to undo it. Ms. Scott stated that with the statutes on what the Board really looks like, the statutes on how to transfer things just don't exist, so she has been doing her best to figure out what transfer makes sense when. Ms. Scott stated that she thinks that all that they can do is their very best and she assured the Board that she is trying to do this in the most straightforward legal and proper way possible, and it is not perfect. Ms. Scott stated that there will be hiccups along the way, like what is Wardwell, and what do we do for the next couple of months, but she thinks that things are going in the right direction.

Ms. Scott stated that she would be happy to resend over a packet of all the executed documents, which outline where they are at with the dissolution process, but there are still some major hurdles to overcome for Wardwell to be dissolved. Ms. Scott stated that yes, the people voted for Wardwell to dissolve, and to begin the dissolution process, but the one thing the statute said is clear, is that the Board of Trustees is to oversee the winding up of the district, and that may take a while. Ms. Scott stated that from her perspective, they are trying to wind up the affairs, and the last item is going to be actual monetary cash transfer. Ms. Scott stated that until that happens, from her perspective, Wardwell is still an entity.

Secretary Waters asked that in the resolution that people voted on and was passed, does it say in there that this is a vote to start the dissolution process, or does it state that Wardwell will be dissolved. Ms. Scott stated that what was put before the voters was, do they agree with, or not agree with, the dissolution of the Wardwell Water & Sewer District, and the question was approve, or not approve. Ms. Scott stated that the majority of votes were to approve the dissolution of the Wardwell Water & Sewer District pursuant to the Dissolution Plan, which was a large document that was put on file and recorded with the County. Ms. Scott stated that it's hard because they are approving a dissolution, which is a matter of statement, but what does that entail. Ms. Scott stated that what she thinks the voters did was they voted to dissolve the district and that day the election was confirmed began the real dissolution process.

Mr. Chapin asked from a legal perspective if it means that the Board was effectively dissolved as of that date and whatever actions that are necessary to manifest that dissolution then start occurring from that day forward. Ms. Scott stated that the Board isn't dissolved because the Board becomes the Board of Trustees. Ms. Scott stated that the Board of Directors has morphed into the Board of Trustees. Mr. Chapin stated that the difficulty is, does the acting as a Board of Directors also extend to serving on collateral boards outside the structure of Wardwell itself. Mr. Holscher stated that they retain all their powers necessary in order to fulfill their original mission, so to that extent they do. Ms. Scott stated that she doesn't know. Mr. Chapin asked where Mr.

Holscher's statement comes from. Mr. Holscher stated that like everything else in Wyoming law, you have to interpret it there otherwise nobody has the power to do anything ever. Mr. Chapin stated that serving on the Board has nothing to do with the operation of the District. Mr. Holscher stated that it does as all the water comes through and serves the District. Mr. Holscher stated that they retain the powers of the Wardwell Water & Sewer District that are necessary to complete this process. Mr. Chapin stated that he agrees up to a point because the water that comes through this point of diversion is already there, there isn't any way they can interfere or redirect or change that. Mr. Chapin stated that he's not sure that constitutes an actual activity that they have to undertake.

Mr. Chapin stated that this is clearly a bug in some throats that needs to be addressed and he thinks some time needs to be dedicated to figuring out how that happens.

Ms. Scott asked, historically speaking, what happened when Brooks and some of the original smaller entities were either subsumed or dissolved. Mr. Chapin stated that he can't answer that. Mr. Brauer stated that historically, in his former job at CEPI, when Brooks disappeared, it was taken over by the City of Casper and Mills. Mr. Brauer stated that when Brooks split up, the piece that was in Mills went to Mills, and the piece that was off Robertson Road went to the City of Casper. Mr. Brauer stated that it was never fully documented in the subsequent amendments to the Joint Powers Board Agreement.

Chairman Bertoglio stated that he doesn't see any of this stuff being an issue. Chairman Bertoglio stated that the Board's mission is to develop, maintain, and provide safe, reliable drinking water. Chairman Bertoglio stated that this other is just internal stuff, and he thinks that if the Board keeps their eye on it and focus on that we will get through this. Chairman Bertoglio stated that there are four attorneys in attendance, and they would probably each have a different opinion on how this process went forward, and if it could have been done differently. Chairman Bertoglio stated that he agrees with Ms. Scott on some of it, why go through all this work to get things set up prior if the vote had of been no. Chairman Bertoglio stated that there is logic in some of it and someone will disagree with that, but we are where we're at, so we have to just move forward in the best manner we can.

Mr. Chapin stated that is true and we have to figure out what that manner is. Chairman Bertoglio stated that he thinks it is one issue at a time. Chairman Bertoglio stated it's like the ground water and surface water, if we have an issue or concern with it, we deal with it.

Mr. Chapin stated that he doesn't know if it is that, per say, it's whether we have a representative from Wardwell sitting on the Board when this all goes through. Chairman Bertoglio stated that he thinks if there is a concern about it, most of the issues the Board deals with have nothing to do with Wardwell, other than making sure we're providing water and keeping our budget under control. Chairman Bertoglio stated that if it comes to Wardwell, if Board Member Sabrosky, or whomever is representing them, simply recuses themselves from conversation. Mr. Chapin stated that is an answer. Mr. Chapin stated that he is not picking on Board Member Sabrosky, it's a technical question as to whether he gets to vote on topics that relate to those issues going forward. Chairman

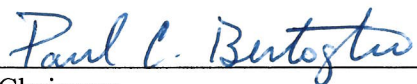
Bertoglio stated that other than the discussion regarding Wardwell, there's nothing else on the agenda today that Board Member Sabrosky couldn't vote on. Mr. Chapin stated that he doesn't disagree, as they are saying the same thing.

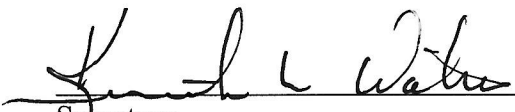
Chairman Bertoglio asked if there was any other discussion on this. Chairman Bertoglio stated that it sounds like there is a game plan for moving forward and thanked Ms. Scott for her hard work. Chairman Bertoglio asked Mr. Chapin if he thought the Board is moving in the right direction as far as he is concerned. Mr. Chapin stated that it is, he still thinks there will be bumps in the road, but things are moving forward.

- 8.g. There was no Other New Business.
- 9. Chairman Bertoglio asked Mr. Chapin if there was a need for an Executive Session today. Mr. Chapin stated that there was not a need for an Executive Session at this time.
- 10. In the Chairman's Report, Chairman Bertoglio stated that the next Regular Meeting is tentatively scheduled for December 19<sup>th</sup>, but if there are issues relating to boundaries and service areas, everyone will be contacted about moving the meeting up.

Ms. Scott stated that she will get the service area map and actual verbiage on the legal description as soon as possible and forward them. Mr. Chapin stated that would be appreciated.

A motion was made by Vice-Chairman North and seconded by Secretary Waters to adjourn the meeting at 1:36 p.m. Motion put and carried.

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
Secretary



**Central Wyoming Regional Water System  
Joint Powers Board**

1500 SW Wyoming Boulevard  
Casper, Wyoming 82604  
(307) 265-6063

**Board  
Members:**

Paul Bertoglio,  
Chairman

David North,  
Vice-Chairman

Ken Waters,  
Secretary

Steve Cathey,  
Treasurer

Ashley Aars

Ray Pacheco

Amber Pollock

Dan Sabrosky

**REGULAR JOINT POWERS BOARD MEETING AGENDA**

**Tuesday December 12, 2023 11:30 a.m.**

**Regional Water Treatment Plant  
Joint Powers Board Conference Room  
1500 SW Wyoming Boulevard**

1. Announcements
2. Approve Minutes – November 14, 2023 Regular Meeting \*
3. Approve Vouchers – December 2023 \*
4. Approve Financial Report – November 2023 \*
5. Operations Update
6. Public Comment
7. Old Business
  - a) Consider Submittal Letters, Petitions and Documents Facilitating the Dissolution of the Wardwell Water and Sewer District
  - i) Wardwell Surface Water Rights – Permit No. 6101 and Permit No. 30386: Joint Petitions and Resolutions from Regional and Wardwell for Issuance of Amended Certificates of Appropriation for Wardwell Water and Sewer District Appropriation under Permit No. 6101 and Permit No. 30386 to be Corrected to Town of Bar Nunn\*
    - a) Consider Resolution No. 23-04 \*
    - b) Other
  - b) Other
8. New Business
  - a) Consider Request for Enlargement of 33 Mile Improvement and Service District \*
  - b) Other
9. Chairman’s Report

**Next Meeting: Regular JPB Meeting – January 16, 2024**

***\*Indicates Attachment***



**CENTRAL WYOMING REGIONAL WATER SYSTEM  
JOINT POWERS BOARD**

**MEETING PROCEEDINGS**

November 14, 2023

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, November 14, 2023, at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

**Board Members Present** - Chairman Bertoglio, Vice-Chairman North, Secretary Waters, Treasurer Cathey, and Board Members Aars, and Sabrosky. Board Members Pacheco and Pollock were absent.

**City of Casper** – Bertoglio, Cathey, Tom Brauer, Bruce Martin, Tom Edwards, Mark Anderson, Nicholas Gassman, Janette Brown

**Natrona County** – North

**Salt Creek Joint Powers Board** – Aars

**Wardwell Water & Sewer District** – Sabrosky

**Pioneer Water & Sewer District** – Waters

**Poison Spider Improvement & Service District** –

**Wyoming Water Development Office** -

**Sandy Lakes Estates** –

**Lakeview Improvement & Service District** -

**33 Mile Road Improvement & Service District** –

**Mile-Hi Improvement and Service District** –

**Central Wyoming Groundwater Guardian Team (CWGG)** –

**Others** — Charlie Chapin, Alia Scott, Craig Silva – Williams, Porter, Day & Neville, P.C.; Peter Boyer, Pat Holscher, Frank Schwarzrock – Town of Bar Nunn; Phil Stump – HDR Engineering; Jeff Yennie, Jordan Jones – Ketel Thorstenson, LLP

The Board meeting was called to order at 11:32 a.m.

1. In Announcements:

- a. Mr. Martin stated that there are several people joining the meeting online and introduced Mr. Jeff Yennie and Mr. Jordan Jones with Ketel Thorstenson, Ms. Alia Scott and Mr. Craig Silva with Williams, Porter, Day & Neville, P.C., and Mr. Phil Stump with HDR Engineering.
  - b. Mr. Martin informed the Board that this will be the last meeting for Mr. Tom Edwards, WTP Manager, as he is moving out of state and thanked Mr. Edwards for his service and wished him well in the future.
  - c. Chairman Bertoglio stated that he would like to mix up the order of the agenda. Chairman Bertoglio stated that the Board would go through with the first five items on the agenda, and then jump down to the Audit Presentation and follow through the New Business items and leave Old Business Agenda Item # 7a as the last item on the agenda in order to have as much time for discussion as necessary.
2. Chairman Bertoglio asked for a motion to approve the minutes from the October 17, 2023, Regular meeting.

A motion was made by Secretary Waters and seconded by Vice-Chairman North to approve the minutes from the October 17, 2023, Regular meeting.

Board Member Sabrosky asked if he should remain neutral and not vote. Treasurer Cathey asked if the Board has established a quorum for this meeting. Chairman Bertoglio stated that there is a quorum with Board Member Sabrosky. Chairman Bertoglio stated that technically Wardwell is still a member of this Board. Mr. Chapin stated that this is one of those things we need to do to keep moving. Board Member Sabrosky stated that he will abstain from any votes on the Wardwell matter.

Motion put and carried.

3. Mr. Martin stated that there was one additional voucher added to the voucher listing that was sent out in the agenda packet and asked the Board to reference the voucher listing on the screen.

Mr. Martin stated that voucher 8629 for Williams, Porter, Day & Neville, P.C. in the amount of \$1,313.13 is for legal expenses for October 2023 and was added to the listing.

Mr. Martin stated that voucher 8624 for Hach Company in the amount of \$6,652.00 is for turbidimeter replacements that were approved by the Board and included in the FY24 Budget.

Mr. Martin stated that voucher 8625 for Wyoming Water Development Commission in the amount of \$654,316.77 is for the New Construction and Rehabilitation loan payments.

Mr. Martin stated that voucher 8626 for Kenny Electric in the amount of \$18,395.00 is for the North Chem Lighting Project – Security Upgrades that was approved by the Board and included in the FY24 Capital Budget.

Mr. Martin stated that voucher 8628 for Casper Star Tribune in the amount of \$569.04 is for the Advertisement for Bid for the WTP 42-inch Steel Waterline Replacement Project No. 21-045.

Mr. Martin stated that the vouchers are in good order and recommended approval of vouchers 8624 through 8629 in the amount of \$1,092,882.93.

Chairman Bertoglio asked for a motion to approve the November 2023 vouchers. A motion was made by Secretary Waters and seconded by Vice-Chairman North to approve the November 2023 voucher listing to include voucher numbers 8624 through 8629 in the amount of \$1,092,882.93. Motion put and carried.

4. Mr. Martin asked the Board to reference the Water Production chart on the screen. Mr. Martin stated that there were 238 MG of water produced in October, which is 22 MG above the five-year average of 216 MG.

Mr. Martin stated that the year-to-date water production was 1.85 BG, which is 132 MG below the five-year average of 1.98 BG.

Mr. Martin stated that Interest Earned is \$87,699 compared to \$36,744 last year. Mr. Martin stated that this does not include the interest earned in October from the WYOStar accounts as the statements were not available to include in the Financial Statement.

Mr. Martin stated that Water Utility Charges year-to-date are currently \$4,259,990, compared to \$4,633,134 last year, which correlates with the decrease in production.

Mr. Martin stated that Reimbursable Contract Expense is \$1,629,111, which is \$288,580 more than last year. Mr. Martin stated that this line item is where it was expected to be at this time of the Fiscal Year.

Mr. Martin stated that the Insurance/Bonds line item is \$119,656. Mr. Martin stated that in the past, Finance posted an accrual amount to this line item, but has changed to just posting the full amount to the line item when the insurance is paid.

Chairman Bertoglio asked for a motion to approve the October 2023 Financial Report as presented. A motion was made by Secretary Waters and seconded by Treasurer Cathey to approve the October 2023 Financial Report as presented. Motion put and carried.

5. The time was turned over to Mr. Edwards for the WTP Operations Update.

Mr. Edwards stated that production for the month of November is averaging 5.3 MGD, all coming from the wellfield. Mr. Edwards stated that last year at this time the average production for the month was 5.4 MGD.

Mr. Edwards stated that the WWDC Wellfield Management Project is on hold as they are waiting for some well pumps that are on order to arrive. Mr. Edwards stated that there is the possibility that they could start rehabilitating some of the wells before they come in.

Mr. Edwards stated that Morad 6 pump replacement will ship out on Nov. 17<sup>th</sup>. Mr. Edwards stated that the pump for Morad 2 should be here by mid-December. Mr. Edwards stated that there are pumps for three other wells on the Board agenda today.

Mr. Edwards stated that repairs for the Sodium Hypochlorite Tanks are on the Board agenda today as well. Mr. Edwards stated that it is hoped they will start this project early next year.

Mr. Edwards stated that the Ammonia Line Replacement Project is scheduled to start the week of December 4<sup>th</sup>.

Mr. Edwards stated that the HVAC System Cold Water Valve Project is delayed, but hopefully will start in a couple of weeks.

Mr. Edwards stated that the boilers will be inspected next week by Dynamic Controls.

Mr. Edwards stated that Kenny Electric completed the North Chem Lighting Upgrade Project.

Mr. Edwards stated that Sheet Metal Specialties is still working on the HVAC Chiller Replacement Project.

Mr. Edwards stated that Maintenance Staff has been working on draining and cleaning the Surface Water System for the winter.

Mr. Edwards stated that the Raw Water gates had a mechanical failure on two of the valve actuators and staff has been working on them.

Mr. Edwards stated that staff has been changing out filter turbidimeters from the MOD BUS+ to the 420 milliamps.

Mr. Edwards stated that staff repaired the turbidimeter on Casper 22 well.

Mr. Edwards stated that staff replaced thermostats on well house heaters and installed a new heater in Caisson 3.

Mr. Edwards stated that the Lead Operator position was filled by the Plant Maintenance Supervisor, Logan Wood. Mr. Edwards stated that the Plant Maintenance Supervisor position is being advertised and will close on the 19<sup>th</sup>.

Mr. Edwards stated that the vacant WTP Operator position was filled, and the new Operator started on the 6<sup>th</sup>.

The time was turned over to Mr. Anderson for the Transmission System Update.

Mr. Anderson stated that the weekly security checks and tank sampling continue to be completed each week.



Mr. Anderson stated that we are still in nitrification season, so chloramine residuals are still pretty low.

Mr. Anderson stated that staff checked all the non-draining fire hydrants again this month. Mr. Anderson stated that this will continue throughout the cold months.

Mr. Anderson stated that a new sump pump was installed at Sandy Lake Booster as the old one decided it was done working.

Mr. Anderson stated that Pioneer Tank was drained yesterday, and staff are doing the inspection right now. Mr. Anderson stated that he did have one update that said it wasn't that bad, but he's not sure what that means. Mr. Anderson stated that he will have more information later today.

Mr. Anderson stated that staff has completed all the RWS ARV maintenance for the year.

6. In Public Comment, Mr. Peter Boyer, Mayor of Bar Nunn, introduced himself, Mr. Holscher, and Mr. Schwarzrock to the Board. Mr. Boyer stated that he thinks most of the Board knows him, and they are in attendance today because they want to hang out an olive branch and open some discussion, and have some friendly discussion with the Board, and give an update on where things stand. Mr. Boyer stated that they are happy to answer questions and discuss anything openly with the Board that they want to discuss.

Chairman Bertoglio welcomed the Bar Nunn representatives to the meeting and stated that hopefully at the end of this everyone will be unified and on one page.

8. In New Business:

- a. Mr. Martin stated that this is the time of the year the audit is presented to the Board. Mr. Martin stated that Ketel Thorstenson was awarded the contract for the audit for the next five years. Mr. Martin stated that Mr. Nicholas Gassman from City Finance is in attendance today. Mr. Martin stated that Mr. Gassman, Mr. Fagnant, and Ms. Brown do a lot of work on the audit.

Mr. Martin turned the time over to Mr. Jeff Yennie and Mr. Jordan Jones, with Ketel Thorstenson for the audit presentation.

Mr. Yennie stated that he and Mr. Jones are with Ketel Thorstenson (KT) and headquartered in Rapid City, with offices in Spearfish and Gillette. Mr. Yennie stated that KT does have a pretty strong presence in Wyoming. Mr. Yennie stated that KT does the City of Casper audit, along with the Economic Joint Powers Board audit, and now the RWS audit. Mr. Yennie stated that since the RWS is a component of the City of Casper, it really works out and makes it easy on everyone.

Mr. Yennie stated that everyone should have seen the draft audit report. Mr. Yennie stated that he will point out a couple of things, but there isn't anything really crazy in the audit.

Mr. Yennie asked the Board to reference page 3 of the draft audit report. Mr. Yennie stated that this is the opinion, and the first two paragraphs highlight that this is a clean, unmodified opinion. Mr. Yennie stated that this is the opinion you want on your financial statements. Mr. Yennie stated that this states that they are not aware of any material modifications that need made in order to be in conformity with accounting principles. Mr. Yennie stated that it was a successful audit in that perspective.

Mr. Yennie stated that farther down on the page is the paragraph titled "Prior Period Financial Statements". Mr. Yennie stated that this points out that a previous audit firm audited these financial statements last year, and since we report a comparative set of financial statements, we are just pointing out that KT only audited the year ended June 30, 2023, and did not audit June 30, 2022. Mr. Yennie stated that those were audited by the previous firm, and KT did not spend any time on it.

Mr. Yennie stated that page 6 starts the Management Discussion and Analysis. Mr. Yennie stated that this is a 5 or 6 page summary of your financial statements and the overall operations of the Water System if someone would want a high level overview of the operations to see what's going on. Mr. Yennie stated that they should be able to get a good idea of what's going on with the Water System by reviewing these pages.

Mr. Yennie stated that page 11 starts the Statements of Net Position. Mr. Yennie stated that cash at the end of 2022 was \$574,826, and in 2023 it is just over \$2.3 Million. Mr. Yennie stated that there is more in estimated property and equipment in 2022, and some repurpose of investments. Mr. Yennie stated that otherwise everything is consistent.

Mr. Yennie stated that there are still some projects hanging out there as far as construction in process commitments are concerned. Mr. Yennie stated that it was a status quo year from a Balance Sheet perspective.

Mr. Yennie stated that there were normal debt paydowns, normal property and equipment additions.

Mr. Yennie asked the Board to reference page 12 of the report. Mr. Yennie stated that this is the Income Statement, Statement of Revenues and Expenses. Mr. Yennie stated that he likes to look at the Operating Income line which is halfway down the statement. Mr. Yennie stated that this is really consistent, so this tells you that there weren't a ton of changes in the operations. Mr. Yennie stated that Revenues and Expenses were consistent, and operating in the median, which is where you want to be. Mr. Yennie stated that this is organized as a proprietary fund, so you want to cash flow yourself. Mr. Yennie stated that if the Board had sustained losses from operations, you would need to take a look at either rates or possibly overspending on operating. Mr. Yennie stated that he thinks the Board is in a good spot.

Mr. Yennie stated that page 13 is the Cash Flow Statement. Mr. Yennie stated that the first subtotal is net cash flows divided by operating activities. Mr. Yennie stated that this is how the Board made their money. Mr. Yennie stated that the next two subtotals, Net Cash Flows Used in Capital and Related Financing Activities, and Net Cash Flows (Used in) Provided by Investing Activities, is how the Board spent their money. Mr. Yennie stated that the Board made \$4.5 Million by providing water and services, and then spent it on Capital and Related Financing Activities. Mr. Yennie stated that this year there was actually a little bit of Investment Income. Mr. Yennie stated that is the Board's basic financial statements.

Mr. Yennie stated that page 14 starts the notes. Mr. Yennie stated that there were no new accounting standards or new disclosure requirements this year. Mr. Yennie stated that there is not a lot in the notes that the Board hasn't seen before.

Mr. Yennie stated that the Summary of Significant Accounting Policies goes through all the accounting background and how the Board applies accounting principles to their organization.

Mr. Yennie asked the Board to reference Note 2 on page 17. Mr. Yennie stated that this note discloses what the exposure to FDIC insurance is. Mr. Yennie stated that the Board is covered for \$250,000 per financial institution. Mr. Yennie stated that this shows that the Board has approximately \$3.2 Million of deposits that are uninsured. Mr. Yennie stated that he doesn't see a lot of risk on it, but it is worth the Board's look to see if maybe they can diversify and spread the money out to different banks to get covered under FDIC, but he doesn't see a ton of risk there.

Mr. Yennie stated that page 18 is the Capital Asset schedules. Mr. Yennie stated that this is just a roll forward from the previous year to the current year. Mr. Yennie stated that there is \$41 Million in balance sheet capital assets, which is pretty normal for an operating entity like the Board.

Mr. Yennie stated that page 19 has the Long-Term Debt note. Mr. Yennie stated that this is fairly straight forward as there was no new borrowings, just standard repayments.

Mr. Yennie stated that page 20 continues the Long-Term Debt note and talks about all the different payments that will be made and the interest rates.

Mr. Yennie stated that page 21 schedules the principal and interest payments out by year. Mr. Yennie stated that it shows the first five years of payments individually, and then in five-year blocks after that.

Mr. Yennie stated that in Note 6 it talks about Related Organization as there is a lot of back and forth between the Board and the City of Casper. Mr. Yennie stated that the Note discloses the amounts paid to and received from the City of Casper, and what is outstanding to be collected.

Mr. Yennie stated that they also issue Findings of Significant Deficiency. Mr. Yennie stated that there is one finding to report. Mr. Yennie stated that this is the Financial Statement Preparation Finding. Mr. Yennie stated that this is in over 90% of his clients' files. Mr. Yennie stated that they prepare the financial statements, and all this says is that it is the Board's responsibility to understand them and the Board's fiduciary duty to ask questions if you have them. Mr. Yennie stated that they do report in the Corrective Action Plan on page 27 that there is an anticipated correction of this finding in June 2025 when the City is going to produce financial statements on the Board's behalf, and then this finding will go away.

Mr. Yennie stated that from an audit finding perspective, it's very clean and easy, so kudos to Ms. Brown, Mr. Gassman, and Mr. Martin.

Mr. Yennie offered to answer any questions the Board might have on the audit.

Treasurer Cathey stated that on page 21, in the 2029 – 2033 line, debt jumped to over \$2 Million and asked where that figure came from. Mr. Yennie stated that would be the total debt for the five years, instead of being broken down into individual years.

Chairman Bertoglio asked if there were any further questions. Being no further questions, Chairman Bertoglio asked for a motion to approve the FY2023 Audit.

A motion was made by Vice-Chairman North and seconded by Secretary Waters to approve the FY2023 Audit Report. Motion put and carried.

Chairman Bertoglio thanked Mr. Yennie and Mr. Jones for their time.

- 7.b. Chairman Bertoglio stated that he would like to jump back to Item 7b, Other Old Business, Consider CD Purchase Options from WGIF.

Board Member Aars arrived at 11:54 a.m.

Chairman Bertoglio asked the Board to reference the CD rate sheets on the screen. Chairman Bertoglio stated that these are not the actual rates the Board will be able to use. Chairman Bertoglio stated that every week WGIF sends out a new CD rate sheet. Chairman Bertoglio stated that he was not comfortable picking the CDs, so the first question is, does the Board want to authorize him to make that selection. Chairman Bertoglio stated that the new rate sheet comes out sometime today. Chairman Bertoglio stated that WGIF contacted him, and he wasn't sure he had the authority to actually pick them.

Chairman Bertoglio stated that looking at the CD rate sheet, they are all pretty much the same. Chairman Bertoglio stated that he wasn't sure if there were any concerns about where the bank was, or where the notes were, so he elected to bring it back to the Board and seek authority to make that decision or co-sign off on it.

Secretary Waters asked what this is for. Chairman Bertoglio stated that these are for the CDs that the Board decided to purchase in the amount of \$250,000 for two CDs.

Chairman Bertoglio stated that there are different maturity dates on some of these, six months, a year, etc. Chairman Bertoglio stated that WGIF gave him all the CD rates and terms, and he thinks the Board suggested that the CDs go for a full year. Chairman Bertoglio stated that if the Board will give him some guidance, he will send out an email to the Board once he gets the updated rate sheet.

Board Member Sabrosky asked if the money for the CDs is coming out of the WYOStar account. Chairman Bertoglio stated that is correct.

Chairman Bertoglio stated that he is looking for some direction from the Board. Chairman Bertoglio stated that ideally, he can send this out and there will be time to make the call. Chairman Bertoglio stated that when he receives the new rate sheet, he will review it and send out a recommendation to the Board through Ms. Brown. Chairman Bertoglio stated that as long as everyone responds quickly, we can get these set up.

Vice-Chairman North asked when the rates on the screen were published. Chairman Bertoglio stated that these rates were published last week, and the settlement date is 11/13/2023, so you have to have them signed up by then. Chairman Bertoglio stated that when he spoke to WGIF, they told him they get a new rate sheet every Tuesday afternoon.

Secretary Waters asked if most of the CD rates fall in the 5.6% range. Chairman Bertoglio stated that they fall in the 5.6% to 5.7%, but what you have to look at is the maturity dates on them, as some of the higher rates are shorter. Chairman Bertoglio stated that there is not a lot of difference on them.

Vice-Chairman North asked if the Board is still looking at a year. Secretary Waters stated that is what the Board decided previously.

Treasurer Cathey asked that Chairman Bertoglio send the new rate sheet to him. Chairman Bertoglio stated that he is going to send it out to everyone.

Chairman Bertoglio stated that the longer you go out on the CD maturity date, the rate does drop. Chairman Bertoglio stated that he expects that the short-term rates will come down.

8.b, c, d. Chairman Bertoglio stated that he will continue with New Business on the agenda.

Mr. Martin stated that if the Board recalls, we're working with the WWDC on the Wellfield Management Plan, that is looking at different techniques for rehabilitation. Mr. Martin stated that a couple of well pumps were pulled, this was discussed last month, the pumps were in bad shape and could not be

reinstalled. Mr. Martin stated that WWDC is currently doing water sampling right now that will help to develop rehabilitation techniques, and hopefully we will be able to get several that we will be able to use going forward. Mr. Martin stated that also in this program, we will be looking at Casper 9, Morad 11, and Morad 8, so before any more pumps are pulled for water sampling and videoing of the wells, we would like to have new pumps on hand to put in place. Mr. Martin stated that these pumps are of the same age and are likely in bad condition as well. Mr. Martin stated that staff does not want to take any more wells offline until they are ready to be rehabbed and new pumps installed.

Mr. Martin stated that this first contract is for Casper 9 Well pump. Mr. Martin stated that staff reached out and obtained three quotes with Cahoy Pump Service being the low quote at \$16,310. Mr. Martin stated that funds for this pump would come out of the FY24 Capital Budget for the Well Rehabilitation Project. Mr. Martin stated that \$500,000 was set aside for this project. Mr. Martin stated that pumps ordered now would not arrive until the end of January.

Mr. Martin recommended approval of the purchase of the Casper 9 Well pump in the amount of \$16,310.

Chairman Bertoglio asked if the comments and presentation for Morad 11 and Morad 8 Well pumps are the same as this well pump. Mr. Martin stated that they are. Chairman Bertoglio stated that these can be grouped together and moved along unless there is something unique for each well pump.

Mr. Martin stated that the pump prices are different, Casper 9 pump is \$16,310, Morad 11 pump is \$17,194, and Morad 8 pump is \$16,973.

Secretary Waters asked what the difference is between the pumps. Mr. Martin stated that the difference is mainly the length of the pump, and the size.

Chairman Bertoglio asked for a motion to approve the contracts with Cahoy Pump Service for the replacement well pumps for Casper 9 Well, Morad 11 Well, and Morad 8 Well.

A motion was made by Secretary Waters and seconded by Treasurer Cathey to approve the contracts with Cahoy Pump Service for the replacement of the following well pumps: Casper 9 Well pump in the amount of \$16,310.00, the Morad 11 Well pump in the amount of \$17,194.00, and the Morad 8 Well pump in the amount of \$16,973.00.

Treasurer Cathy stated that Cahoy Pump Service is out of Iowa, and asked where the companies that submitted the other quotes are from. Mr. Martin stated that the other companies that submitted quotes are from Casper. Mr. Martin stated that staff is being told that the companies are purchasing the pumps from someone else so are acting as a middleman. Mr. Martin stated that is some of the reasons for the differences in the pricing.

Motion put and carried.

- e. Mr. Martin stated that there are two fiberglass Sodium Hypochlorite Tanks at the WTP that have leaks at the flanges that are in need of inspection and repair. Mr. Martin stated that funds for this project were included in the FY24 Capital Budget. Mr. Martin stated that \$25,000 was budgeted for this project.

Mr. Martin stated that staff has had a tough time locating a company that is willing to come out and work on these tanks. Mr. Martin stated that Fibersurance LLC is out of Ohio. Mr. Martin stated that staff contacted many, many companies, and the three listed in the memo are the companies that provided quotes, with Fibersurance coming in low at \$14,032.00.

Mr. Martin stated that the contract is set up with the completion date of April 1<sup>st</sup>, as that will have the tanks repaired before the WTP goes online with summer production. Mr. Martin stated that it will take a little bit of time to empty one tank, and then once it is repaired, pump the contents from the other tank and repair the second tank.

Mr. Martin stated that staff is happy to finally have a contractor in place for these repairs, and recommended approval of the contract with Fibersurance LLC in the amount of \$14,032.00 for the inspection and repair of the two Sodium Hypochlorite tanks.

A motion was made by Secretary Waters and seconded by Vice-Chairman North to approve the Contract for Professional Services with Fibersurance LLC for the inspection and repair of two Sodium Hypochlorite Tanks at the WTP in the amount of \$14,032.00.

Treasurer Cathey asked if the price included mobilization and demobilization. Mr. Martin stated that it does.

Motion put and carried.

- f. Mr. Martin stated that last month the Board approved Budget Amendment No. 1 to carryover projects and encumbrances from FY23 to give spending authority in FY24. Mr. Martin stated that Budget Amendment No. 1 included \$1.5 Million of the ARPA Grant Funding for the Caisson Well Rehabilitation Project. Mr. Martin stated that it was captured in the Revenues but was missed in the Expenditures side. Mr. Martin stated that Budget Amendment No. 2 is for \$1.5 Million in the Expenses for the ARPA funded project.

Mr. Martin stated that this will change the FY24 Budget from \$11,385,657 to \$12,885,657.

A motion was made by Treasurer Cathey and seconded by Secretary Waters to approve FY24 Budget Amendment No. 2 in the amount of \$1.5 Million in Expenses for the ARPA funded Caisson Well Rehabilitation Project. Motion put

and carried.

7. a.i. Mr. Martin stated that he would begin the discussion regarding Wardwell, and then turn the time over to Ms. Scott, Mr. Chapin, Mr. Silva, and Mr. Stump.

Mr. Martin stated that this discussion is regarding the Wardwell dissolution and items to get that wrapped up, and what needs to be put in place for the water rights as well as for the Regional Water Joint Powers Agreement amendment that needs to go to the State for approval.

Mr. Martin stated that in the packet were several documents provided by Williams, Porter, Day & Neville. Mr. Martin stated that Ms. Scott did a good job writing up a summary of the water rights assignment process and what that looks like. Mr. Martin stated that he hopes everyone was able to read through that before the meeting.

Mr. Martin stated that there are three items dealing with the Wardwell dissolution on the agenda. Mr. Martin stated that each of the three items will require Board action, so he would like to take them one at a time and walk the Board through them.

Mr. Martin stated that the first item is the Wardwell No. 1 Ground Water Right transferring the Assignment of Ownership from Wardwell to Bar Nunn. Mr. Martin stated that there would be no impact on the point of diversion or place of use, it would remain with Central Wyoming Regional Water System. Mr. Martin stated that they are changing the name of the water right from Wardwell to Bar Nunn with the State Engineer's Office. Mr. Martin stated that with that water right, Regional Water would have to sign a consent letter consenting to the name change. Mr. Martin stated that again, the water right itself, the point of diversion, place of use, all remain within the Central Wyoming Regional Water System, the name is the only thing changing.

Mr. Silva introduced himself to the Board. Mr. Silva stated that in a recent Board meeting that he attended for Mr. Chapin it became clear that as attorneys, they were not sufficiently answering the Board's questions relating to Wardwell and Bar Nunn. Mr. Silva stated that as they continued to work through this process that he didn't feel that has improved so he encouraged, through Mr. Martin, that Ms. Scott and Mr. Stump come forward and address any questions the Board might have in relation to that. Mr. Silva stated that Ms. Scott has had to be the heavy lifter legally as this is kind of new ground for everyone. Mr. Silva stated that there is also a financial burden that is not on Regional Water, but is on Wardwell, and Bar Nunn to some extent. Mr. Silva turned the time over to Ms. Scott.

Ms. Scott introduced herself to the Board. Ms. Scott stated that she has been the attorney for Wardwell for a little over five years.

Ms. Scott stated that she wanted to provide a little clarification on the Wardwell No. 1 Ground Water Right. Ms. Scott stated that this groundwater right has gone through some changes in the past, as you can see in the summary. Ms. Scott stated that currently the point of diversion is with Regional, the physical well and infrastructure associated with the well are owned by Regional, and Regional is in charge of utilizing the water right for



the required beneficial use of the right. Ms. Scott stated that the only aspect associated with this well is that Wardwell remains the name of the Appropriator on the certificate of appropriation for the well and this is a lot of confusing language to say that. Ms. Scott stated that when talking about ownership of a water right, especially in this context, is really not the most appropriate word to use because in modern society we don't really connotate ownership as being a joint partnership or conglomeration of individuals. Ms. Scott stated that she likes to think of it more as Wardwell's name is on the water right because historically Wardwell appropriated the water right from the State, but in 1995 when Wardwell executed the Asset Transfer Agreement, this among other assets that belonged to Wardwell, were transferred in full right and title to Regional Water. Ms. Scott stated that this request from Wardwell to have Regional Water review, discuss, and consent to the assignment of the name is really just to clean up the record on this right and to reflect that Wardwell is dissolving, Wardwell dissolved, and Bar Nunn took over Wardwell in its entirety, which includes the transfer of all assets and infrastructure, which includes the name on this well. Ms. Scott stated that she is happy to answer any questions, and any technical questions, that she feels she doesn't have the requisite knowledge, she will defer to Mr. Stump because he has been great in helping her out with all this in the most simple resolution to make sure that nothing changes with this well right and the surface water rights, and to ensure that Wardwell upholds their duties as a member of Regional Water, by properly transferring and assigning this well to make sure that none of the water that is utilized through it is subject to any sort of recapture or encumbrance by any other party.

Secretary Waters stated that he is a little confused and stated that Ms. Scott stated that Wardwell was the original requester from the State of Wyoming for this water well. Ms. Scott stated that she believes so, yes, but does not think that requester is the right name. Ms. Scott stated that Wardwell is the original appropriator on the Wardwell No. 1 Ground Water Right. Secretary Waters stated that Wardwell actually started the process of putting the well in, and then they owned the well. Secretary Waters stated that then in 1995 it was turned over to Regional. Ms. Scott stated that was correct. Secretary Waters asked if Regional retains all the water rights on that well. Ms. Scott stated that is correct because Regional is the point of diversion, the owner and controller of the beneficial use, and they own the facility where the water is processed and rediverted, Regional is really the controller in the idea of ownership. Ms. Scott stated that Wardwell has their name as the Appropriator on the title, but all the rights under the name that really constitute the actual usage and operation of the water belong to Regional. Secretary Waters asked if what is being asked of the Board is to consent to the change of name from Wardwell to Bar Nunn. Ms. Scott stated that is correct. Secretary Waters stated that he understands now. Ms. Scott stated that in some of the prior discussions, someone had brought up the question that if an entity's name is on this doesn't mean that they could change it. Ms. Scott stated that the entity that has their name on the Certificate of Appropriation cannot modify, alter, transfer, encumber, sell, or do anything with the water right in their individual capacity. Ms. Scott stated that in order to do anything with the water right the owner, meaning the individual or entity in charge of using and being the point of diversion, because the point of diversion is really where the ownership can be designated, it is that entity, Regional in this case, that has to approve and ask the State for any modification or encumbrance for or on the water right. Ms. Scott stated that she thinks this is a really crucial thing to know.

Chairman Bertoglio stated that on this particular item, and with the surface water rights as well, asked what is being asked of the Board. Chairman Bertoglio stated that he read through all the documents and asked if the Board is just consenting to the name change.

Ms. Scott stated that there are two requests. Ms. Scott stated that the groundwater process is much simpler. Ms. Scott stated that for the groundwater, all that needs done is to make a quasi-informal request to the Groundwater Division of the State Engineer's Office just to change the name. Ms. Scott stated that Wardwell has already authorized their Board to sign the letter and make the request, and now is just asking Regional Water to join and consent to the submittal of the request to the Groundwater Division. Ms. Scott stated that there is not a waiting time, and you don't have to talk to the Groundwater Board or anything like that. Ms. Scott stated that it's more of a simple change the name to reflect what is happening in actuality. Ms. Scott stated that this discussion can then be wrapped up and have a more in-depth discussion regarding the surface water rights, because the surface water rights are their own separate rights process for amendment or assignment. Ms. Scott stated that she is going to leave the surface water rights out of this discussion for right now.

Mr. Martin stated that there is a drafted letter in the packet from Regional Water consenting to this assignment and the change of name from Wardwell to Bar Nunn. Mr. Martin stated that it would be cleaner if the Board would make a motion just on this letter at this time.

Chairman Bertoglio stated that he was just trying to get a general overview, but he is fine with just taking action on the consent letter. Chairman Bertoglio asked Mr. Chapin if he had any issues with the consent letter. Mr. Chapin stated that he thinks Ms. Scott has done a nice job covering the issues and asked if any of the Board Members had any questions.

Secretary Waters asked if the consent letter that the Board is being asked to send to the State in no way alters the original acquisition to Regional. Ms. Scott stated that there is no alteration of the acquisition of the water right in total capacity, cfs, service area, customer range, none of that is being modified in any respect at all. Ms. Scott stated that on the bottom of the letter it states that no modification to the well, or service area map is indicated at all, it is just the assignment of the name on the certificate of record.

Mr. Silva asked Mr. Stump to provide some technical support on this question. Mr. Stump stated that he thinks Ms. Scott is presenting this well in terms of the water right. Mr. Stump stated that with this well, we are asking for consent in terms of the assignment to the Town of Bar Nunn. Mr. Stump stated that these types of assignments are handled administratively by the Groundwater Division in a straightforward process. Mr. Stump stated that in 2015, HDR, in their professional services under contract with the City of Casper, updated the service area for the entire Regional Water System and all the water rights that are served by that system were identified. Mr. Stump stated that this well was included in that 2015 request to the State Engineer's Office, so the service area is not going to be changing, it is going to be consistent with the 2015 service area that was updated by the City of Casper.

Secretary Waters stated that he just wanted to be sure that Regional Water is not giving up anything. Mr. Stump stated that Regional Water is not giving up anything with this consent letter.

A motion was made by Secretary Waters and seconded by Vice-Chairman North to authorize the Chairman to execute a letter in support of the change of name from Wardwell to Bar Nunn for the Wardwell No. 1 Well. Motion put and carried with Board Member Sabrosky abstaining from the vote.

- 7.a.ii. Ms. Scott stated that essentially all the information that was just discussed about Regional being the point of diversion, the owner and operator of the infrastructure, which includes the pipes and the WTP, and the owner and operator of the service area, meaning the whole area that is encompassed into the Regional Water System Joint Powers Board, these two surface water rights, Permit No. 6101 and Permit No. 30386, the way that is most straightforward to correct or amend the name on the certificate of appropriation, is to execute joint petitions between Regional Water and Wardwell, because Regional Water is the point of diversion, operator of the system, controller of beneficial use, and Wardwell's name is on the certificate of appropriation. Ms. Scott stated that both these entities are submitting the petition to the Board of Control for amended certificates of appropriation to be issued reflecting that Bar Nunn has taken the place of Wardwell. Ms. Scott stated that the petitions have been drafted with the assistance of HDR and are before the Board for review. Ms. Scott stated that the request is for the Board to review, discuss, and approve execution of these petitions by Regional Water. Ms. Scott stated that these petitions have not yet been considered by Wardwell, but their meeting is tonight, and they are on the meeting agenda for consideration.

Secretary Waters stated that the proposal is to replace Wardwell on the surface rights with Bar Nunn along with Regional Water. Ms. Scott stated that is correct. Secretary Waters asked how this works since Bar Nunn is not officially a member of the Regional Water System Board. Ms. Scott stated that she honestly doesn't know, but many of us have discussed kind of the proper order of operations of these different moving parts, what's best to do first, what's best to do second, and she anticipates taking it to the Wardwell board tonight to discuss formally approaching Regional Water, now that some of these background requirements are in place, to formally request withdrawal from Regional Water and replacement by Bar Nunn. Ms. Scott stated that in order to reach that point of the discussion, she thinks that we have to have these documents in our back pocket exhibiting that Bar Nunn is capable, ready, and able to take the place of Wardwell with Regional. Ms. Scott stated that in the event that Bar Nunn did not join Regional, she thinks there could be different types of agreements entered into between Bar Nunn and Regional evidencing their willingness to cooperate with each other, however, because Regional is the point of diversion, owner and operator of the system and facility, and controls beneficial use of all of this water, it essentially does not negate or affect Regional's ability to use and to provide water utilities to all their service area if the name changes from Wardwell to Bar Nunn.

Mr. Holscher stated that he is the attorney for Bar Nunn. Mr. Holscher stated that the other aspect of that is that Bar Nunn is presently bound to Wardwell, and because of that, they are fully obligated to Wardwell. Mr. Holscher stated that they have no liberty to act

contrary to Wardwell's interest in this, they fully pledge to cooperate with Wardwell, so as Ms. Scott has noted, the particular order of things is a little complicated when we get to this point. Mr. Holscher stated that because Bar Nunn is bound to Wardwell and are currently operating on Wardwell's behalf fully, this is the next appropriate step in this.

Chairman Bertoglio stated that in order to play devil's advocate, he asked if the name is changed to Bar Nunn, and they decide they're just going to take their water rights and go somewhere else, Regional still has a say in that, because of how it's been used, so its not simply they just take their marbles and go home with it. Ms. Scott stated that is correct. Ms. Scott that it even goes further than that. Ms. Scott stated that the water right isn't just a bag of marbles, it's a ton of different interwoven connected things, just because someone's name is on the Certificate of Appropriation, it doesn't actually give them any ability to change, modify, encumber, or sell any water that is associated with that right because it's tied to so many other parties, inclusive to Regional, who it is tied to the most. Ms. Scott stated that Regional is in charge of providing water to so many different people that they are in the provision and control of this right which is definitely superior to whoever's name is on it. Ms. Scott stated that it's about Regional's ability to provide the water, the right doesn't even really matter. Ms. Scott stated that in our society it's really important to have our name on something, but here what's more important is the point of diversion, and where the intake is for the water. Ms. Scott stated that the place of use is the Regional WTP. Ms. Scott stated that those factors rate much more than just having the name on the appropriations document.

Treasurer Cathey stated that the other thing that is just as important about that water right is the age of it based on the calls on the river, and asked if that is correct. Ms. Scott stated that is correct, and she and Mr. Chapin both reached out to the State Engineer's Office to make sure to do some background research on the date and the age of the appropriation of this right to ensure that any assignment of the name or involvement of a different party would not subject this water right to any recapture by any other entity, inclusive of the State of Nebraska since some of the water rights along the Platte River are subject to recapture in the event that there is any transfer. Ms. Scott stated that they were assured by the State Engineer's Office that changing or assigning the name on the Certificate of Appropriation will not in any way change any of the water right that is associated with these surface rights in the amount or location.

Treasurer Cathey asked if it is still a 1904 water right. Ms. Scott confirmed that is correct.

Ms. Scott stated that the documents that are before the Board for consideration are intended to make sure that this portion of the history of the water right is very clear, so that in 30 years when someone asks what happened when Wardwell dissolved, the water right was transferred to Bar Nunn, and then Bar Nunn continued to run it in connection with the Regional Water System Joint Powers Board who had always been the point of diversion through the Regional Water Treatment Plant, and this is the area that it serviced. Ms. Scott stated that they are just trying to make it clean and clear for the record.

Mr. Silva asked if this is consistent with what Mr. Stump sees on a day-to-day basis, and

this type of assignment does not change the appropriation date. Mr. Stump stated that is exactly right in terms of this assignment. Mr. Stump stated that he would add to the process that these joint petitions, one for each of the surface water rights, if acting on them today to authorize the signature, those are original documents that get signed and submitted to the Wyoming Board of Control that meets quarterly. Mr. Stump stated that when talking about timing of how things go about, that quarterly meeting that we need to get filed on is the second week in February. Mr. Stump stated that there is some time if we move forward with signing these petitions, and if Wardwell approves this tonight, they will be submitted and filed with the Board of Control. Mr. Stump stated that we're amending a certificate, which is a statutory process to address a change to a certificate, we're not transferring a water right, we're not changing a water right in any way in terms of the point of diversion, the conveyance, the facilities, or the place of use. Mr. Stump stated that these are all consistent in terms of asking for amended certificates that would be issued by the Board of Control through an amendment process. Mr. Stump stated that these will not be acted upon until the February meeting of the Board of Control.

Mr. Chapin stated that the attorneys flushed this out to make sure it is correct, and nothing is lost.

Ms. Scott stated that these petitions also allow the benefitted opportunity of updating the service area to reflect all the work that HDR did in 2015, so it's like getting two asks with one document for the Board of Control. Ms. Scott stated that after these petitions are filed all the information associated with these surface rights will be up to date, which will be really good for the records.

Mr. Chapin stated that his main concern was if it was transferred, that it is permanent and it can't be dissected and transferred out in parcels and pieces going forward. Mr. Chapin stated that Ms. Scott did a nice job of explaining that the rights go as a whole, or they don't go at all, and everybody has to agree to it. Mr. Chapin stated that these are confusing and difficult, and for those of us that have not done water law in a long time, we just had to scratch our heads and read a bunch of stuff that didn't make any sense, but eventually it came to and HDR did a great job of explaining this to all of us, because it is a quagmire once you start into it. Mr. Chapin stated that they took the easiest, simplest approach and modification that we could.

Treasurer Cathey stated that in the petition there is a spot that says "Jim Jones to assist with the legal description, etc." and is highlighted in yellow. Treasurer Cathey asked when that will be done. Mr. Stump stated that he spoke to Mr. Martin about this in terms of we have the legal description written out in terms of township, range, section, quarter, so our thought was that Mr. Jones is retired from CEPI, but he actually was the preparer of that service area map, he signed off on it as a Professional Land Surveyor in Wyoming. Mr. Stump stated that he contacted Mr. Jones last week, and he hasn't heard back from him. Mr. Stump stated that Mr. Jones said he would follow up with him, he may contact some individuals with CEPI to actually assist with a final quality control of the legal description. Mr. Stump stated that he would like to get Mr. Jones's review signed off making sure it aligns exactly with that 2015 service area map. Mr. Stump stated that he will contact Mr. Jones later today to see where he is on this, and to see when it will be completed. Mr. Stump stated that once that is done, both petitions can be

finalized.

Ms. Scott stated that we do have a map of the service area and it is updated and on record and filed with the State. Ms. Scott stated that we wanted to make sure that instead of attaching a big map, that it could be condensed to that wording of the legal description. Ms. Scott stated that she didn't anticipate it taking much longer. Ms. Scott stated that they wanted to make sure to get the other pertinent language in front of the Board as soon as possible in order to make the deadline for the Board of Control meeting.

Treasurer Cathey suggested that the Chairman not sign this document until we see that legal description and the map in the document. Ms. Scott stated that she agrees with that.

Mr. Chapin asked if there is an estimate of when the legal description and service area map will be available. Ms. Scott stated that Mr. Martin has the map of the service area in two different versions that was sent to him on the 6<sup>th</sup>, so it could be provided as a partial exhibit. Ms. Scott stated that they would have to contact CEPI after the meeting today to check on the status of the legal description.

Chairman Bertoglio asked if the service area map is the old boundary maps. Mr. Martin stated that is correct. Mr. Martin stated that he thinks it will take a couple of weeks to get the legal description drafted out.

Chairman Bertoglio asked what the timing is for getting these petitions submitted to the State. Chairman Bertoglio asked if we're trying to get these before the Board of Control in February. Ms. Scott asked Mr. Stump what the deadline is for submittals. Mr. Stump stated that there is a 45-day docketing deadline prior to the meeting. Mr. Stump stated that he does not have the actual date of the meeting, but it is generally held in the second week of February. Mr. Stump stated that if this can be signed in the next week to week and a half, we will be in good shape for docketing before the deadline. Mr. Stump stated that they will follow up with people to let them know of the deadline and get the service area wrapped up. Ms. Scott stated that we might have a couple of weeks as 45 days from February 6<sup>th</sup> is December 23<sup>rd</sup>. Ms. Scott stated that we should be good to go if we can get it in in the second or third week of December. Chairman Bertoglio stated that the Board meets on December 19<sup>th</sup>, and asked if that will create an issue for getting it in on time. Ms. Scott stated that it is a potential issue, but she isn't positive.

Ms. Scott stated that she would suggest that the Board make a motion to approve the authorization of the Chairman to sign the petitions for the assignment of the ownership of record on the Certificates of Appropriation on both surface water rights pending the affirmation of the proper legal description as determined by quality control of CEPI, or something like that so that we aren't necessarily tied to that December 19<sup>th</sup> deadline.

Chairman Bertoglio stated that basically we put the thing together, and then just affirm on the 19<sup>th</sup> that it is ok, so they can get the application put together and move forward. Mr. Chapin stated that he thinks they will go ahead and do all those things. Mr. Chapin stated that what would be the process if the Chairman would have authority, as soon as the information is received from CEPI, to sign as long as there is written notification that it has been certified.

Chairman Bertoglio asked Treasurer Cathy if that would work for him. Treasurer Cathey stated that he is concerned by the fact that Wardwell is servicing an illegal annexation of Mills, and he wants to know exactly where that all falls into this, and he doesn't want those sales to then instigate the fact that Mills can continue, and Bar Nunn can continue to sell water to Mills because if Mills were to expand drastically, and Bar Nunn keeps selling them water to service that expansion, this plant is already at its limit in the summer, which would then require plant expansion and he doesn't think that is appropriate.

Chairman Bertoglio stated that he agrees that Mills did an illegal annexation, but not anything to do with Regional Water. Chairman Bertoglio stated that the reason why Mills annexed that area was because the growth boundaries changed in 2013 or 2015 and brought that corner in that allowed that to be part of the Mills growth boundary. Chairman Bertoglio stated that prior to that, if you look at the 1986 maps the reason why that portion was excluded was the physical restraints of Mills being able to provide water. Chairman Bertoglio stated that it made no sense, and when the growth boundaries were revised, they decided to use the main roadways as the boundary lines. Chairman Bertoglio stated that looking back it was a mistake, but he understands. Chairman Bertoglio stated that if you go off the new growth boundaries, Mills cannot be serviced because it would not be in that growth boundary. Chairman Bertoglio stated that he's pretty sure that the 2015 growth maps that are being looked at exclude that little checkerboard portion of Mills in there. Chairman Bertoglio stated that is something that will have to be addressed because it was previously included in the growth boundaries that were originally presented at the time the water rights were put together.

Ms. Scott stated that is the reason they want to get it certified by the person who originally prepared the documents.

Mr. Chapin stated that doesn't correct the impropriety just because it is certified. Treasurer Cathey stated that is his whole point.

Mr. Holscher stated that one of the conditions that Bar Nunn agreed to with Regional Water, is that a memorandum of understanding has been sent to Mr. Chapin for review, is that Bar Nunn would not ask to expand water service in any other city outside of Bar Nunn without first consulting with Regional Water. Mr. Holscher stated that he thinks this concern has been addressed but is yet to be reviewed. Mr. Holscher stated that they actually made it a little broader than requested.

Treasurer Cathey stated that he believes that it would be much better than a memorandum of understanding (MOU) to have either a resolution or an ordinance stating that, because MOU's can be torn up. Treasurer Cathey stated that sometimes MOU's are not worth the paper they are written on.

Chairman Bertoglio stated that if you go back and look at the Asset Transfer Agreement/Operating Agreement, whatever you want to call it, it is very specific about growth boundaries. Chairman Bertoglio stated that Pioneer is a good example as every time they want to step outside their growth boundaries, it has to be approved by Regional Water, they can't just simply go out there and do it. Chairman Bertoglio stated that it is

the same thing for Wardwell. Chairman Bertoglio stated that for example, if the Solar Farm goes in, it is outside the boundary. Chairman Bertoglio stated that someone has to approve providing service out there, Bar Nunn, or whoever decides to do it, has to come to this Board to ask for an expansion of their service area.

Treasurer Cathey stated that as we grow, the plant is going to have to grow.

Chairman Bertoglio stated that going back to the petitions, it will be what it is if they are going back to the 2015 service area map. Chairman Bertoglio stated that the Mills part of it is going to have to be addressed, short of getting it de-annexed, he isn't sure what to do about it.

Mr. Chapin asked Mr. Holscher if the MOU he referenced had been sent out. Mr. Holscher stated that he just recently sent out the MOU, so Mr. Chapin probably hasn't had a chance to look at it yet. Mr. Chapin stated that he will go through his mail and get it out to everyone for review and consideration to see if anyone has any concerns and what they may be.

Board Member Sabrosky stated that prior to the dissolution of Wardwell, it would have been easier to service Mills if they expanded, but now he thinks there are better restrictions under Bar Nunn.

Mr. Holscher stated that is correct as Bar Nunn would be severely constrained on trying to provide additional water service inside another municipality. Mr. Holscher stated that Bar Nunn would be more constrained than Wardwell would have been.

Treasurer Cathey stated that because Mills is unable to supply, Wardwell should have never sold them the water, or they should not have been allowed to annex, one or the other. Mr. Boyer stated that we can't go back in time and change that. Treasurer Cathey stated that he understands that, but he doesn't want it to continue down that road. Treasurer Cathey stated that this plant cannot stand to have other people come in that are not paying for this plant.

Chairman Bertoglio stated that you have to remember that these people were already being provided water by Wardwell. Chairman Bertoglio stated that this is a subsequent action that Mills did, so it really is not like this is going to continue. Chairman Bertoglio stated that the growth boundaries are set, and they have been agreed to. Chairman Bertoglio stated that Bar Nunn has a growth boundary, Casper has one, everybody has a growth boundary, and those growth boundaries are clearly identified, and they do need to be updated when we look at this because he believes it references the 1986 or 1984 maps. Chairman Bertoglio stated that during the course of this, whatever they clarify as service area needs to be consistent within that. Chairman Bertoglio stated that he personally does not fear that Mills will get any more water.

Mr. Boyer stated that since Bar Nunn is the one taking over the water distribution, we have no interest in expanding in that direction at all, and that is the purpose of the MOU that Mr. Holscher sent out. Mr. Boyer stated that he understands the implications of this plant being at its maximum capacity, but we work with Regional Water and that is the



point of why we're trying to get on the Regional Water Board, so that we can work with Regional if there is expansion that needs to be done, or if there are other things. Mr. Boyer stated that they are not going to just go off and secretly give Mills a bunch of extra water or something, that's not going to happen. Mr. Boyer stated that they are trying to get a member on the Board so that they can be part of the Board and work together as a team, and that's the whole purpose. Mr. Boyer stated that there is no fear at all of Bar Nunn providing any more service to Mills. Mr. Boyer stated that to speak as to Mills getting water now, Wardwell has been providing service to them for years, well in excess of a decade. Mr. Boyer stated that it is a non-issue and can be resolved easily if everyone sits down and talks about it, but let's not stop this process of what is being done right now, which he feels is something really good, and good for the community and the unincorporated area that Wardwell is all part of, let's not stop that on this one little sticking point.

Chairman Bertoglio stated that he doesn't want to slow this down, as he wants to make sure the petition gets before of the Board of Control and asked for Mr. Chapin's suggestion on how to move forward. Chairman Bertoglio asked if the Board should approve the Chairman signing the petitions subject to review of the legal description and service area map. Mr. Chapin stated that the Board can do it that way, or they can withhold approval until such time as the documentation has been produced and a meeting has been conducted and everyone has a chance to say what they want to say and vote at that meeting and move forward. Mr. Chapin stated that it would have to be pretty quick in order to stay in line with the timing of it. Mr. Chapin stated that it is just whatever the Board is most comfortable with, in his opinion.

Mr. Holscher stated that as they are descriptions that the Board is waiting on, the Board could approve contingent upon a review of the descriptions and boundaries of the Councils for Wardwell and Bar Nunn.

Chairman Bertoglio asked for the Board's pleasure on this topic. Secretary Waters stated that he would like to see the map produced where the Board can review it and approve it. Secretary Waters stated that if the Board meets on the 19<sup>th</sup>, and approves it that day, that can be given to the lawyers and they can do whatever they need to do in preparation for that prior to the vote, anticipating that the Board will vote for it, so it should be just a matter of them filing the documents. Mr. Martin stated that the meeting is scheduled for the 19<sup>th</sup>, but it is possible to move the meeting up. Chairman Bertoglio stated that he was thinking the same thing.

Chairman Bertoglio stated that if the service area map and legal description can be put together as soon as possible, and if the 19<sup>th</sup> is too late, the Board can move up the meeting to ensure that this can be submitted in a timely manner. Chairman Bertoglio asked if this will work. Ms. Scott stated that the next Board of Control meeting is not scheduled yet as their last meeting was last week. Ms. Scott stated that last year the Board of Control meeting was February 6<sup>th</sup> – 9<sup>th</sup>, and 45 days from December 19<sup>th</sup> is February 2<sup>nd</sup>, so theoretically that will be okay, but once we can confirm when their meeting is going to be held then we would know for sure the Board's meeting will need to be moved.

Chairman Bertoglio asked that the boundaries be forwarded to the Board as soon as possible for review, and then if it turns out that it needs to be submitted before the 19<sup>th</sup>, the Board will move their meeting to accommodate it.

Mr. Chapin asked if there is anything else Board Members would like to review at that meeting. Treasurer Cathey stated that he would like to see the MOU. Mr. Chapin stated that most assuredly, as soon as he locates it he will send it to everyone. Mr. Chapin stated that if there is anything else that the Board needs to review, it can be included as part of the next meeting.

- 7.a.iii. Ms. Scott stated that as she was reviewing the RWS documents, she saw several areas where legal legwork will need to be done, as well as legwork that the Board will need to do. Ms. Scott stated that one of the areas she saw is potentially amending the actual JPB Agreement to reflect whatever amendments that the Board feels need made, plus to reflect the addition of Bar Nunn, and any other potential language revisions that it may need. Ms. Scott stated that in order for the JPB Agreement to be amended, it has to be reviewed and approved by the Wyoming Attorney General's Office. Ms. Scott stated that she discussed this with Mr. Chapin, and she offered to reach out to the Attorney General's Office to figure out what department we would be working with and what we could do for them to help ease the process of requesting review for an amendment. Ms. Scott stated that she spoke with the paralegal there, and she also went to law school with the person in the Contracts Department, Mr. Renner, who is going to be in charge of reviewing any documents or amendments. Ms. Scott stated that she was told to send any historical documents, meaning the original document and any amendments, so they can get started reviewing and then they have all the legwork done so that when the amendment has been drafted it can be sent to them, and they are all ready to go. Ms. Scott stated that she just wanted to reach out to them and provide the documentation jointly from everybody.

Ms. Scott stated that in conjunction with that, in the Asset Transfer Agreement from 1995, there is a provision in paragraph 26 that states that in order for an entity of that Agreement, Wardwell being one of the entities, to assign its rights and or responsibilities under that Agreement, they have to get approval from Regional Water and the State Attorney General's Office. Ms. Scott stated that in light of the dissolution of Wardwell, and the discussions held here today, she believes that an assignment of the rights and responsibilities of Wardwell under the Asset Transfer Agreement and the JPB is proper, so as long as we are contacting the State Attorney General's Office she would like to include in there an initial request that they review the documents with the intent of discussion and hopefully approval of that assignment. Ms. Scott stated that a formal request for approval of the assignment will be coming from Wardwell to Regional directly.

Mr. Chapin stated that whether that will happen or not will be subject to review and approval by the Board. Ms. Scott agreed.

Chairman Bertoglio asked if the letter is just asking for a review, or a review and approval of the changes. Ms. Scott stated that there isn't anything to approve yet, so we are just asking for a review. Ms. Scott stated that if she was the AG and someone sent

her a huge email with eighteen attachments and said can you review and approve this in the next week, she would be mildly irritated. Ms. Scott stated that she thought that she would smooth into a relationship with them by giving them the historical documents and that will eventually be going to ask for a review of an amendment and approve it, so in the meantime, we are providing the documents so they can begin their review and potentially help us with the language of the amendment and make it easier on everyone if they had suggestions on what type of language, or what amendments, the AG would be more inclined to approve versus what might cause some issues at the State level.

Mr. Chapin stated that he thinks that makes sense.

Chairman Bertoglio clarified that what Ms. Scott is doing is sending a letter to the AG requesting a review of the documents, and for their thoughts on what changes, and in what form, that needs to be done to the existing document to bring it in line. Ms. Scott confirmed that is what she is doing. Ms. Scott stated that Mr. Renner is not from Casper and has no idea what Regional Water is, what Wardwell was, what the nuance is with the provision of water and utilities to rural areas here looks like, so she thinks for him to take some time to digest all these documents and familiarize himself with the history would be a real benefit to having the amendment approved.

Chairman Bertoglio asked if the Board had any issue with this as it is only a review, and not a request for changes. There were no questions from the Board on this item.

Chairman Bertoglio asked if the Board needs to approve him signing the letter to the AG since there is no request for action. Mr. Chapin stated that Board approval is not needed for the Chairman to sign the letter unless the Board would like a couple of days to review it and have the time to raise any concerns they might have afterwards.

Ms. Scott stated that she just wanted to reach out to the AG to establish a relationship so that when we need them to be in our corner when amendments are made, they will be.

Chairman Bertoglio asked if Ms. Scott is going to give them the whole thing and ask for their thoughts, or is she going to give them some fences on both sides so that they have an idea of where she wants it to go. Ms. Scott stated all of the above. Ms. Scott stated that she drafted a letter, which should have been in the agenda packet, that was from her, pending the Board's approval, that gives a brief history of Regional and Wardwell and the pending dissolution of Wardwell. Ms. Scott stated that it also included a phrase that in light of this dissolution there are areas where there could potentially be a need for an amendment. Ms. Scott stated that one JPB amendment that could be broad or narrow, is what is a better procedure, or what is going to happen if a party needs to withdraw or amend its' relationship with Regional Water, whatever that looks like. Ms. Scott stated that secondary, for Wardwell to assign its' rights and responsibilities solely in the Asset Transfer Agreement to Bar Nunn. Ms. Scott stated that this letter is just an informal introduction from Regional Water and Wardwell, and she will follow up with them in a couple of weeks to see if they have any questions, and to get their feedback.

Chairman Bertoglio asked if the Wardwell interim Board have to sign this letter as well. Ms. Scott confirmed it does, and stated that the letter will go before the Wardwell board

for consideration tonight.

Chairman Bertoglio stated that while the Bar Nunn Mayor is in attendance today, he would like to have a discussion regarding replacing Wardwell with Bar Nunn on the Board. Chairman Bertoglio stated that this is something that the Board will have to make a decision on at some point. Chairman Bertoglio stated that he believes Bar Nunn needs to be on this Board, as if you look at the audit, back when Regional Water formed, the City of Casper represented 95.5% of the revenue generated, and it is now down to 91%. Chairman Bertoglio stated that Bar Nunn is probably the biggest entity that has taken a piece of that. Chairman Bertoglio stated that as being the only other municipality that Regional Water services in the metro area, he thinks it is not just appropriate, it should be required of the Board to let them have representation. Chairman Bertoglio stated that they are representing approximately 4 – 5% of the Region and he thinks they need to have a voice at the table. Chairman Bertoglio stated that if the Board doesn't do this, the Asset Transfer Agreement has language included in it that the Board structure has to change as well. Chairman Bertoglio stated that this is something for the Board to think about.

Secretary Waters asked if it is Chairman Bertoglio's philosophy to just let Bar Nunn assume a position on the Board without any contribution to Regional Water. Chairman Bertoglio asked what the Board would have them contribute. Secretary Waters asked about the Board's debt load. Chairman Bertoglio stated that they are already assuming the debt load from Wardwell. Secretary Waters asked if there is a document that states that. Chairman Bertoglio stated that it is a requirement, that states Wardwell can only truly dissolve if another entity steps up and assumes their liability for the debt, and that is what Bar Nunn is going to do when we modify the agreement. Chairman Bertoglio stated that is why the Board needs to change the Agreement, to recognize the financial liabilities and assets that are part of Regional Water, Bar Nunn is now assuming Wardwell's portion of that.

Ms. Scott stated that agreement to assume all debts, liabilities, and proportional share of the indebtedness of the Regional Water System JPB has been expressly stated in the Plan of Dissolution as well as the Interim MOU and Revised MOU between Wardwell and Bar Nunn. Ms. Scott stated that it has always been one of her main sticking points to make sure everyone understands that it's not that Wardwell is just giving it all to Bar Nunn, Bar Nunn is also becoming responsible for everything that Wardwell's currently responsible for, whether that be a pipe in the ground, or a portion of a loan from the State.

Mr. Holscher stated that to add to that, Bar Nunn was actually a signatory to Wardwell's Plan of Dissolution because it was committing itself to Wardwell's debt and its obligations to Regional Water.

Chairman Bertoglio stated that in the changes to the Agreement, that is spelled out, the question then is, it still states in the Agreement that the Board consists of four representatives from Casper, a representative from each of Salt Creek Joint Powers Board, Pioneer, Wardwell, and the County. Chairman Bertoglio stated that if one representative is removed, the City loses one representative. Chairman Bertoglio stated that it won't hurt the City, as the City will still have three representatives on the Board,

but the citizens that live in the unincorporated, technically the County can look after them, but nobody is looking out for those in Bar Nunn. Chairman Bertoglio stated that is why he thinks it is appropriate for Bar Nunn to have a seat on the Board, but that is something that the Agreement has to specify.

Mr. Chapin added among other things.

Chairman Bertoglio stated yes, among other things. Chairman Bertoglio stated that the timing of that keeps putting Board Member Sabrosky in limbo, which is one of his issues, but there is no point in modifying the Agreement for one step of it. Chairman Bertoglio stated that the Board should probably do it all at once, so whatever changes are made, it should state that any place that references Wardwell, should be addressed.

Mr. Chapin stated that it should be in the section of who is on in replacement of Board Members. Chairman Bertoglio stated that there is a section that states if any entity withdraws, an adjustment will be made to the Board. Mr. Chapin stated that is correct, but he thinks that change has to be drafted all the way down through the Agreement. Chairman Bertoglio stated that is what he meant.

Treasurer Cathey asked if there is a copy of the 1995 Agreement. Mr. Chapin stated that there should be. Mr. Martin stated that the Agreement is digitized and can be sent to the Board. Chairman Bertoglio stated that it is quite a long document when it comes to the attachments because it lists every little bit of equipment that was transferred.

Chairman Bertoglio stated that in the interim, he would like some clarification as to whether Board Member Sabrosky is quasi on the Board. Ms. Scott stated that she looked into this, and the State Statutes are very vague about what the wind-up process looks like, and what the dissolution process really looks like. Ms. Scott stated that there is zero case law on this. Ms. Scott stated that they're flying by the seat of their pants and she thinks that because of the nature of Regional, that considers matters that are outside the scope of Wardwell and its dissolution, that it's important to have the representator of Wardwell remain on the Board and involved to the extent that it does not cause a conflict of interest with any matter that comes before the Board. Ms. Scott stated that since the purpose of this Board is to provide water and utility services to the more general population, and when she thinks of what a Board of Trustees is tasked with doing, is overseeing the best interest and decisions for that Board. Ms. Scott stated that the Wardwell Board of Trustees is tasked with making decisions to move forward and facilitate the winding up of the District, and to the extent that Regional is involved in that process, and needs Wardwell to be involved in their processes, she thinks it is important that Board Member Sabrosky, or whomever the representative is, remains tangential involved with Regional until the dissolution is finalized.

Chairman Bertoglio asked Board Member Sabrosky if he is a Trustee for Wardwell. Board Member Sabrosky confirmed that he is a Trustee for Wardwell.

Ms. Scott stated that what the State Statute says is that after the dissolution election is confirmed and accepted by the Board, that the entire Board of Directors turns into a Board of Trustees. Ms. Scott stated that it modifies to oversee the District. Ms. Scott

stated that she has reminded them that they are not taking on any new projects, not doing anything new, and not spending any additional funds unless it is related to the dissolution. Ms. Scott stated that they are in a holding pattern moving towards becoming nothing.

Mr. Holscher stated that Board Member Sabrosky does not have a choice as he is a Trustee of Wardwell and has a fiduciary obligation and must continue to attend until this is completed. Mr. Holscher stated that Bar Nunn has chosen an individual who will sit in his place, but this transfer is not complete. Mr. Holscher stated that Bar Nunn could send him as an observer, but he thinks Board Member Sabrosky is a captive to this process and has to keep coming.

Chairman Bertoglio stated that Board Member Sabrosky doesn't want to keep coming to the Regional Water meetings. Mr. Holscher stated that he doesn't think choice is involved.

Chairman Bertoglio stated that within the Agreement it says that Wardwell can. Chairman Bertoglio stated that Wardwell doesn't just disappear within the Agreement because somebody has assumed it. Chairman Bertoglio stated that the Board has not seen any documentation that says someone has assumed Wardwell's debt, and until the Board has that in front of them and the changes, technically Wardwell still exists from the perspective of the Board.

Mr. Holscher stated that he has all the documentation that shows that Bar Nunn has assumed everything and would be happy to provide it to the Board, but he still thinks that Board Member Sabrosky needs to attend Regional Water meetings. Chairman Bertoglio stated that he is looking at it strictly from a Regional Water standpoint, Wardwell still exists within the document. Chairman Bertoglio stated that the document needs changed in order for them to dissolve.

Secretary Waters stated that this Board is in a position where we shouldn't be at. Secretary Waters stated that Wardwell had an election, the Board tried to get them to hold off on the election until we got all the documentation taken care of, but they wanted the election. Secretary Waters stated that the election is over, it has been certified, Wardwell Water & Sewer does not exist anymore. Secretary Waters stated that this Board has not changed any of that because we haven't had that discussion because we haven't seen any documentation, the final resolution of any of this. Mr. Holscher stated that he has distributed the documentation. Secretary Waters stated that he has a copy of the resolution, and asked if that is the only thing this Board is going to get. Mr. Holscher stated that absolutely not, and any documents that the Board requires you can work with your counsel and get them, and Wardwell can do the same.

Ms. Scott stated that she can completely understand the frustrations with the position that Regional is in because she was also hung up on what to do before the election, what is the right time to draft all these documents, to get approval from the State, to change the name on the water rights, to transfer the bank accounts, to sign over titles for the vehicles and everything like that, is it before the election so that on the day the election is certified they cease to exist in its entirety, or do they wait to make sure that the election goes through and everything on that side of things is smooth and then start out on all the

piecemeal items of what assets and other things need to be transferred. Ms. Scott stated that she went to the Wardwell Board, and they made the executive decision to wait until after the election went through and was certified before taking the additional steps to move forward with the actual transfer of assets and dissolution process. Ms. Scott stated that she is an optimistic person most of the time, but when it comes to legal work you can only anticipate the worst because otherwise you get caught in a bad spot. Ms. Scott stated that she didn't want the election to be a complete disaster, or it not go forward and have done a significant amount of legal work and troubled everybody at this table and in the community to come together and do agreements, sign things, and change money all to have to undo it. Ms. Scott stated that with the statutes on what the Board really looks like, the statutes on how to transfer things just don't exist, so she has been doing her best to figure out what transfer makes sense when. Ms. Scott stated that she thinks that all that they can do is their very best and she assured the Board that she is trying to do this in the most straightforward legal and proper way possible, and it is not perfect. Ms. Scott stated that there will be hiccups along the way, like what is Wardwell, and what do we do for the next couple of months, but she thinks that things are going in the right direction.

Ms. Scott stated that she would be happy to resend over a packet of all the executed documents, which outline where they are at with the dissolution process, but there are still some major hurdles to overcome for Wardwell to be dissolved. Ms. Scott stated that yes, the people voted for Wardwell to dissolve, and to begin the dissolution process, but the one thing the statute said is clear, is that the Board of Trustees is to oversee the winding up of the district, and that may take a while. Ms. Scott stated that from her perspective, they are trying to wind up the affairs, and the last item is going to be actual monetary cash transfer. Ms. Scott stated that until that happens, from her perspective, Wardwell is still an entity.

Secretary Waters asked that in the resolution that people voted on and was passed, does it say in there that this is a vote to start the dissolution process, or does it state that Wardwell will be dissolved. Ms. Scott stated that what was put before the voters was, do they agree with, or not agree with, the dissolution of the Wardwell Water & Sewer District, and the question was approve, or not approve. Ms. Scott stated that the majority of votes were to approve the dissolution of the Wardwell Water & Sewer District pursuant to the Dissolution Plan, which was a large document that was put on file and recorded with the County. Ms. Scott stated that it's hard because they are approving a dissolution, which is a matter of statement, but what does that entail. Ms. Scott stated that what she thinks the voters did was they voted to dissolve the district and that day the election was confirmed began the real dissolution process.

Mr. Chapin asked from a legal perspective if it means that the Board was effectively dissolved as of that date and whatever actions that are necessary to manifest that dissolution then start occurring from that day forward. Ms. Scott stated that the Board isn't dissolved because the Board becomes the Board of Trustees. Ms. Scott stated that the Board of Directors has morphed into the Board of Trustees. Mr. Chapin stated that the difficulty is, does the acting as a Board of Directors also extend to serving on collateral boards outside the structure of Wardwell itself. Mr. Holscher stated that they retain all their powers necessary in order to fulfill their original mission, so to that extent they do. Ms. Scott stated that she doesn't know. Mr. Chapin asked where Mr.

Holscher's statement comes from. Mr. Holscher stated that like everything else in Wyoming law, you have to interpret it there otherwise nobody has the power to do anything ever. Mr. Chapin stated that serving on the Board has nothing to do with the operation of the District. Mr. Holscher stated that it does as all the water comes through and serves the District. Mr. Holscher stated that they retain the powers of the Wardwell Water & Sewer District that are necessary to complete this process. Mr. Chapin stated that he agrees up to a point because the water that comes through this point of diversion is already there, there isn't any way they can interfere or redirect or change that. Mr. Chapin stated that he's not sure that constitutes an actual activity that they have to undertake.

Mr. Chapin stated that this is clearly a bug in some throats that needs to be addressed and he thinks some time needs to be dedicated to figuring out how that happens.

Ms. Scott asked, historically speaking, what happened when Brooks and some of the original smaller entities were either subsumed or dissolved. Mr. Chapin stated that he can't answer that. Mr. Brauer stated that historically, in his former job at CEPI, when Brooks disappeared, it was taken over by the City of Casper and Mills. Mr. Brauer stated that when Brooks split up, the piece that was in Mills went to Mills, and the piece that was off Robertson Road went to the City of Casper. Mr. Brauer stated that it was never fully documented in the subsequent amendments to the Joint Powers Board Agreement.

Chairman Bertoglio stated that he doesn't see any of this stuff being an issue. Chairman Bertoglio stated that the Board's mission is to develop, maintain, and provide safe, reliable drinking water. Chairman Bertoglio stated that this other is just internal stuff, and he thinks that if the Board keeps their eye on it and focus on that we will get through this. Chairman Bertoglio stated that there are four attorneys in attendance, and they would probably each have a different opinion on how this process went forward, and if it could have been done differently. Chairman Bertoglio stated that he agrees with Ms. Scott on some of it, why go through all this work to get things set up prior if the vote had of been no. Chairman Bertoglio stated that there is logic in some of it and someone will disagree with that, but we are where we're at, so we have to just move forward in the best manner we can.

Mr. Chapin stated that is true and we have to figure out what that manner is. Chairman Bertoglio stated that he thinks it is one issue at a time. Chairman Bertoglio stated it's like the ground water and surface water, if we have an issue or concern with it, we deal with it.

Mr. Chapin stated that he doesn't know if it is that, per say, it's whether we have a representative from Wardwell sitting on the Board when this all goes through. Chairman Bertoglio stated that he thinks if there is a concern about it, most of the issues the Board deals with have nothing to do with Wardwell, other than making sure we're providing water and keeping our budget under control. Chairman Bertoglio stated that if it comes to Wardwell, if Board Member Sabrosky, or whomever is representing them, simply recuses themselves from conversation. Mr. Chapin stated that is an answer. Mr. Chapin stated that he is not picking on Board Member Sabrosky, it's a technical question as to whether he gets to vote on topics that relate to those issues going forward. Chairman



Bertoglio stated that other than the discussion regarding Wardwell, there's nothing else on the agenda today that Board Member Sabrosky couldn't vote on. Mr. Chapin stated that he doesn't disagree, as they are saying the same thing.

Chairman Bertoglio asked if there was any other discussion on this. Chairman Bertoglio stated that it sounds like there is a game plan for moving forward and thanked Ms. Scott for her hard work. Chairman Bertoglio asked Mr. Chapin if he thought the Board is moving in the right direction as far as he is concerned. Mr. Chapin stated that it is, he still thinks there will be bumps in the road, but things are moving forward.

- 8.g. There was no Other New Business.
- 9. Chairman Bertoglio asked Mr. Chapin if there was a need for an Executive Session today. Mr. Chapin stated that there was not a need for an Executive Session at this time.
- 10. In the Chairman's Report, Chairman Bertoglio stated that the next Regular Meeting is tentatively scheduled for December 19<sup>th</sup>, but if there are issues relating to boundaries and service areas, everyone will be contacted about moving the meeting up.

Ms. Scott stated that she will get the service area map and actual verbiage on the legal description as soon as possible and forward them. Mr. Chapin stated that would be appreciated.

A motion was made by Vice-Chairman North and seconded by Secretary Waters to adjourn the meeting at 1:36 p.m. Motion put and carried.

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Chairman

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Secretary

**Central Wyoming Regional Water System  
Joint Powers Board**

**UNAPPROVED VOUCHER LISTING  
December 12, 2023**

<b>VOUCHER NO.</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
8630	Sheet Metal Specialties	Capital Expense – CWRWS HVAC Chiller Replacement Project No. 20-30 PP5	\$121,885.00
8631	Hach Company	Capital Expense – Turbidimeter Replacements	\$24,365.95
8632	Ferguson Waterworks #1116	Capital Expense – HS Pump Valve Replacements	\$24,196.00
8633	Wyoming Office of State Lands and Investments	DWSRF129 Loan Payment – Zone IIB Project	\$8,182.83
8634	CNA Surety	Officer Bond – Vice-Chairman	\$100.00
8635	City of Casper	Operations Reimbursement – Nov23	\$146,178.11
8636	Layne Christensen Co.	Capital Expense – Caisson Rehabilitation Project No. 21-040 PP1	\$19,000.00
8637	Purvis Industries	Capital Expense – Morad 6 Well Pump – FY23 Well Rehab	\$35,189.66
8638	Engineering Associates	Capital Expense – Caisson No. 2 Rehab Project No. 21-040	\$669.92
8639	Williams, Porter, Day & Neville, P.C.	Legal Expense – Nov23	\$1,102.50
8640	Ketel Thorstenson, LLP	FY2023 RWS Audit Completion	\$7,500.00
		<b>Total</b>	<b>\$388,369.97</b>

\*Vouchers 8638 - 8640 have been added to the listing.

**Central Wyoming Regional Water System  
Joint Powers Board**

**UNAPPROVED VOUCHER LISTING  
December 6, 2023**

<b>VOUCHER NO.</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
8630	Sheet Metal Specialties	Capital Expense – CWRWS HVAC Chiller Replacement Project No. 20-30 PP5	\$121,885.00
8631	Hach Company	Capital Expense – Turbidimeter Replacements	\$24,365.95
8632	Ferguson Waterworks #1116	Capital Expense – HS Pump Valve Replacements	\$24,196.00
8633	Wyoming Office of State Lands and Investments	DWSRF129 Loan Payment – Zone IIB Project	\$8,182.83
8634	CNA Surety	Officer Bond – Vice-Chairman	\$100.00
8635	City of Casper	Operations Reimbursement – Nov23	\$146,178.11
8636	Layne Christensen Co.	Capital Expense – Caisson Rehabilitation Project No. 21-040 PP1	\$19,000.00
8637	Purvis Industries	Capital Expense – Morad 6 Well Pump – FY23 Well Rehab	\$35,189.66
		<b>Total</b>	<b>\$379,097.55</b>



City of Casper  
200 North David Street  
Casper, WY 82601

For questions regarding this invoice, please contact us at (307) 235-8400, Option 2 or email [FinanceCustomerService@CasperWY.Gov](mailto:FinanceCustomerService@CasperWY.Gov)

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
CENTRAL WYO. REGIONAL WATER SYS....	11/30/2023	4755	\$0.00	12/30/2023	\$146,178.11
<b>PAST DUE AMOUNT</b>					<b>ACCOUNT BALANCE</b>
\$0.00					\$146,178.11

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
REGIONAL WATER OPS REIMBURSEMENT	1.00	\$146178.110000	EACH	\$146,178.11	\$0.00	\$0.00	\$146,178.11
<b>Invoice Total:</b>							<b>\$146,178.11</b>

November 2023 Operations Reimbursement

November 2023 Total Reimbursement Invoice			
9010.00	Wages & Salaries Dir Labor - O&M		\$79,281.01
9020.00	Chemical Charge - O&M		\$6,541.47
9030.00	Utilities - O&M		\$25,774.30
9040.00	Supplies - O&M		\$15,437.29
9060.00	Training - O&M		\$0.00
9070.00	Major Maint, Repair, Replc - O&M		\$15,496.11
9080.00	Testing & Lab Services - O&M		\$3,647.93
9090.00	Other Reimbursable Costs - O&M		\$0.00
<b>300-6257 - Ops Reimb</b>			<b>\$146,178.11</b>

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



City of Casper  
200 North David Street  
Casper, WY 82601

**General Billing**  
Remit Portion

Invoice Date	11/30/2023
Invoice Number	4755
Customer Number	2784
Amount Paid	\$146,178.11
Due Date	12/30/2023
<b>Invoice Total Due</b>	<b>\$146,178.11</b>

CENTRAL WYO. REGIONAL WATER SYS. JPB  
1500 SW WYOMING BLVD.  
CASPER, WY 82604

City of Casper Wyoming  
Expenditure Reimbursement Request  
November 30, 2023

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
ALSCO	Laundry/Towel	11/01/2023	LCAS1568645	41.41	Professional Laundry Services
ATLAS OFFICE PRODUCT	General Supplies & Materials	10/31/2023	87351-0	451.21	Duster, Pens, Hand Sanitizer,
ATLAS OFFICE PRODUCT	General Supplies & Materials	11/21/2023	87806-0	115.44	Pens, Carpet Shampoo, Binders,
AWWA	Advertising/Promotion	11/06/2023	96854	299.00	AWWA CAREER CENTER - WTP Manager Recruiting
BLACK HILLS ENERGY	Natural Gas	11/01/2023	RIN0031858	4,761.51	Acct #7513 1659 94 - Natural Gas
CASPER STAR-TRIBUNE,	Advertising/Promotion	11/01/2023	89508	318.30	Advertising - Budget Amendment No. 1
CASPER STAR-TRIBUNE,	Advertising/Promotion	11/01/2023	89497	52.60	Regularly Scheduled Meeting
CENTURYLINK	Communication	11/01/2023	96638	22.42	Acct #P-307-111-9950 456M
CITY OF CASPER	Refuse Collection	11/01/2023	972806	89.00	Sewer & Refuse Charges - Split
CITY OF CASPER	Sewer	11/01/2023	972806	31.78	Sewer & Refuse Charges - Split
Codale Electric Supply	General Supplies & Materials	11/03/2023	S008280756.002	15.96	Toggle Switches - Well Supplies
CRUM ELECTRIC SUPPLY	General Supplies & Materials	10/24/2023	2504821-00	17.22	Degas Tower Camera Parts - Building Supplies
CRUM ELECTRIC SUPPLY	General Supplies & Materials	11/13/2023	2510068-00	53.84	AIRPORT BOOSTER EXTERIOR LIGHT
DELL MARKETING LP	Dues & Subscriptions	11/01/2023	10708240005	470.19	Adobe Renewal
Dwyer Instruments, Inc.	General Supplies & Materials	11/01/2023	037-0183449254	1,706.71	well Level Sensors - Well Supplies
EMPLOYEE REIMBURSEMENT	Uniform Expense	11/01/2023	RIN0031851	150.00	Safety Boot Reimbursement-Uniforms
EMPLOYEE REIMBURSEMENT	Uniform Expense	11/01/2023	RIN0031854	146.08	Jean Reimbursement Up to \$150
EMPLOYEE REIMBURSEMENT	Uniform Expense	11/01/2023	RIN0031866	150.00	Work Boot Reimbursement - Uniforms
ENERGY LABRATORIES I	Testing	11/01/2023	593636	53.00	Bacteria, Public Water Supply
ENERGY LABRATORIES I	Testing	11/01/2023	593372	339.00	Aerobic Endospores - Testing
Fastenal Company	General Supplies & Materials	11/16/2023	WYCAS168931	5.70	Actiflo Sludge Scrappers
FERGUSON ENTERPRISES	General Supplies & Materials	11/01/2023	1478958	1,910.67	Butterfly Valve for Morad 3 Plumbing
GRAINGER, INC.	General Supplies & Materials	11/01/2023	9887499649	990.98	Wall Heaters for Well Houses -
GRAINGER, INC.	General Supplies & Materials	11/01/2023	9884114118	55.08	Light Ballasts - Building Supplies
GRAINGER, INC.	General Supplies & Materials	11/01/2023	9890475354	159.20	LED Light Bulbs - Building Supplies
GRAINGER, INC.	General Supplies & Materials	11/01/2023	9887499631	12.21	Ballast for Main Building
GRAINGER, INC.	General Supplies & Materials	11/15/2023	9903340363	65.20	Nitrile Disposable Gloves - Safety
GRAINGER, INC.	General Supplies & Materials	11/16/2023	9904212959	253.08	Lights - Building Supplies
HACH CO., CORP.	Lab Supplies	11/01/2023	13791998	896.85	Reagents, Washes, Compounds
HACH CO., CORP.	Lab Supplies	11/01/2023	13795241	2,197.00	Colorimeter - Lab Supply
HACH CO., CORP.	Lab Supplies	11/01/2023	13804281	61.50	Buffer Solution - Lab Supplies
HACH CO., CORP.	Lab Supplies	11/01/2023	13814858	100.58	Process Vials - Lab Supplies
HACH CO., CORP.	Maint/Repair (non-contract)	11/17/2023	13812678	1,014.50	Repair of Turbidity Sensor
HACH CO., CORP.	Professional Services	11/01/2023	13692556	1,061.59	Srvce. 2 Analyzers & Turbidimeters
HACH CO., CORP.	Professional Services	11/01/2023	13692564	5,586.00	Srvce. 2 Analyzers & Turbidimeters
Harbor Freight	General Supplies & Materials	11/07/2023	00031402468248110323	11.96	Parts Organizers - Office Supplies
HARDWARE PARTNERS LL	General Supplies & Materials	10/30/2023	B95695-1	105.57	Snow Tools/Pusher & Washer Hose
HARDWARE PARTNERS LL	General Supplies & Materials	11/15/2023	C01302-1	2.61	Compression Sleeve - Machinery
Hobby Lobby	General Supplies & Materials	11/13/2023	S-233	49.98	Drying Agent - Well Supplies
Home Depot	General Supplies & Materials	11/09/2023	WM50876457	109.99	Tool Cart for Instrumentation Tech
Howard Supply Company	General Supplies & Materials	11/08/2023	51101111	277.07	Chain Sling for Lifting - Small Tools
ITC ELECTRICAL TECHN	General Supplies & Materials	11/01/2023	23-2003*01	5,600.00	6 Sand Pump Soft Starts
J/B Machine and Manufacturing, Inc.	General Supplies & Materials	11/13/2023	9550	540.00	Raw Water Gates - Machinery Supplies

City of Casper Wyoming  
Expenditure Reimbursement Request  
November 30, 2023

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
KENNY ELECTRIC	Maint/Repair (non-contract)	11/01/2023	23F0063-0002	1,869.27	Installation of Extra Lighting in North Chem Hallway
LONG BUILDING TECHNO	Maint/Repair (non-contract)	11/01/2023	SRVCE0144254	682.50	Heating Repair/ Flush Coil
LONG BUILDING TECHNO	Maint/Repair (non-contract)	11/01/2023	SRVCE0144305	273.00	Check Thermostat Front Entry -
LONG BUILDING TECHNO	Maint/Repair (non-contract)	11/01/2023	SRVCE0144981	614.25	Heating Repairs - Maint./Repairs
Menards	General Supplies & Materials	11/01/2023	50991069248	22.62	Parts for the Filter Gallery
Payroll	Personnel	11/9/2023		38,097.81	11/9/2023 Payroll
Payroll	Personnel	11/22/2023		41,183.20	11/22/2023 Payroll
Rocky Mountain	Chemicals	11/01/2023	30482092	4,465.18	Bulk Oxygen - Chemicals
Rocky Mountain	Chemicals	11/01/2023	30484168	2,076.29	Bulk Oxygen - Chemicals
Rocky Mountain	Maint/Repair (non-contract)	11/01/2023	30480212	4,395.00	Cryogenic Labor & Parts for LOX Tank
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0061867	672.90	Acct #60931133-002 9 - Electric
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031869	486.51	Acct #60931133-005 2 - Electric
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031870	42.04	Acct #60931133-006 0 - Electric
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031873	3,754.86	Acct #60931133-010 2 - Electric
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031874	1,425.95	Acct #60931133-011 0 - Electric
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031875	1,114.30	Acct #60931133-012 8 - Electric
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031876	655.44	Acct #60931133-013 6 - Electric
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031880	699.95	Acct #60931133-017 7 - Electric
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031881	3,828.42	Acct #60931133-018 5 - Electric
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031871	1,711.52	Acct #60931133-008 6 - Booster
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031859	25.59	Acct #60931133-001 1 - Booster
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031860	24.63	Acct #60931133-021 9 - Booster
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031861	24.97	Acct #60931133-024 3 - Booster
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031868	2,396.36	Acct #60931133-003 7 - Booster
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031877	26.46	Acct #60931133-014 4 - Booster
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031878	46.82	Acct #60931133-015 1 - Booster
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031879	1,653.52	Acct #60931133-016 9 - Booster
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031882	25.02	Acct #60931133-019 3 - Booster
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031883	72.11	Acct #60931133-026 8 - Booster
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031887	27.46	Acct #60931133-022 7 - Booster
ROCKY MOUNTAIN POWER	Electricity	11/01/2023	RIN0031889	2,076.87	Acct #60931133-025 0 - Booster
Salsbury Industries	General Supplies & Materials	11/15/2023	622273	335.75	New Mailbox - Building Supplies
ShiftNote	General Supplies & Materials	11/14/2023	28031	90.00	Work Order Software Maintenance
Sutherlands	General Supplies & Materials	11/21/2023	2816060474233201319	45.95	Parts for Turbidity Meters
Taco John's	General Supplies & Materials	11/17/2023	10500175	77.19	JPB Lunch - Office Supplies
The UPS Store	Postage & Printing	10/30/2023	757188320001	48.44	Shipping of Turbidimeter Part
TOWN OF BAR NUNN	General Supplies & Materials	11/01/2023	RIN0031884	33.38	Wardwell Water Charge - Boosters
USPS	Postage & Printing	11/22/2023	58000537-2-5799076-2	21.00	Mailing of Lead & Copper Results
Verizon	Communication	11/17/2023	9948260458	77.89	WTP Operator Cell Phone
Walmart	General Supplies & Materials	10/30/2023	34543729342458603506	30.06	Coffee for the Office - Office
Walmart	General Supplies & Materials	11/08/2023	37696983497541340483	21.36	Dish Brushes, Trash Bags, & Alphabet stickers
Walmart	General Supplies & Materials	11/15/2023	4855130931299468944	57.63	Sauces, Dessert, Fruit, for JPB mtg
WEF	Advertising/Promotion	11/06/2023	96855	249.00	WEF - WTP Manager Recruiting

City of Casper Wyoming  
 Expenditure Reimbursement Request  
 November 30, 2023

<u>Vendor</u>	<u>Account Name</u>	<u>Date</u>	<u>Invoice Number</u>	<u>Invoice Amount</u>	<u>Purchased</u>
WYOMING LOCK & SAFE	General Supplies & Materials	11/01/2023	30720	72.00	Duplication of Keys-Locks/Core
XEROX CORPORATION	General Supplies & Materials	11/01/2023	020035499	195.65	Copier Usage - Xerox - Office
			<b>Total</b>	<b><u>\$146,178.11</u></b>	

Central Wyoming Regional Water System

Gallons Produced  
Water Rates Billed

Fiscal Year 2023-2024

Entity	Gallons of Water Produced						Water Rates Billed					
	11/30/2023	10/31/2023	9/30/2023	8/31/2023	7/31/2023	Year-to-Date	11/30/2023	10/31/2023	9/30/2023	8/31/2023	7/31/2023	Year-to-Date
Salt Creek JPB	1,450,076.531	2,184,412.245	3,093,014.286	4,769,325.510	4,455,907.143	15,952,735.714	\$ 3,364.18	\$ 5,067.84	\$ 7,175.79	\$ 11,064.84	\$ 10,337.70	\$ 37,010.35
Wardwell W&S	10,145,991.837	13,713,975.510	24,246,181.633	30,151,596.939	33,724,151.020	111,981,896.939	\$ 23,538.70	\$ 31,816.42	\$ 56,251.14	\$ 69,951.70	\$ 78,240.03	\$ 259,798.00
Pioneer	2,684,862.245	4,769,457.143	5,703,038.776	6,568,500.000	8,367,572.449	28,093,430.612	\$ 6,228.88	\$ 11,065.14	\$ 13,231.05	\$ 15,238.92	\$ 19,412.77	\$ 65,176.76
Poison Spider	914,081.633	1,274,234.694	1,783,928.571	1,971,479.592	1,424,438.776	7,368,163.265	\$ 2,120.67	\$ 2,956.22	\$ 4,138.71	\$ 4,573.83	\$ 3,304.70	\$ 17,094.14
33 Mile Road	808,673.469	885,459.184	1,005,153.061	1,154,030.612	1,222,653.061	5,075,969.388	\$ 1,876.12	\$ 2,054.27	\$ 2,331.96	\$ 2,677.35	\$ 2,836.56	\$ 11,776.25
Sandy Lake	496,363.265	685,904.082	1,305,243.878	1,548,458.163	1,676,850.000	5,712,819.388	\$ 1,151.56	\$ 1,591.30	\$ 3,028.17	\$ 3,592.42	\$ 3,890.29	\$ 13,253.74
Lakeview	149,913.265	251,314.286	589,795.918	740,300.000	661,617.347	2,392,940.816	\$ 347.80	\$ 583.05	\$ 1,368.33	\$ 1,717.50	\$ 1,534.95	\$ 5,551.62
Mile-Hi	272,716.327	357,656.122	382,201.020	600,498.980	612,230.612	2,225,303.061	\$ 632.70	\$ 829.76	\$ 886.71	\$ 1,393.16	\$ 1,420.38	\$ 5,162.70
City of Casper	146,764,078.429	213,483,128.735	417,046,103.857	516,289,945.204	530,850,210.592	1,824,433,466.816	\$ 340,492.66	\$ 495,280.86	\$ 967,546.96	\$ 1,197,792.67	\$ 1,231,572.49	\$ 4,232,685.64
Regional Water	(1,140,800.000)	(1,172,900.000)	(54,224.000)	(827,750.000)	(1,292,613.000)	(4,488,287.000)	\$ (2,646.66)	\$ (2,721.13)	\$ (125.80)	\$ (1,920.38)	\$ (2,998.86)	\$ (10,412.83)
<b>TOTAL</b>	<b>162,545,957.000</b>	<b>236,432,642.000</b>	<b>455,100,437.000</b>	<b>562,966,385.000</b>	<b>581,703,018.000</b>	<b>1,998,748,439.000</b>	<b>\$377,106.62</b>	<b>\$548,523.73</b>	<b>\$1,055,833.01</b>	<b>\$1,306,082.01</b>	<b>\$1,349,551.00</b>	<b>\$4,637,096.37</b>

TOTAL PRIOR YEAR (FY2023) GALLONS PRODUCED:

3,663,643,482.000

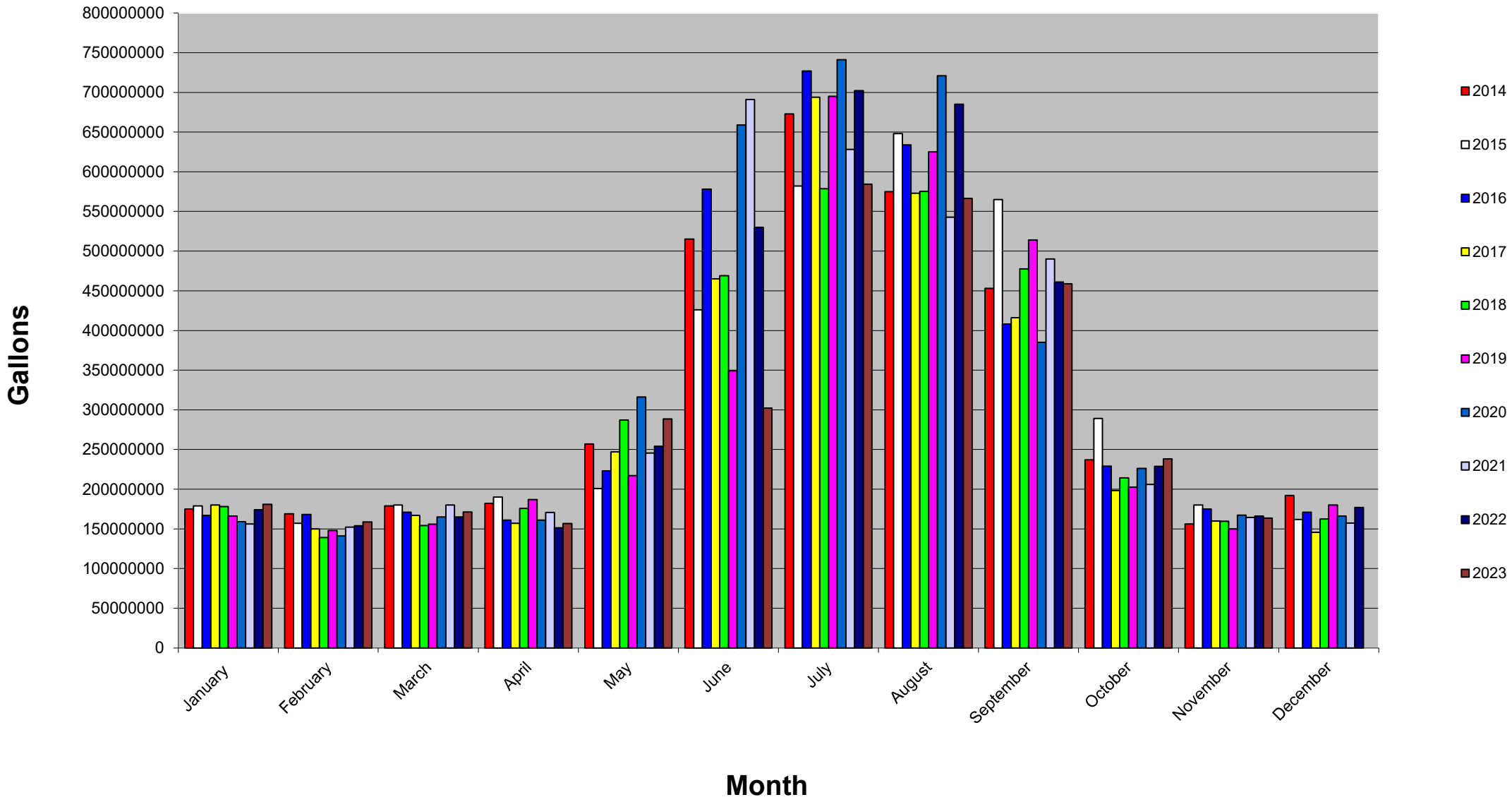
TOTAL PRIOR YEAR (FY2023) BILLING:

\$ 8,206,561.40

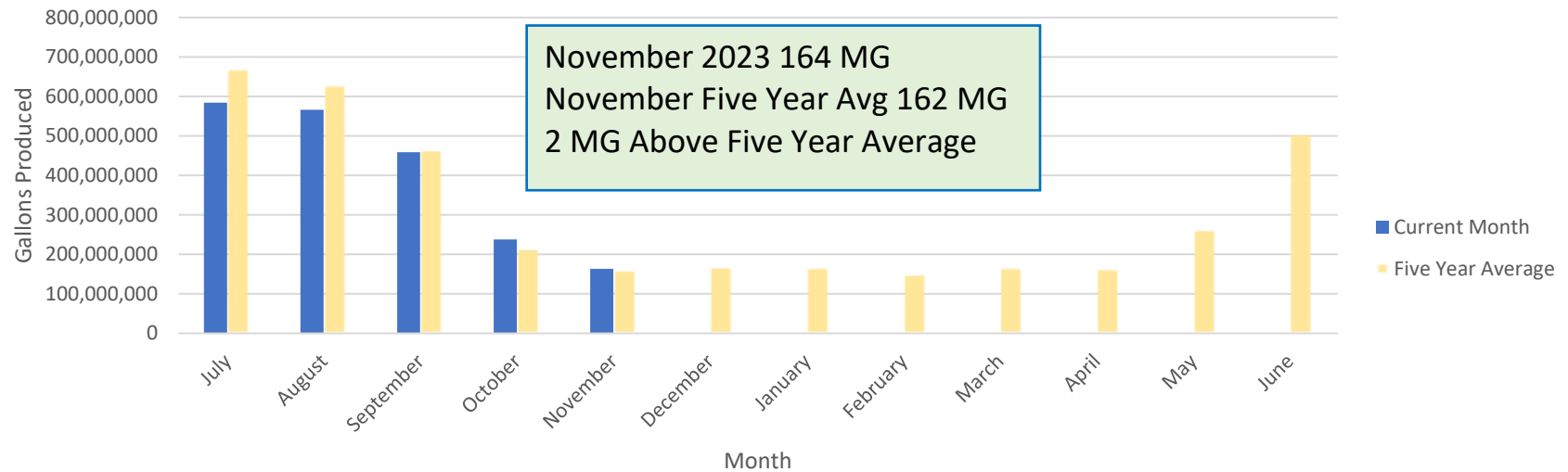
\*Total water produced does not equate to total water billed due to credit given.



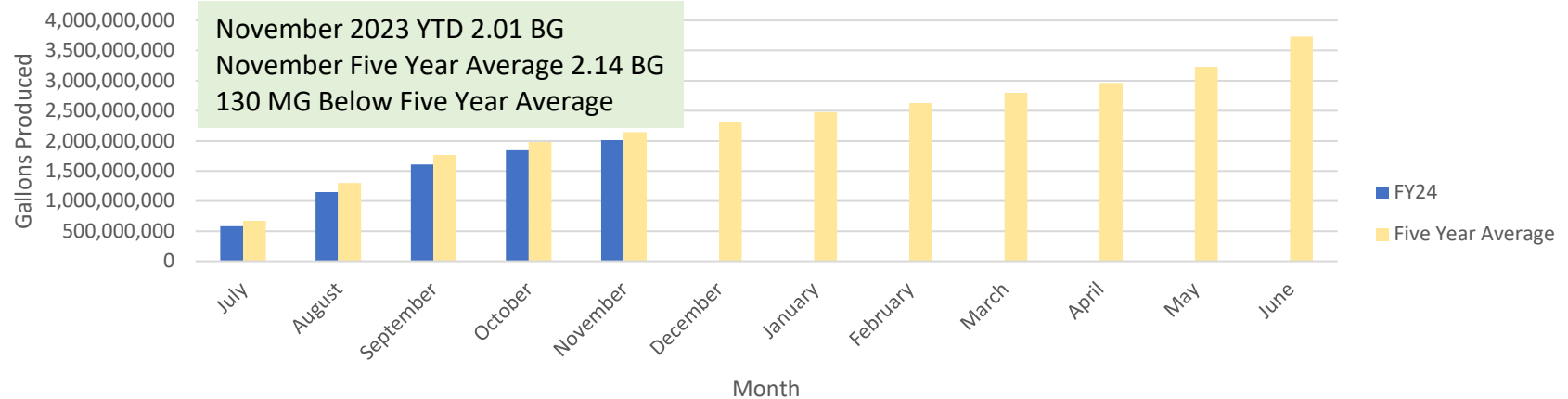
# WTP PRODUCTION



FY24 Monthly Water Production



FY24 YTD Water Production





Central Wyoming Regional Water System  
Joint Powers Board

Monthly Compilation

November 30, 2023

Prepared by:  
City of Casper  
Finance Department

## CENTRAL WYOMING REGIONAL WATER SYSTEM

### Balance Sheet Report for 2024 Period 5 (as of November 30, 2023)

Account Number	Description	Account Balance
<b>Consolidated</b>		
<b>Assets</b>		<b>Total Assets 52,596,955</b>
1000	Cash	3,730,127
	Restricted Cash	1,000,000
1015	Cash (Retainage Outside Bank)	-
1200	Accounts Receivable	384,584
1400	Inventory	768,405
1505	WGIF Investments	500,000
1521	WYO Star Investment - Allocation	2,094,003
1522	WYO Star 2 Investment - Allocation	3,022,816
1600	Prepaid Expense	29,948
1710	Land	580,874
1720	Buildings	47,483,360
1725	Accumulated Depreciation - Bld	(38,515,216)
1730	Improvements Other Than Bldgs	44,542,819
1735	AD Improve. Non Bldg	(13,722,274)
1740	Machinery & Equip - Light	1,546,878
1745	AD Machinery & Equip. - Light	(1,061,077)
1780	Construction In Progress	211,710
<b>Liabilities</b>		<b>Total Liabilities (8,594,923)</b>
2010	Vouchers/Account Payable	(146,178)
2020	Retainage Payable	(12,070)
2030	Accrued Wages Payable	(40,103)
2040	Leaves Payable	(44,601)
2070	Interest Payable	(100,562)
2080	Notes Payable - Current	(1,067,189)
2510	Notes/Loans Payable - Non Cur	(7,184,219)
<b>Fund Balance</b>		<b>Total Fund Balance (44,002,033)</b>
3000	Net Investment in Capital Assets	(32,815,664)
	Restricted (WWDC Reserve Requirement)	(1,000,000)
3010	Unrestricted Net Position	(10,186,368)
		<b>Total Liabilities + Fund Balance (52,596,955)</b>

## CENTRAL WYOMING REGIONAL WATER SYSTEM

### Comparative Income Statement

#### Five Month YTD as of November 30, 2023

	2022	2023	2024
<b>Revenue</b>	<b>\$4,420,660</b>	<b>\$5,135,758</b>	<b>\$4,890,839</b>
4501 - Interest Earned	\$775	\$59,792	\$114,578
4505 - Misc. Revenue	\$144	\$0	\$840
4601 - Water Utility Charges	\$4,286,406	\$5,004,190	\$4,637,096
4650 - System Development Charges	\$133,335	\$71,776	\$138,325
<b>Expense</b>	<b>\$3,384,266</b>	<b>\$3,293,532</b>	<b>\$3,281,901</b>
6212 - Legal Services	\$6,140	\$4,686	\$4,928
6213 - Investment Services	\$133	\$41	\$25
6214 - Consulting Services	\$933	\$5,263	\$80
6215 - Acctg/Audit Services	\$12,711	\$15,000	\$20,158
6255 - Other Contractual	\$0	\$0	\$0
6257 - Reimbursable Contract Exp.	\$1,055,698	\$1,706,195	\$1,775,289
6303 - Buildings	\$83,227	\$18,000	\$0
6305 - Improvements Other Than Bldgs	\$782,432	\$130,531	\$303,227
6307 - Intangibles	\$0	\$4,621	\$0
6311 - Light Equipment	\$4,128	\$0	\$12,158
6312 - Light Equipment - Replacement	\$0	\$0	\$0
6501 - Principal	\$1,297,591	\$1,125,232	\$906,612
6510 - Interest	\$101,128	\$177,070	\$139,768
6780 - Insurance/Bonds	\$40,144	\$106,894	\$119,656
<b>Net Income:</b>	<b>\$1,036,394</b>	<b>\$1,842,226</b>	<b>\$1,608,938</b>

**BUDGET COMPARISON**  
**As of November 30, 2023**  
41.67% OF YEAR EXPIRED

**CWRWS FUND**  
**(FUND 300)**

<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL BUDGET</u>	<u>TRANSFERS/ ADJUSTMENTS</u>	<u>REVISED BUDGET</u>	<u>YTD ACTUAL</u>		<u>YET TO BE COLLECTED</u>	<u>% REC'D</u>
4202	Federal Grants	-	(1,500,000)	(1,500,000)	-	-	(1,500,000)	0.00%
4501	Interest Earned	(200,000)	-	(200,000)	(114,578)	-	(85,422)	57.29%
4505	Misc. Revenue	(100)	-	(100)	(840)	-	740	840.00%
4601	Water Utility Charges	(8,685,831)	-	(8,685,831)	(4,637,096)	-	(4,048,735)	53.39%
4650	System Development Charges	(245,000)	-	(245,000)	(138,325)	-	(106,675)	56.46%
	<b>TOTAL REVENUES</b>	<b>(9,130,931)</b>	<b>(1,500,000)</b>	<b>(10,630,931)</b>	<b>(4,890,839)</b>	<b>-</b>	<b>(5,740,092)</b>	<b>46.01%</b>
		<u>ORIGINAL BUDGET</u>	<u>TRANSFERS/ ADJUSTMENTS</u>	<u>REVISED BUDGET</u>	<u>YTD ACTUAL</u>	<u>ENCUMBERED</u>	<u>AVAILABLE BUDGET</u>	<u>% USED</u>
6212	Legal Services	30,000	-	30,000	4,928	-	25,072	16.43%
6213	Investment Services	1,500	-	1,500	25	-	1,475	1.67%
6214	Consulting Services	15,000	-	15,000	80	-	14,920	0.53%
6215	Acctg/Audit Services	34,000	-	34,000	20,158	12,000	1,843	59.29%
6255	Other Contractual	3,000	-	3,000	0	-	3,000	0.00%
6257	Reimbursable Contract Exp.	4,344,283	-	4,344,283	1,775,289	-	2,568,994	40.86%
6305	Improvements Other Than Bldgs	3,185,000	3,275,778	6,460,778	303,227	2,058,732	4,098,820	36.56%
6307	Intangibles - New	0	8,540	8,540	0	8,540	0	100.00%
6311	Light Equipment - New	255,000	-	255,000	12,158	67,469	175,373	100.00%
6312	Light Equipment - Replacement	0	86,981	86,981	0	86,981	-	100.00%
6501	Principal	1,276,124	-	1,276,124	906,612	-	369,512	71.04%
6510	Interest	249,451	-	249,451	139,768	-	109,683	56.03%
6720	Travel/Training	2,000	-	2,000	0	-	2,000	0.00%
6780	Insurance/Bonds	119,000	-	119,000	119,656	-	(656)	100.55%
	<b>TOTAL EXPENDITURES</b>	<b>\$ 9,514,358</b>	<b>\$ 3,371,299</b>	<b>\$ 12,885,657</b>	<b>3,281,901</b>	<b>\$ 2,233,721</b>	<b>\$ 7,370,035</b>	<b>42.80%</b>
<b>TOTAL REVENUE OVER/(UNDER) EXPENSE</b>		<b>\$ (383,427)</b>	<b>\$ (1,871,299)</b>	<b>\$ (2,254,726)</b>	<b>1,608,938</b>	<b>\$ (2,233,721)</b>	<b>\$ (1,629,943)</b>	

PETITION FOR AMENDED CERTIFICATE OF )  
APPROPRIATION, WARDWELL WATER AND )  
SEWER DISTRICT APPROPRIATION UNDER )  
PERMIT NO. 6101, DIVERTING FROM THE NORTH )  
PLATTE RIVER THROUGH THE DOUGLAS CANAL )  
AS CHANGED IN PART TO THE CASPER WATER )  
TREATMENT PLANT PRIORITY OF JULY 7, 1904 )  
TO BE CORRECTED TO TOWN OF BAR NUNN )  
APPROPRIATION DIVERTING FROM NORTH PLATTE )  
AT CASPER WATER TREATMENT PLANT NO 1 INTAKE )  
FOR MUNICIPAL PURPOSES WITHIN THE CENTRAL )  
WYOMING REGIONAL WATER SYSTEM SERVICE AREA )

BEFORE THE  
STATE BOARD OF CONTROL  
CHEYENNE, WYOMING

O.R. 51, P. 425; C.R 82, P. 10; PROOF NO. 25409

STATE OF WYOMING )  
 )ss  
COUNTY OF NATRONA )

COMES NOW, Wardwell Water and Sewer District, as owner of record, with an address of 4820 N. Wardwell Industrial Ave., Bar Nunn, Wyoming 82601, acting through the President of the Board of Trustees, Mr. Larry Forsberg, as authorized by resolution of Wardwell Water and Sewer District, dated November 14, 2023; and the Central Wyoming Regional Water System Joint Powers Board, with an address of 1500 SW Wyoming Blvd, Casper, Wyoming, 82604, acting through the Chairman, Mr. Paul Bertoglio as authorized by resolution dated \_\_\_\_\_; whom all being duly sworn on oath according to law do hereby make the following statements of fact:

1. THAT Wardwell Water and Sewer District is the owner of record of the appropriation for which a correction to the owner of record is sought.
2. THAT the appropriation for which a correction to the owner of record is sought is the following:

Casper Water Treatment Plant, Permit No. 6101, adjudicated under Proof No. 25409, in the amount of 77.42 acre feet at a rate not to exceed 0.56 cfs during a period from May 1 to September 30 of each year, diverting from the North Platte River through the Casper Water Treatment Plant No. 1 Intake, with a priority of July 7, 1904, and of Order Record 51, page 425, Certificate of Record 82, page 10, describing the beneficial uses and points of use as follows:

Municipal use purposes at the following described points of use:

Central Wyoming Regional Water System Joint Powers Board Service Area:

- Township 32 North, Range 81 West
- Section 3: ALL
- Section 4: ALL
- Section 5: ALL
- Section 6: ALL
- Section 7: ALL

Section 8: NE $\frac{1}{4}$   
NW $\frac{1}{4}$   
NE $\frac{1}{4}$ SW $\frac{1}{4}$   
NW $\frac{1}{4}$ SW $\frac{1}{4}$   
SE $\frac{1}{4}$ SW $\frac{1}{4}$   
SE $\frac{1}{4}$

Section 9: NE $\frac{1}{4}$   
NW $\frac{1}{4}$   
SE $\frac{1}{4}$

Section 10: NW $\frac{1}{4}$ NW $\frac{1}{4}$

Section 17: NE $\frac{1}{4}$ NE $\frac{1}{4}$   
NW $\frac{1}{4}$ NE $\frac{1}{4}$

Township 32 North, Range 82 West

Section 1: NE $\frac{1}{4}$ NE $\frac{1}{4}$   
SE $\frac{1}{4}$ NE $\frac{1}{4}$   
NE $\frac{1}{4}$ SE $\frac{1}{4}$   
SE $\frac{1}{4}$ SE $\frac{1}{4}$

Section 12: NE $\frac{1}{4}$ NE $\frac{1}{4}$   
SE $\frac{1}{4}$ NE $\frac{1}{4}$   
NE $\frac{1}{4}$ SE $\frac{1}{4}$   
SE $\frac{1}{4}$ SE $\frac{1}{4}$

Township 33 North, Range 78 West

Section 4: NW $\frac{1}{4}$ NW $\frac{1}{4}$   
SW $\frac{1}{4}$ NW $\frac{1}{4}$   
SW $\frac{1}{4}$   
SE $\frac{1}{4}$

Section 5: ALL

Section 6: ALL

Section 7: ALL

Section 8: ALL

Section 9: ALL

Section 16: ALL

Section 17: ALL

Section 18: ALL

Section 19: ALL

Section 20: ALL

Section 21: ALL

Section 30: NE $\frac{1}{4}$   
NE $\frac{1}{4}$ NW $\frac{1}{4}$   
NW $\frac{1}{4}$ NW $\frac{1}{4}$   
SE $\frac{1}{4}$ NW $\frac{1}{4}$   
NE $\frac{1}{4}$ SW $\frac{1}{4}$   
SE $\frac{1}{4}$ SW $\frac{1}{4}$   
NW $\frac{1}{4}$ SE $\frac{1}{4}$   
SW $\frac{1}{4}$ SE $\frac{1}{4}$



Township 33 North, Range 79 West

Section 1: ALL  
 Section 2: ALL  
 Section 3: ALL  
 Section 4: ALL  
 Section 5: ALL  
 Section 6: ALL  
 Section 7: ALL  
 Section 8: ALL  
 Section 9: ALL  
 Section 10: ALL  
 Section 11: ALL  
 Section 12: ALL  
 Section 13: ALL  
 Section 14: ALL  
 Section 15: ALL  
 Section 16: ALL  
 Section 17: ALL  
 Section 18: ALL  
 Section 19: ALL  
 Section 20: ALL  
 Section 21: ALL  
 Section 22: ALL  
 Section 23: ALL  
 Section 24: ALL  
 Section 25: NE $\frac{1}{4}$   
                   NW $\frac{1}{4}$   
                   NE $\frac{1}{4}$ SW $\frac{1}{4}$   
                   NW $\frac{1}{4}$ SW $\frac{1}{4}$   
                   NW $\frac{1}{4}$ SE $\frac{1}{4}$   
 Section 26: NE $\frac{1}{4}$ NE $\frac{1}{4}$   
                   NW $\frac{1}{4}$ NE $\frac{1}{4}$   
                   SE $\frac{1}{4}$ NE $\frac{1}{4}$   
                   NE $\frac{1}{4}$ NW $\frac{1}{4}$   
                   NW $\frac{1}{4}$ NW $\frac{1}{4}$   
                   NE $\frac{1}{4}$ SE $\frac{1}{4}$   
 Section 27: NE $\frac{1}{4}$ NE $\frac{1}{4}$   
                   NW $\frac{1}{4}$ NE $\frac{1}{4}$   
                   NW $\frac{1}{4}$   
                   NE $\frac{1}{4}$ SW $\frac{1}{4}$   
 Section 28: NE $\frac{1}{4}$   
                   NW $\frac{1}{4}$   
                   NE $\frac{1}{4}$ SW $\frac{1}{4}$   
                   NW $\frac{1}{4}$ SW $\frac{1}{4}$   
                   SE $\frac{1}{4}$ SW $\frac{1}{4}$   
                   NW $\frac{1}{4}$ SE $\frac{1}{4}$   
                   SW $\frac{1}{4}$ SE $\frac{1}{4}$   
 Section 29: ALL  
 Section 30: N $\frac{1}{2}$   
 Section 32: N $\frac{1}{2}$

Township 33 North, Range 80 West

Section 1: ALL  
Section 2: ALL  
Section 3: ALL  
Section 4: ALL  
Section 5: ALL  
Section 6: ALL  
Section 7: ALL  
Section 8: ALL  
Section 9: ALL  
Section 10: ALL  
Section 11: ALL  
Section 12: ALL  
Section 13: ALL  
Section 14: ALL  
Section 15: ALL  
Section 16: ALL  
Section 17: ALL  
Section 20: ALL  
Section 21: ALL  
Section 22: ALL  
Section 23: ALL  
Section 24: ALL  
Section 25: ALL  
Section 26: ALL  
Section 27: ALL  
Section 28: ALL  
Section 29: ALL  
Section 32: ALL  
Section 33: ALL  
Section 34: ALL

Township 33 North, Range 81 West

Section 1: N $\frac{1}{2}$   
    NE $\frac{1}{4}$ SE $\frac{1}{4}$   
    NW $\frac{1}{4}$ SE $\frac{1}{4}$   
    NE $\frac{1}{4}$ SW $\frac{1}{4}$   
    NW $\frac{1}{4}$ SW $\frac{1}{4}$   
Section 2: NE $\frac{1}{4}$   
    NW $\frac{1}{4}$   
    SW $\frac{1}{4}$   
    NE $\frac{1}{4}$ SE $\frac{1}{4}$   
    NW $\frac{1}{4}$ SE $\frac{1}{4}$   
    SW $\frac{1}{4}$ SE $\frac{1}{4}$   
Section 3: NE $\frac{1}{4}$ NE $\frac{1}{4}$   
    SE $\frac{1}{4}$ NE $\frac{1}{4}$   
    SE $\frac{1}{4}$   
Section 8: ALL  
Section 9: ALL  
Section 10: ALL  
Section 11: NE $\frac{1}{4}$ NW $\frac{1}{4}$

NW<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

- Section 14: ALL
- Section 15: ALL
- Section 16: ALL
- Section 17: ALL
- Section 18: ALL
- Section 19: ALL
- Section 20: ALL
- Section 21: ALL
- Section 22: ALL
- Section 23: ALL
- Section 26: ALL
- Section 27: ALL
- Section 28: ALL
- Section 29: ALL
- Section 32: ALL
- Section 33: ALL
- Section 34: ALL
- Section 35: ALL

Township 33 North, Range 82 West

- Section 13: NE<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>
  - SE<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>
  - NE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>
  - SE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>
- Section 24: NE<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>
  - SE<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>
  - NE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>
  - SE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>

Township 34 North, Range 78 West

- Section 6: ALL
- Section 7: ALL
- Section 18: ALL
- Section 27: SW<sup>1</sup>/<sub>4</sub>
  - SW<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>
  - SE<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>
  - SW<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>
  - NW<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>
  - SW<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>
- Section 28: S<sup>1</sup>/<sub>2</sub>
- Section 29: S<sup>1</sup>/<sub>2</sub>

Township 34 North, Range 79 West

- Section 1: ALL
- Section 2: ALL
- Section 3: ALL
- Section 4: ALL
- Section 5: ALL
- Section 6: ALL
- Section 7: ALL

Section 8: ALL  
Section 9: ALL  
Section 10: ALL  
Section 11: ALL  
Section 12: ALL  
Section 13: ALL  
Section 14: ALL  
Section 15: ALL  
Section 16: ALL  
Section 17: ALL  
Section 18: ALL  
Section 19: ALL  
Section 20: ALL  
Section 21: ALL  
Section 22: ALL  
Section 23: ALL  
Section 24: ALL  
Section 26: ALL  
Section 27: ALL  
Section 28: ALL  
Section 29: ALL  
Section 30: ALL  
Section 31: ALL  
Section 32: ALL  
Section 33: ALL  
Section 34: ALL  
Section 35: ALL  
Section 36: SW $\frac{1}{4}$   
                  NW $\frac{1}{4}$ SE $\frac{1}{4}$   
                  SW $\frac{1}{4}$ SE $\frac{1}{4}$   
                  SE $\frac{1}{4}$ SE $\frac{1}{4}$

Section 29: ALL  
Section 30: ALL  
Section 31: ALL  
Section 32: ALL  
Section 33: ALL  
Section 34: ALL  
Section 35: ALL  
Section 36: SW $\frac{1}{4}$   
                  NW $\frac{1}{4}$ SE $\frac{1}{4}$   
                  SW $\frac{1}{4}$ SE $\frac{1}{4}$   
                  SE $\frac{1}{4}$ SE $\frac{1}{4}$

Township 34 North, Range 80 West

Section 1: ALL  
Section 2: ALL  
Section 3: ALL  
Section 4: ALL  
Section 5: ALL  
Section 6: ALL  
Section 7: ALL

Section 8: ALL  
 Section 9: ALL  
 Section 10: ALL  
 Section 11: ALL  
 Section 12: ALL  
 Section 13: ALL  
 Section 14: ALL  
 Section 15: ALL  
 Section 16: ALL  
 Section 17: ALL  
 Section 18: N $\frac{1}{2}$   
     NE $\frac{1}{4}$ SE $\frac{1}{4}$   
     NW $\frac{1}{4}$ SE $\frac{1}{4}$   
     NE $\frac{1}{4}$ SW $\frac{1}{4}$   
     NW $\frac{1}{4}$ SW $\frac{1}{4}$   
 Section 19: SW $\frac{1}{4}$   
     SW $\frac{1}{4}$ NW $\frac{1}{4}$   
     SW $\frac{1}{4}$ SE $\frac{1}{4}$   
     SE $\frac{1}{4}$ NW $\frac{1}{4}$   
 Section 20: E $\frac{1}{2}$   
     NE $\frac{1}{4}$ NW $\frac{1}{4}$   
     SE $\frac{1}{4}$ NW $\frac{1}{4}$   
     NE $\frac{1}{4}$ SW $\frac{1}{4}$   
     SE $\frac{1}{4}$ SW $\frac{1}{4}$   
 Section 21: ALL  
 Section 22: ALL  
 Section 23: ALL  
 Section 24: ALL  
 Section 25: ALL  
 Section 26: ALL  
 Section 27: ALL  
 Section 28: ALL  
 Section 29: ALL  
 Section 30: ALL  
 Section 31: ALL  
 Section 32: ALL  
 Section 33: ALL  
 Section 34: ALL  
 Section 35: ALL  
 Section 36: ALL

Township 34 North, Range 81 West

Section 1: ALL  
 Section 2: ALL  
 Section 3: ALL  
 Section 4: NE $\frac{1}{4}$ NE $\frac{1}{4}$   
 Section 9: NE $\frac{1}{4}$   
 Section 10: N $\frac{1}{2}$   
 Section 11: ALL  
 Section 12: ALL  
 Section 13: N $\frac{1}{2}$

NE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>  
NW<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>  
NE<sup>1</sup>/<sub>4</sub>SW<sup>1</sup>/<sub>4</sub>  
NW<sup>1</sup>/<sub>4</sub>SW<sup>1</sup>/<sub>4</sub>  
SE<sup>1</sup>/<sub>4</sub>SW<sup>1</sup>/<sub>4</sub>

Section 14: S<sup>1</sup>/<sub>2</sub>  
SW<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>  
Section 15: NW<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>  
SW<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>  
SE<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>  
NW<sup>1</sup>/<sub>4</sub>  
SW<sup>1</sup>/<sub>4</sub>  
SE<sup>1</sup>/<sub>4</sub>

Section 22: NE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>  
SE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>

Section 23: ALL

Section 24: ALL

Section 25: ALL

Section 26: ALL

Section 27: E<sup>1</sup>/<sub>2</sub>

Section 34: NE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>  
SE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>

Section 35: ALL

Section 36: ALL

Township 35 North, Range 78 West

Section 19: ALL

Section 30: ALL

Section 31: ALL

Township 35 North, Range 79 West

Section 19: ALL

Section 20: ALL

Section 21: ALL

Section 22: ALL

Section 23: ALL

Section 24: ALL

Section 25: ALL

Section 26: ALL

Section 27: ALL

Section 28: ALL

Section 29: ALL

Section 30: ALL

Section 31: ALL

Section 32: ALL

Section 33: ALL

Section 34: ALL

Section 35: ALL

Section 36: ALL

Township 35 North, Range 80 West

Section 30: SE<sup>1</sup>/<sub>4</sub>SW<sup>1</sup>/<sub>4</sub>  
SW<sup>1</sup>/<sub>4</sub>SW<sup>1</sup>/<sub>4</sub>

Section 31: ALL

Section 32: ALL

Section 33: ALL

Township 35 North, Range 81 West

Section 21: SE<sup>1</sup>/<sub>4</sub>

Section 22: NW<sup>1</sup>/<sub>4</sub>

Section 26: SW<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

SE<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

SW<sup>1</sup>/<sub>4</sub>

Section 27: SW<sup>1</sup>/<sub>4</sub>

Section 28: NE<sup>1</sup>/<sub>4</sub>

SE<sup>1</sup>/<sub>4</sub>

Section 33: NE<sup>1</sup>/<sub>4</sub>

Section 34: ALL

Section 35: ALL

Section 36: ALL

Township 38 North, Range 79 West

Section 26: SE<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>

Section 27: NE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>

Township 40 North, Range 78 West

Section 20: SE<sup>1</sup>/<sub>4</sub>SW<sup>1</sup>/<sub>4</sub>

SW<sup>1</sup>/<sub>4</sub>SW<sup>1</sup>/<sub>4</sub>

Section 29: NE<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

NW<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

Section 30: NW<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

SW<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

Township 40 North, Range 79 West

Section 24: SE<sup>1</sup>/<sub>4</sub>

Section 25: NE<sup>1</sup>/<sub>4</sub>

Section 36: NE<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

NW<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>

SW<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>

SE<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

(Note: Also see 2015 Service Area Map)

3. THAT water under this appropriation has previously been and is presently being applied to beneficial use within the service area of the Central Wyoming Regional Water System (CWRWS). The City of Casper, Wardwell Water and Sewer District, and Natrona County have agreed to make available adjudicated water rights to the CWRWS for municipal purposes for the benefit of members of CWRWS as provided by Agreement between the Regional Water System Joint Powers Board, the City of Casper, a Municipal Corporation, the Brooks Water and Sewer District, the Wardwell Water and Sewer District, the Salt Creek Joint Powers Board and Natrona County, Wyoming, dated October 11, 1995 and Amendments executed September 18, 1996, January 15, 1997, and June 6, 2011.

4. THAT the Petitioners request that an amended certificate of appropriation for the Wardwell Water and Sewer District Appropriation, Proof No. 25409, be issued:

a. THAT the owner of record, herein described be changed from Wardwell Water and Sewer District to Town of Bar Nunn with water use for municipal purposes within the service area of CWRWS. The service area shall be the most current update in response to the City of Casper's Public Service Department's 2015 request to the Wyoming State Engineer's Office (2015 Service Area).

b. THAT the correction of the owner of record from Wardwell Water & Sewer District Appropriation to the Town of Bar Nunn under Permit No. 6101 be allowed;

5. THAT recording fees in the amount of \$50.00 accompanies this petition.

6. THAT a properly prepared map does not accompany this petition. A properly prepared map was completed by Mr. Jim Jones with Civil Engineering Professionals, Inc. (CEPI) showing the actual situation on the ground accompanied the City of Casper's 2015 request to the Wyoming State Engineer's Office for the CWRWS's 2015 Service Area.

7. THAT the granting of this petition will not injure any other appropriators from the same source of supply.

It is the prayer of the Petitioners that a proper Order of the State Board of Control be entered to change the owner of record to Town of Bar Nunn and to update the place of use to the 2015 Service Area, as outlined in Paragraph 4 above, and that an amended certificate of appropriation be issued for the same.

Respectfully submitted,

Wardwell Water & Sewer District, and  
Central Wyoming Regional Water System Joint Powers Board

*[Signatures and Notary to Follow]*



WARDWELL WATER AND SEWER DISTRICT  
BOARD OF TRUSTEES

\_\_\_\_\_  
Mr. Dan Sabrosky, President

State of Wyoming     )  
                                  )SS  
County of Natrona     )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of December, 2023.

Witness my hand and official seal.

\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_

CENTRAL WYOMING REGIONAL WATER SYSTEM  
JOINT POWERS BOARD

\_\_\_\_\_  
Mr. Paul Bertoglio, Chairman

State of Wyoming     )  
                                  )SS  
County of Natrona     )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of December, 2023.






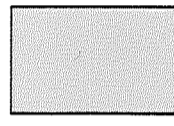
Witness my hand and official seal.

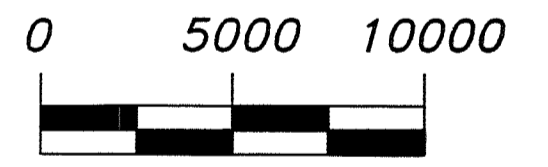
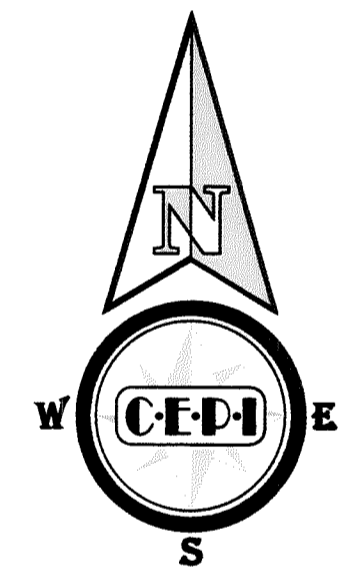
\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_

MATCHLINE 1

LEGEND

-  EXISTING & PROPOSED PIPELINES
-  EXISTING & PROPOSED BOOSTER STATIONS
-  EXISTING & PROPOSED STORAGE TANKS
-  REGIONAL WATER TREATMENT PLANT
-  REGIONAL METER
-  SERVICE AREA FOR CENTRAL WYOMING REGIONAL WATER SYSTEM JOINT POWERS BOARD



CERTIFICATE OF SURVEYOR

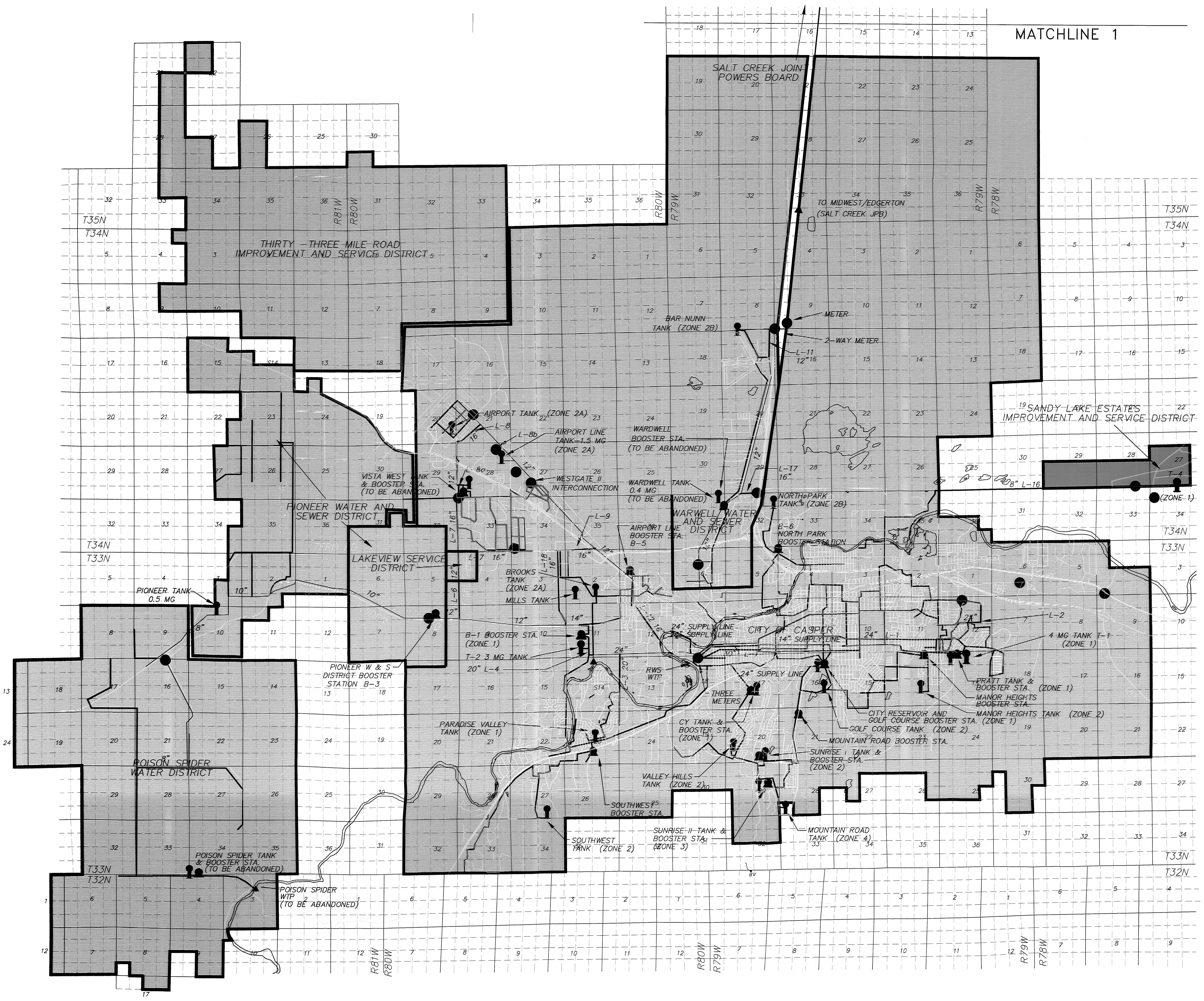
I, JAMES F. JONES, HEREBY CERTIFY THAT THIS MAP WAS PREPARED BY ME IN JANUARY, 2015, FROM EXISTING MAPS OF RECORD, AND THAT IT CORRECTLY REPRESENTS EXISTING FACILITIES, THE LOCATION OF EACH CURRENT POINT OF USE IN EACH 40 ACRE SUBDIVISION, AND THE LOCATION OF THE EXISTING WATER TANKS AND BOOSTER STATIONS.



**WATER SERVICE AREA MAP**  
 CENTRAL WYOMING REGIONAL WATER SYSTEM  
 1500 SW WYOMING BLVD.  
 CASPER, WYOMING 82604  
 SHEET 1 OF 3






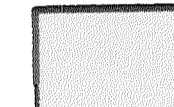
W.O. 15-104

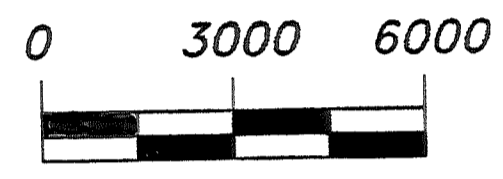
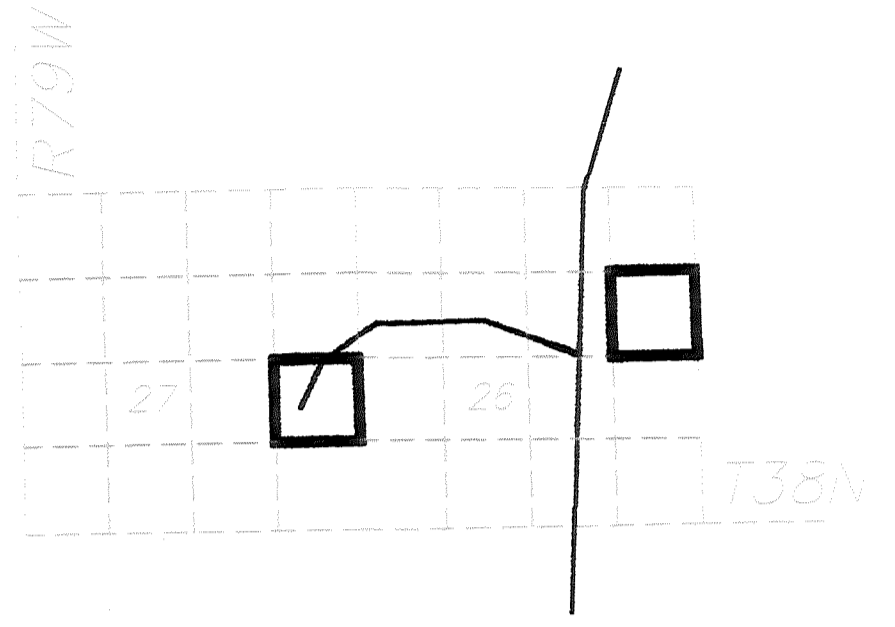
4-16-15 (Per letter)



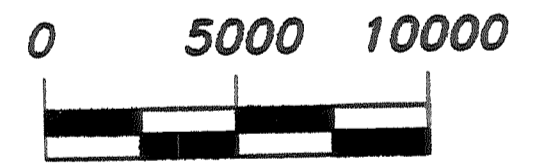
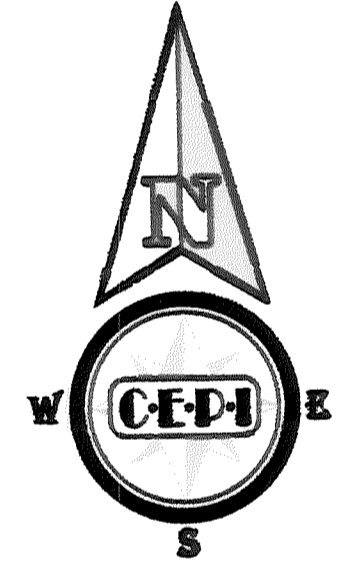
MATCHLINE 2

**LEGEND**

-  EXISTING & PROPOSED PIPELINES
-  EXISTING & PROPOSED BOOSTER STATIONS
-  EXISTING & PROPOSED STORAGE TANKS
-  REGIONAL WATER TREATMENT PLANT
-  REGIONAL METER
-  SERVICE AREA

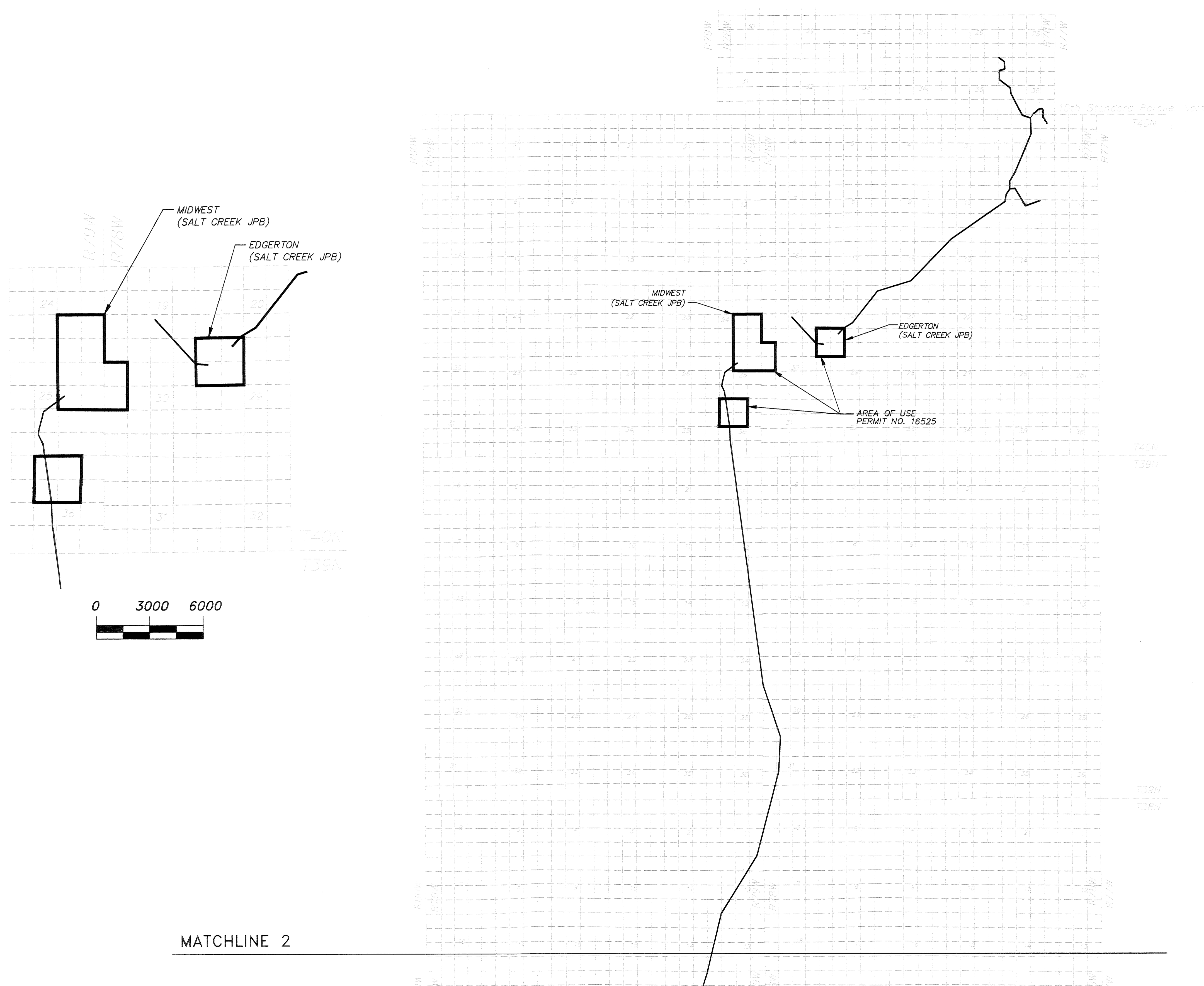


AREA OF USE  
PERMIT NO. 16525



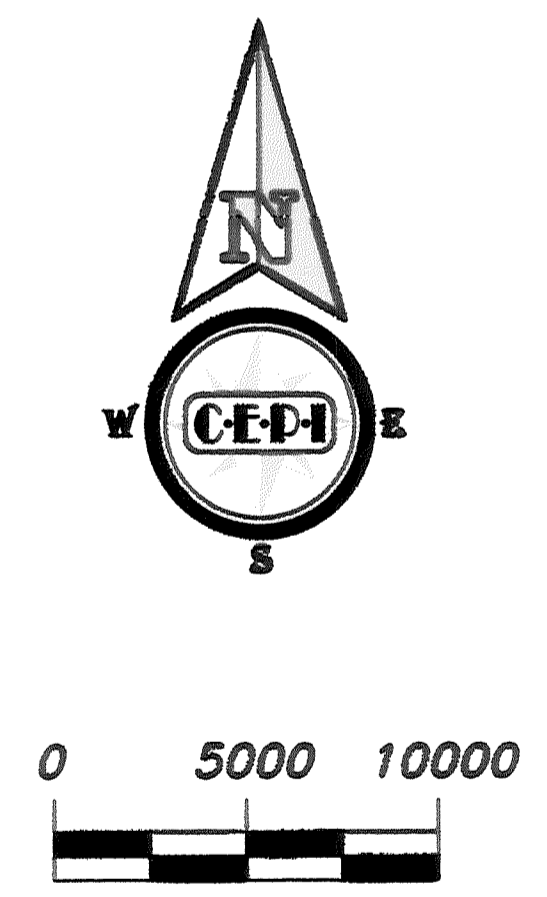
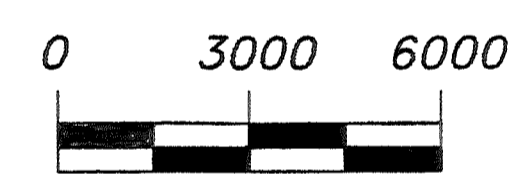
MATCHLINE 1

**WATER SERVICE AREA MAP**  
 CENTRAL WYOMING REGIONAL WATER SYSTEM  
 1500 SW WYOMING BLVD.  
 CASPER, WYOMING 82604  
 SHEET 2 OF 3



**LEGEND**

-  EXISTING & PROPOSED PIPELINES
-  EXISTING & PROPOSED BOOSTER STATIONS
-  EXISTING & PROPOSED STORAGE TANKS
-  REGIONAL WATER TREATMENT PLANT
-  REGIONAL METER
-  SERVICE AREA



MATCHLINE 2

**WATER SERVICE AREA MAP**  
 CENTRAL WYOMING REGIONAL WATER SYSTEM  
 1500 SW WYOMING BLVD.  
 CASPER, WYOMING 82604  
 SHEET 3 OF 3

PETITION FOR AMENDED CERTIFICATE OF )  
 APPROPRIATION, WARDWELL WATER AND )  
 SEWER DISTRICT APPROPRIATION UNDER )  
 PERMIT NO. 30386, DIVERTING FROM THE NORTH )  
 PLATTE RIVER THROUGH THE MILLS/WARDWELL )  
 WATER & SEWER DISTRICT MUNICIPAL INTAKE )  
 NO. 1A DITCH AS CHANGED IN PART TO THE CASPER )  
 WATER TREATMENT PLANT NO. 1 INTAKE, PRIORITY )  
 OF JULY 7, 1904 TO BE CORRECTED TO TOWN OF BAR )  
 NUNN APPROPRIATION DIVERTING FROM NORTH )  
 PLATTE RIVER AT CASPER WATER TREATMENT )  
 PLANT NO 1 INTAKE FOR MUNICIPAL PURPOSES )  
 WITHIN THE CENTRAL WYOMING REGIONAL )  
 WATER SYSTEM SERVICE AREA )

BEFORE THE  
 STATE BOARD OF CONTROL  
 CHEYENNE, WYOMING

O.R. 51, P. 425; C.R 82, P. 11; PROOF NO. 35593

STATE OF WYOMING )  
 )ss  
 COUNTY OF NATRONA )

COMES NOW, Wardwell Water and Sewer District, as owner of record, with an address of 4820 N. Wardwell Industrial Ave., Bar Nunn, Wyoming 82601, acting through the President of the Board of Trustees, Mr. Larry Forsberg, as authorized by resolution of Wardwell Water and Sewer District, dated November 14, 2023; and the Central Wyoming Regional Water System Joint Powers Board, with an address of 1500 SW Wyoming Blvd, Casper, Wyoming, 82604, acting through the Chairman, Mr. Paul Bertoglio as authorized by resolution dated \_\_\_\_\_; whom all being duly sworn on oath according to law do hereby make the following statement of fact and petition:

1. THAT Wardwell Water and Sewer District is the owner of record of the appropriation for which a correction to the owner of record is sought.

2. THAT the appropriation for which a correction to the owner of record is sought is the following:

Casper Water Treatment Plant No. 1 Intake, Permit No. 30386, adjudicated under Proof No. 35593, in the amount of 3.2 cfs diverting from the North Platte River through the Casper Water Treatment Plant No. 1 Intake, with a priority of October 19, 1981, and of Order Record 51, page 425, Certificate of Record 82, page 11, describing the beneficial uses and points of use as follows:

Municipal use purposes at the following described points of use:

Central Wyoming Regional Water System Joint Powers Board Service Area:

- Township 32 North, Range 81 West
- Section 3: ALL
- Section 4: ALL
- Section 5: ALL
- Section 6: ALL

Section 7: ALL  
Section 8: NE $\frac{1}{4}$   
NW $\frac{1}{4}$   
NE $\frac{1}{4}$ SW $\frac{1}{4}$   
NW $\frac{1}{4}$ SW $\frac{1}{4}$   
SE $\frac{1}{4}$ SW $\frac{1}{4}$   
SE $\frac{1}{4}$   
Section 9: NE $\frac{1}{4}$   
NW $\frac{1}{4}$   
SE $\frac{1}{4}$   
Section 10: NW $\frac{1}{4}$ NW $\frac{1}{4}$   
Section 17: NE $\frac{1}{4}$ NE $\frac{1}{4}$   
NW $\frac{1}{4}$ NE $\frac{1}{4}$

Township 32 North, Range 82 West

Section 1: NE $\frac{1}{4}$ NE $\frac{1}{4}$   
SE $\frac{1}{4}$ NE $\frac{1}{4}$   
NE $\frac{1}{4}$ SE $\frac{1}{4}$   
SE $\frac{1}{4}$ SE $\frac{1}{4}$   
Section 12: NE $\frac{1}{4}$ NE $\frac{1}{4}$   
SE $\frac{1}{4}$ NE $\frac{1}{4}$   
NE $\frac{1}{4}$ SE $\frac{1}{4}$   
SE $\frac{1}{4}$ SE $\frac{1}{4}$

Township 33 North, Range 78 West

Section 4: NW $\frac{1}{4}$ NW $\frac{1}{4}$   
SW $\frac{1}{4}$ NW $\frac{1}{4}$   
SW $\frac{1}{4}$   
SE $\frac{1}{4}$   
Section 5: ALL  
Section 6: ALL  
Section 7: ALL  
Section 8: ALL  
Section 9: ALL  
Section 16: ALL  
Section 17: ALL  
Section 18: ALL  
Section 19: ALL  
Section 20: ALL  
Section 21: ALL  
Section 30: NE $\frac{1}{4}$   
NE $\frac{1}{4}$ NW $\frac{1}{4}$   
NW $\frac{1}{4}$ NW $\frac{1}{4}$   
SE $\frac{1}{4}$ NW $\frac{1}{4}$   
NE $\frac{1}{4}$ SW $\frac{1}{4}$   
SE $\frac{1}{4}$ SW $\frac{1}{4}$   
NW $\frac{1}{4}$ SE $\frac{1}{4}$   
SW $\frac{1}{4}$ SE $\frac{1}{4}$

Township 33 North, Range 79 West

Section 1: ALL  
 Section 2: ALL  
 Section 3: ALL  
 Section 4: ALL  
 Section 5: ALL  
 Section 6: ALL  
 Section 7: ALL  
 Section 8: ALL  
 Section 9: ALL  
 Section 10: ALL  
 Section 11: ALL  
 Section 12: ALL  
 Section 13: ALL  
 Section 14: ALL  
 Section 15: ALL  
 Section 16: ALL  
 Section 17: ALL  
 Section 18: ALL  
 Section 19: ALL  
 Section 20: ALL  
 Section 21: ALL  
 Section 22: ALL  
 Section 23: ALL  
 Section 24: ALL  
 Section 25: NE $\frac{1}{4}$   
                   NW $\frac{1}{4}$   
                   NE $\frac{1}{4}$ SW $\frac{1}{4}$   
                   NW $\frac{1}{4}$ SW $\frac{1}{4}$   
                   NW $\frac{1}{4}$ SE $\frac{1}{4}$   
 Section 26: NE $\frac{1}{4}$ NE $\frac{1}{4}$   
                   NW $\frac{1}{4}$ NE $\frac{1}{4}$   
                   SE $\frac{1}{4}$ NE $\frac{1}{4}$   
                   NE $\frac{1}{4}$ NW $\frac{1}{4}$   
                   NW $\frac{1}{4}$ NW $\frac{1}{4}$   
                   NE $\frac{1}{4}$ SE $\frac{1}{4}$   
 Section 27: NE $\frac{1}{4}$ NE $\frac{1}{4}$   
                   NW $\frac{1}{4}$ NE $\frac{1}{4}$   
                   NW $\frac{1}{4}$   
                   NE $\frac{1}{4}$ SW $\frac{1}{4}$   
 Section 28: NE $\frac{1}{4}$   
                   NW $\frac{1}{4}$   
                   NE $\frac{1}{4}$ SW $\frac{1}{4}$   
                   NW $\frac{1}{4}$ SW $\frac{1}{4}$   
                   SE $\frac{1}{4}$ SW $\frac{1}{4}$   
                   NW $\frac{1}{4}$ SE $\frac{1}{4}$   
                   SW $\frac{1}{4}$ SE $\frac{1}{4}$   
 Section 29: ALL  
 Section 30: N $\frac{1}{2}$   
 Section 32: N $\frac{1}{2}$



Township 33 North, Range 80 West

Section 1: ALL  
 Section 2: ALL  
 Section 3: ALL  
 Section 4: ALL  
 Section 5: ALL  
 Section 6: ALL  
 Section 7: ALL  
 Section 8: ALL  
 Section 9: ALL  
 Section 10: ALL  
 Section 11: ALL  
 Section 12: ALL  
 Section 13: ALL  
 Section 14: ALL  
 Section 15: ALL  
 Section 16: ALL  
 Section 17: ALL  
 Section 20: ALL  
 Section 21: ALL  
 Section 22: ALL  
 Section 23: ALL  
 Section 24: ALL  
 Section 25: ALL  
 Section 26: ALL  
 Section 27: ALL  
 Section 28: ALL  
 Section 29: ALL  
 Section 32: ALL  
 Section 33: ALL  
 Section 34: ALL

Township 33 North, Range 81 West

Section 1: N $\frac{1}{2}$   
     NE $\frac{1}{4}$ SE $\frac{1}{4}$   
     NW $\frac{1}{4}$ SE $\frac{1}{4}$   
     NE $\frac{1}{4}$ SW $\frac{1}{4}$   
     NW $\frac{1}{4}$ SW $\frac{1}{4}$   
 Section 2: NE $\frac{1}{4}$   
     NW $\frac{1}{4}$   
     SW $\frac{1}{4}$   
     NE $\frac{1}{4}$ SE $\frac{1}{4}$   
     NW $\frac{1}{4}$ SE $\frac{1}{4}$   
     SW $\frac{1}{4}$ SE $\frac{1}{4}$   
 Section 3: NE $\frac{1}{4}$ NE $\frac{1}{4}$   
     SE $\frac{1}{4}$ NE $\frac{1}{4}$   
     SE $\frac{1}{4}$   
 Section 8: ALL  
 Section 9: ALL  
 Section 10: ALL  
 Section 11: NE $\frac{1}{4}$ NW $\frac{1}{4}$

NW<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

- Section 14: ALL
- Section 15: ALL
- Section 16: ALL
- Section 17: ALL
- Section 18: ALL
- Section 19: ALL
- Section 20: ALL
- Section 21: ALL
- Section 22: ALL
- Section 23: ALL
- Section 26: ALL
- Section 27: ALL
- Section 28: ALL
- Section 29: ALL
- Section 32: ALL
- Section 33: ALL
- Section 34: ALL
- Section 35: ALL

Township 33 North, Range 82 West

- Section 13: NE<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>  
                   SE<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>  
                   NE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>  
                   SE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>
- Section 24: NE<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>  
                   SE<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>  
                   NE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>  
                   SE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>

Township 34 North, Range 78 West

- Section 6: ALL
- Section 7: ALL
- Section 18: ALL
- Section 27: SW<sup>1</sup>/<sub>4</sub>  
                   SW<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>  
                   SE<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>  
                   SW<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>  
                   NW<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>  
                   SW<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>
- Section 28: S<sup>1</sup>/<sub>2</sub>
- Section 29: S<sup>1</sup>/<sub>2</sub>

Township 34 North, Range 79 West

- Section 1: ALL
- Section 2: ALL
- Section 3: ALL
- Section 4: ALL
- Section 5: ALL
- Section 6: ALL
- Section 7: ALL

Section 8: ALL  
Section 9: ALL  
Section 10: ALL  
Section 11: ALL  
Section 12: ALL  
Section 13: ALL  
Section 14: ALL  
Section 15: ALL  
Section 16: ALL  
Section 17: ALL  
Section 18: ALL  
Section 19: ALL  
Section 20: ALL  
Section 21: ALL  
Section 22: ALL  
Section 23: ALL  
Section 24: ALL  
Section 26: ALL  
Section 27: ALL  
Section 28: ALL  
Section 29: ALL  
Section 30: ALL  
Section 31: ALL  
Section 32: ALL  
Section 33: ALL  
Section 34: ALL  
Section 35: ALL  
Section 36: SW $\frac{1}{4}$   
    NW $\frac{1}{4}$ SE $\frac{1}{4}$   
    SW $\frac{1}{4}$ SE $\frac{1}{4}$   
    SE $\frac{1}{4}$ SE $\frac{1}{4}$

Section 29: ALL  
Section 30: ALL  
Section 31: ALL  
Section 32: ALL  
Section 33: ALL  
Section 34: ALL  
Section 35: ALL  
Section 36: SW $\frac{1}{4}$   
    NW $\frac{1}{4}$ SE $\frac{1}{4}$   
    SW $\frac{1}{4}$ SE $\frac{1}{4}$   
    SE $\frac{1}{4}$ SE $\frac{1}{4}$

Township 34 North, Range 80 West

Section 1: ALL  
Section 2: ALL  
Section 3: ALL  
Section 4: ALL  
Section 5: ALL  
Section 6: ALL  
Section 7: ALL

Section 8: ALL  
 Section 9: ALL  
 Section 10: ALL  
 Section 11: ALL  
 Section 12: ALL  
 Section 13: ALL  
 Section 14: ALL  
 Section 15: ALL  
 Section 16: ALL  
 Section 17: ALL  
 Section 18: N $\frac{1}{2}$   
     NE $\frac{1}{4}$ SE $\frac{1}{4}$   
     NW $\frac{1}{4}$ SE $\frac{1}{4}$   
     NE $\frac{1}{4}$ SW $\frac{1}{4}$   
     NW $\frac{1}{4}$ SW $\frac{1}{4}$   
 Section 19: SW $\frac{1}{4}$   
     SW $\frac{1}{4}$ NW $\frac{1}{4}$   
     SW $\frac{1}{4}$ SE $\frac{1}{4}$   
     SE $\frac{1}{4}$ NW $\frac{1}{4}$   
 Section 20: E $\frac{1}{2}$   
     NE $\frac{1}{4}$ NW $\frac{1}{4}$   
     SE $\frac{1}{4}$ NW $\frac{1}{4}$   
     NE $\frac{1}{4}$ SW $\frac{1}{4}$   
     SE $\frac{1}{4}$ SW $\frac{1}{4}$   
 Section 21: ALL  
 Section 22: ALL  
 Section 23: ALL  
 Section 24: ALL  
 Section 25: ALL  
 Section 26: ALL  
 Section 27: ALL  
 Section 28: ALL  
 Section 29: ALL  
 Section 30: ALL  
 Section 31: ALL  
 Section 32: ALL  
 Section 33: ALL  
 Section 34: ALL  
 Section 35: ALL  
 Section 36: ALL

Township 34 North, Range 81 West

Section 1: ALL  
 Section 2: ALL  
 Section 3: ALL  
 Section 4: NE $\frac{1}{4}$ NE $\frac{1}{4}$   
 Section 9: NE $\frac{1}{4}$   
 Section 10: N $\frac{1}{2}$   
 Section 11: ALL  
 Section 12: ALL  
 Section 13: N $\frac{1}{2}$

NE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>  
NW<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>  
NE<sup>1</sup>/<sub>4</sub>SW<sup>1</sup>/<sub>4</sub>  
NW<sup>1</sup>/<sub>4</sub>SW<sup>1</sup>/<sub>4</sub>  
SE<sup>1</sup>/<sub>4</sub>SW<sup>1</sup>/<sub>4</sub>

Section 14: S<sup>1</sup>/<sub>2</sub>  
SW<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

Section 15: NW<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>  
SW<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>  
SE<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>  
NW<sup>1</sup>/<sub>4</sub>  
SW<sup>1</sup>/<sub>4</sub>  
SE<sup>1</sup>/<sub>4</sub>

Section 22: NE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>  
SE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>

Section 23: ALL

Section 24: ALL

Section 25: ALL

Section 26: ALL

Section 27: E<sup>1</sup>/<sub>2</sub>

Section 34: NE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>  
SE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>

Section 35: ALL

Section 36: ALL

Township 35 North, Range 78 West

Section 19: ALL

Section 30: ALL

Section 31: ALL

Township 35 North, Range 79 West

Section 19: ALL

Section 20: ALL

Section 21: ALL

Section 22: ALL

Section 23: ALL

Section 24: ALL

Section 25: ALL

Section 26: ALL

Section 27: ALL

Section 28: ALL

Section 29: ALL

Section 30: ALL

Section 31: ALL

Section 32: ALL

Section 33: ALL

Section 34: ALL

Section 35: ALL

Section 36: ALL

Township 35 North, Range 80 West

Section 30: SE<sup>1</sup>/<sub>4</sub>SW<sup>1</sup>/<sub>4</sub>  
SW<sup>1</sup>/<sub>4</sub>SW<sup>1</sup>/<sub>4</sub>

Section 31: ALL

Section 32: ALL

Section 33: ALL

Township 35 North, Range 81 West

Section 21: SE<sup>1</sup>/<sub>4</sub>

Section 22: NW<sup>1</sup>/<sub>4</sub>

Section 26: SW<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

SE<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

SW<sup>1</sup>/<sub>4</sub>

Section 27: SW<sup>1</sup>/<sub>4</sub>

Section 28: NE<sup>1</sup>/<sub>4</sub>

SE<sup>1</sup>/<sub>4</sub>

Section 33: NE<sup>1</sup>/<sub>4</sub>

Section 34: ALL

Section 35: ALL

Section 36: ALL

Township 38 North, Range 79 West

Section 26: SE<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>

Section 27: NE<sup>1</sup>/<sub>4</sub>SE<sup>1</sup>/<sub>4</sub>

Township 40 North, Range 78 West

Section 20: SE<sup>1</sup>/<sub>4</sub>SW<sup>1</sup>/<sub>4</sub>

SW<sup>1</sup>/<sub>4</sub>SW<sup>1</sup>/<sub>4</sub>

Section 29: NE<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

NW<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

Section 30: NW<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

SW<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

Township 40 North, Range 79 West

Section 24: SE<sup>1</sup>/<sub>4</sub>

Section 25: NE<sup>1</sup>/<sub>4</sub>

Section 36: NE<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

NW<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>

SW<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub>

SE<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>

(Note: Also see 2015 Service Area Map)

3. THAT water under this appropriation has previously been and is presently being applied to beneficial use within the service area of the Central Wyoming Regional Water System (CWRWS). The City of Casper, Wardwell Water and Sewer District, and Natrona County have agreed to make available adjudicated water rights to the CWRWS for municipal purposes for the benefit of members of CWRWS as provided by Agreement between the Regional Water System Joint Powers Board, the City of Casper, a Municipal Corporation, the Brooks Water and Sewer District, the Wardwell Water and Sewer District, the Salt Creek Joint Powers Board and Natrona County, Wyoming, dated October 11, 1995 and Amendments executed September 18, 1996, January 15, 1997, and June 6, 2011.

4. THAT the Petitioners request that an amended certificate of appropriation for the Wardwell Water and Sewer District Appropriation, Proof No. 35593, be issued:

a. THAT the owner of record, herein described be changed from Wardwell Water and Sewer District to Town of Bar Nunn with water use for municipal purposes within the service area of CWRWS. The service area shall be the most current update in response to the City of Casper's Public Service Department's 2015 request to the Wyoming State Engineer's Office (2015 Service Area).

b. THAT the correction of the owner of record from Wardwell Water & Sewer District Appropriation to the Town of Bar Nunn under Permit No. 30386 be allowed;

5. THAT recording fees in the amount of \$50.00 accompanies this petition.

6. THAT a properly prepared map does not accompany this petition. A properly prepared map was completed by Mr. Jim Jones with Civil Engineering Professionals, Inc. (CEPI) showing the actual situation on the ground accompanied the City of Casper's 2015 request to the Wyoming State Engineer's Office for the CWRWS's 2015 Service Area.

7. THAT the granting of this petition will not injure any other appropriators from the same source of supply.

It is the prayer of the petitioners that a proper Order of the State Board of Control be entered to change the owner of record to Town of Bar Nunn and to update the place of use to the 2015 Service Area, as outlined in Paragraph 4 above, and that an amended certificate of appropriation be issued for the same.

Respectfully submitted,

Wardwell Water & Sewer District, and  
Central Wyoming Regional Water System Joint Powers Board

*[Signatures and Notary to Follow]*

WARDWELL WATER AND SEWER DISTRICT  
BOARD OF TRUSTEES

\_\_\_\_\_  
Mr. Dan Sabrosky, President

State of Wyoming     )  
                                  )SS  
County of Natrona     )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of December, 2023.

Witness my hand and official seal.

\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_



CENTRAL WYOMING REGIONAL WATER SYSTEM  
JOINT POWERS BOARD

\_\_\_\_\_  
Mr. Paul Bertoglio, Chairman

State of Wyoming     )  
                                  )SS  
County of Natrona    )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of December, 2023.





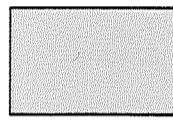
Witness my hand and official seal.

\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_

MATCHLINE 1

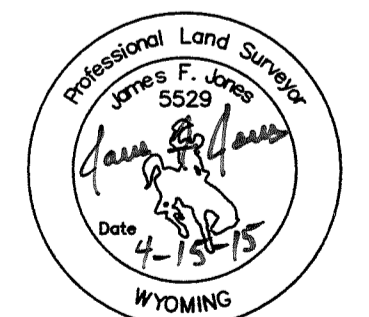
LEGEND

-  EXISTING & PROPOSED PIPELINES
-  EXISTING & PROPOSED BOOSTER STATIONS
-  EXISTING & PROPOSED STORAGE TANKS
-  REGIONAL WATER TREATMENT PLANT
-  REGIONAL METER
-  SERVICE AREA FOR CENTRAL WYOMING REGIONAL WATER SYSTEM JOINT POWERS BOARD



CERTIFICATE OF SURVEYOR

I, JAMES F. JONES, HEREBY CERTIFY THAT THIS MAP WAS PREPARED BY ME IN JANUARY, 2015, FROM EXISTING MAPS OF RECORD, AND THAT IT CORRECTLY REPRESENTS EXISTING FACILITIES, THE LOCATION OF EACH CURRENT POINT OF USE IN EACH 40 ACRE SUBDIVISION, AND THE LOCATION OF THE EXISTING WATER TANKS AND BOOSTER STATIONS.

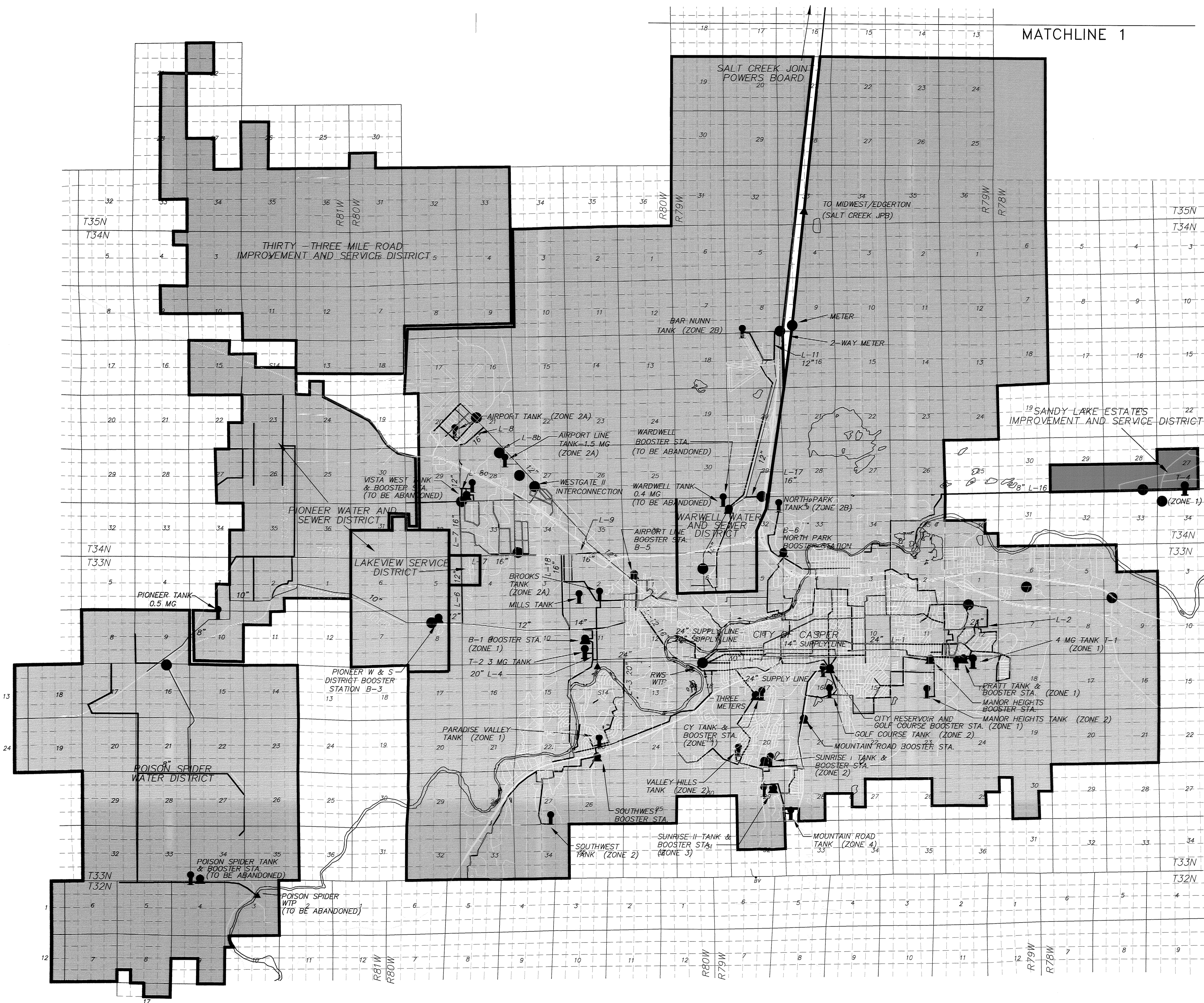


**WATER SERVICE AREA MAP**  
 CENTRAL WYOMING REGIONAL WATER SYSTEM  
 1500 SW WYOMING BLVD.  
 CASPER, WYOMING 82604

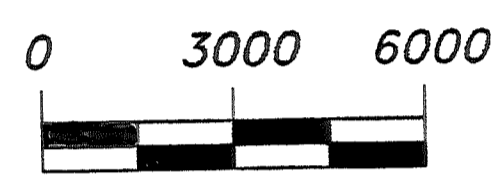
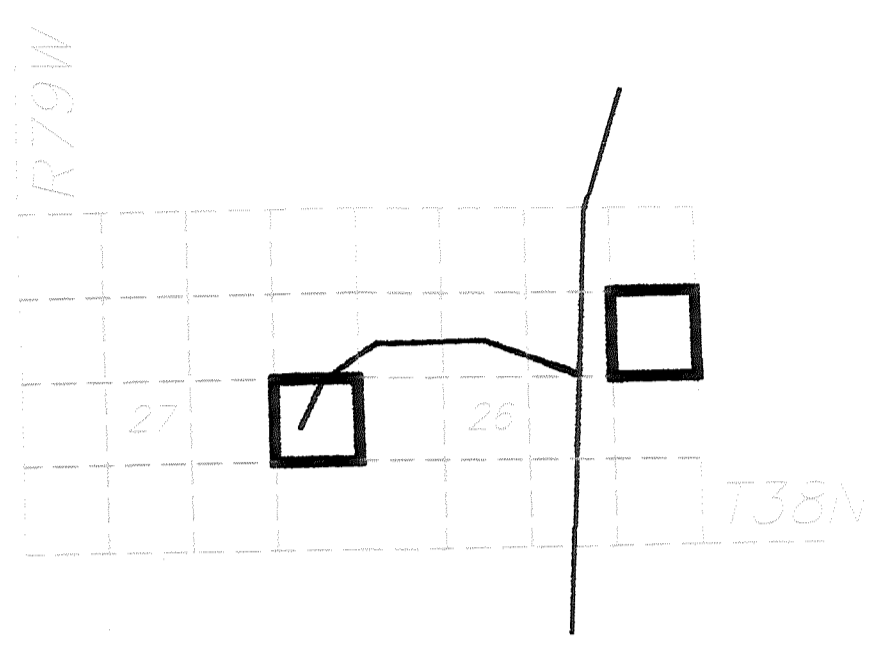
SHEET 1 OF 3

W.O. 15-104

4-16-15 (Per letter)






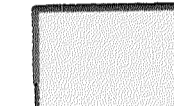


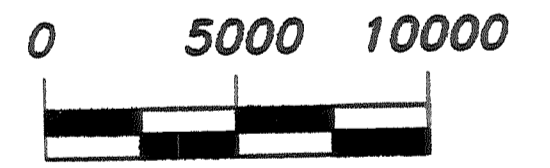
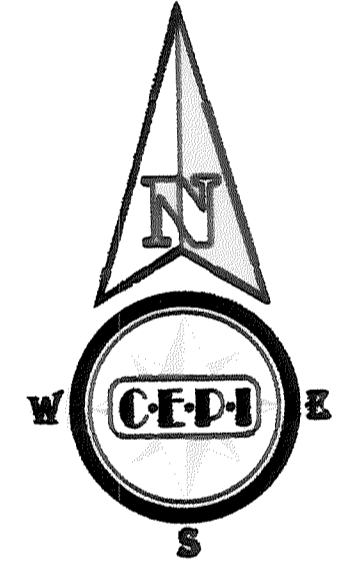
MATCHLINE 2



AREA OF USE PERMIT NO. 16525

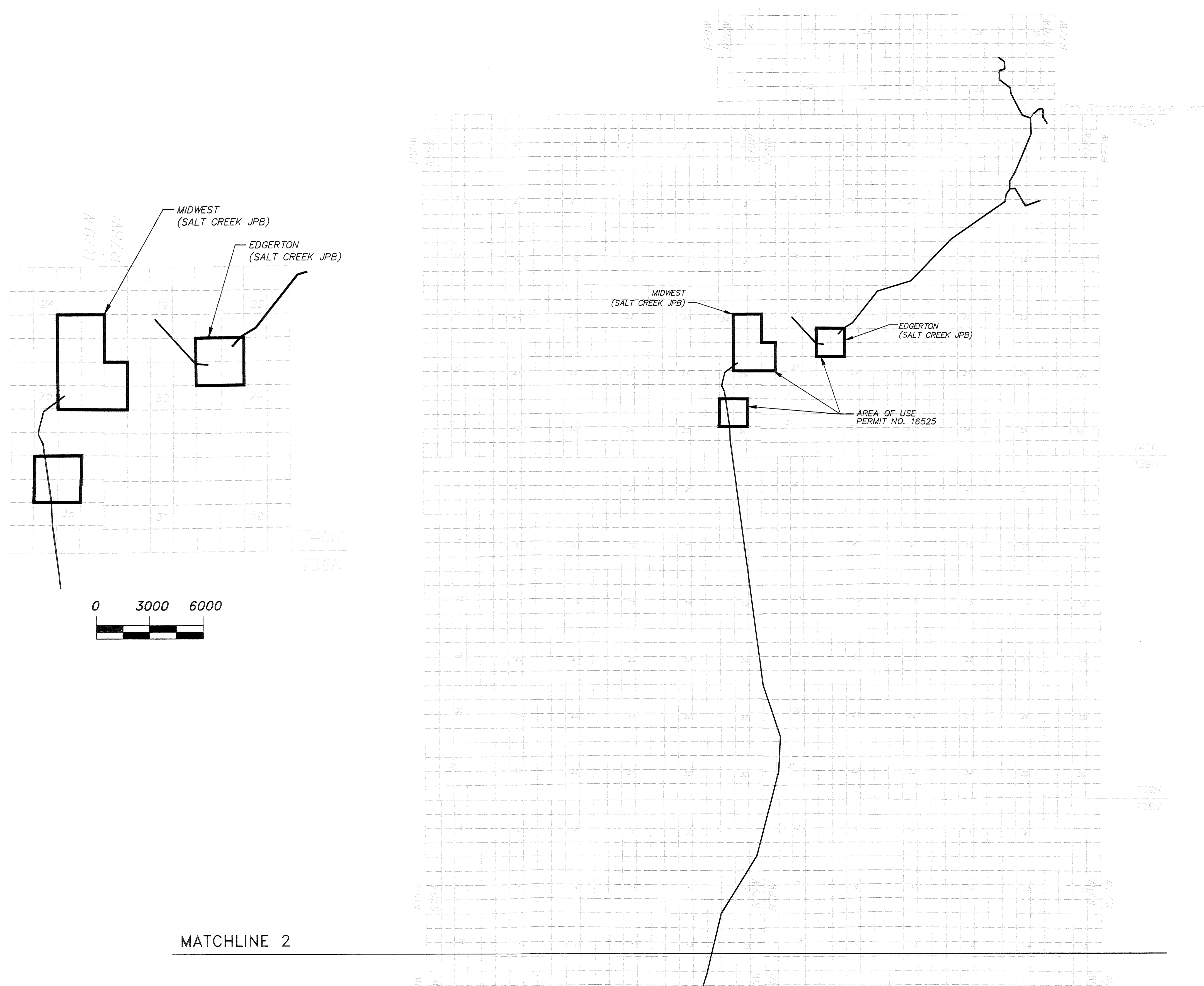
**LEGEND**

-  EXISTING & PROPOSED PIPELINES
-  EXISTING & PROPOSED BOOSTER STATIONS
-  EXISTING & PROPOSED STORAGE TANKS
-  REGIONAL WATER TREATMENT PLANT
-  REGIONAL METER
-  SERVICE AREA



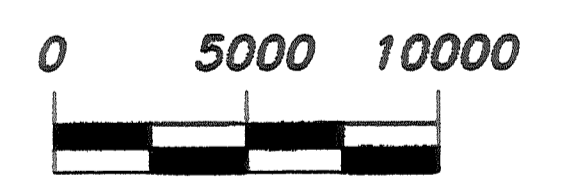
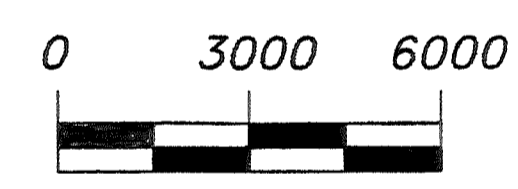
MATCHLINE 1

**WATER SERVICE AREA MAP**  
 CENTRAL WYOMING REGIONAL WATER SYSTEM  
 1500 SW WYOMING BLVD.  
 CASPER, WYOMING 82604  
 SHEET 2 OF 3



**LEGEND**

-  EXISTING & PROPOSED PIPELINES
-  EXISTING & PROPOSED BOOSTER STATIONS
-  EXISTING & PROPOSED STORAGE TANKS
-  REGIONAL WATER TREATMENT PLANT
-  REGIONAL METER
-  SERVICE AREA



MATCHLINE 2

**WATER SERVICE AREA MAP**  
 CENTRAL WYOMING REGIONAL WATER SYSTEM  
 1500 SW WYOMING BLVD.  
 CASPER, WYOMING 82604  
 SHEET 3 OF 3

**RESOLUTION No. 3, 2023**

---

**RESOLUTION NO. 3, 2023****A RESOLUTION AUTHORIZING WARDWELL WATER & SEWER DISTRICT TO SIGN AND SUBMIT PETITIONS REQUESTING AMENDED CERTIFICATE OF APPROPRIATIONS TO CORRECT OWNER OF RECORD FOR SURFACE WATER RIGHT APPROPRIATIONS PERMIT NO. 6101 AND PERMIT NO. 30386 FROM WARDWELL WATER & SEWER DISTRICT TO TOWN OF BAR NUNN**

**WHEREAS**, the Wardwell Water & Sewer District is a water and sewer district formed in accordance with Wyo. Stat. Ann. § 41-10-101, *et. seq.*

**WHEREAS**, pursuant to the power and authority derived from Wyo. Stat. Ann. § 41-10-129, and pursuant to Wyo. Stat. Ann. § 22-29-401 the Board of Directors of the Wardwell Water and Sewer District, unanimously voted to voluntarily dissolve the Wardwell Water & Sewer District, and transfer ownership and operation of the District, in its entirety, to the Town of Bar Nunn.

**WHEREAS**, pursuant to Wyo. Stat. Ann. § 22-29-404, an election was held on August 8, 2023, wherein the question regarding the dissolution was presented to qualified electors. After canvassing the vote on August 22, 2023, a majority of the votes were cast in favor of the proposition to approve the dissolution.

**WHEREAS**, on August 22, 2023, the Board of Directors of the Wardwell Water & Sewer District declared the district dissolved, and the Directors now constitute a Board of Trustees for the purposes of winding up the affairs of the District.

**WHEREAS**, in accordance with *Dissolution of the Wardwell Water & Sewer District pursuant to Wyo. Stat. Ann. § 22-26-401-408 Finding of Facts, Plan for Dissolution and Liquidation of the Wardwell Water & Sewer District, and Plan for Assumption of Operation of the Wardwell Water & Sewer District by the Town of Bar Nunn* adopted May 9, 2023, recorded with the Natrona County Clerk on May 10, 2023, Instrument No. 1139515, the Board of Trustees shall transfer, assign, and convey all assets of the District to the Town of Bar Nunn.

**WHEREAS**, Wardwell Water & Sewer District is the Owner of Record of a portion of two Surface Water Right appropriations, Permit No. 6101 and Permit No. 30386. Central Wyoming Regional Water System Joint Powers Board controls the point of diversion for the portions of both appropriations at the Casper Water Treatment Plant No. 1 intake. In order to comply with the Plan of Dissolution, Wardwell Water & Sewer District and the Central Wyoming Regional Water System shall jointly petition to the Wyoming State Board of Control to request amended Certificates of Appropriation be issued to address the correction of Owner of Record for portions of the two Surface Water Right appropriations, Permit No. 6101, Certificate of Record 82, page 10, and Permit No. 30386, Certificate of Record 82, page 11, by updating the Owner of Record to the Town of Bar Nunn.

**NOW, THEREFORE, BE IT ORDAINED THAT** effective immediately, the President of the Board of Trustees of the Wardwell Water & Sewer District be authorized to sign and submit the joint petitions to the State Board of Control, by filing the petitions with the Wyoming State

## RESOLUTION No. 3, 2023

---

Engineer’s Office, to request amended Certificate of Appropriations be issued to address the correction of Owner of Record for portions of the two Surface Water Right appropriations, Permit No. 6101 and Permit No. 30386, by updating the Owner of Record to be the Town of Bar Nunn.

In Witness Whereof, I, Larry Forsberg, as President of the Wardwell Water and Sewer District Board of Trustees, hereby certify that Resolution No. 3, 2023, was passed at Wardwell Water and Sewer District’s Board Meeting held on the 14<sup>th</sup> day of November; and is as stated above in its entirety.

\_\_\_\_\_  
Larry Forsberg  
President of the Board of Trustees

ATTEST:

SEAL:

\_\_\_\_\_  
Andrea Boyer  
Secretary of the Board of Trustees

RESOLUTION NO. 23-04

A RESOLUTION AUTHORIZING THE CENTRAL WYOMING REGIONAL WATER SYSTEM JOINT POWERS BOARD TO SIGN AND SUBMIT JOINT PETITIONS WITH THE WARDWELL WATER & SEWER DISTRICT REQUESTING AMENDED CERTIFICATE OF APPROPRIATIONS TO CORRECT OWNER OF RECORD FOR SURFACE WATER RIGHT APPROPRIATIONS PERMIT NO. 6101 AND PERMIT NO. 30386 FROM WARDWELL WATER & SEWER DISTRICT TO TOWN OF BAR NUNN.

**WHEREAS**, on August 22, 2023, the Board of Directors of the Wardwell Water & Sewer District declared the district dissolved, and the Directors now constitute a Board of Trustees for the purposes of winding up the affairs of the District.

**WHEREAS**, in accordance with *Dissolution of the Wardwell Water & Sewer District pursuant to Wyo. Stat. Ann. § 22-26-401-408 Finding of Facts, Plan for Dissolution and Liquidation of the Wardwell Water & Sewer District, and Plan for Assumption of Operation of the Wardwell Water & Sewer District by the Town of Bar Nunn* adopted May 9, 2023, recorded with the Natrona County Clerk on May 10, 2023, Instrument No. 1139515, the Board of Trustees shall transfer, assign, and convey all assets of the District to the Town of Bar Nunn.

**WHEREAS**, Wardwell Water & Sewer District is the Owner of Record of a portion of two Surface Water Right appropriations, Permit No. 6101 and Permit No. 30386. The Central Wyoming Regional Water System Joint Powers Board controls the point of diversion for the portions of both appropriations at the Casper Water Treatment Plant No. 1 intake. In order to comply with the Plan of Dissolution, Wardwell Water & Sewer District and the Central Wyoming Regional Water System shall jointly petition the Wyoming State Board of Control to request amended Certificates of Appropriation be issued to address the correction of Owner of Record for portions of the two Surface Water Right appropriations, Permit No. 6101, Certificate of Record 82, page 10, and Permit No. 30386, Certificate of Record 82, page 11, by updating the Owner of Record to the Town of Bar Nunn.

**WHEREAS**, Water under both appropriations has previously been and is presently being applied to beneficial use within the service area of the Central Wyoming Regional Water System (CWRWS). The City of Casper, Wardwell Water and Sewer District, and Natrona County have agreed to make available adjudicated water rights to the CWRWS for municipal purposes for the benefit of members of CWRWS as provided by Agreement between Regional Water System Joint Powers Board, the City of Casper, a Municipal Corporation, the Brooks Water and Sewer District, the Wardwell Water and Sewer District, the Salt Creek Joint Powers Board, and Natrona County, Wyoming, dated October 11, 1995, and Amendments executed September 18, 1996, January 15, 1997, and June 6, 2011.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CENTRAL WYOMING REGIONAL WATER SYSTEM JOINT POWERS BOARD: That

the Chairman of the Board be authorized to sign and submit the joint petitions to the State Board of Control, by filing it with the Wyoming State Engineer’s Office, to request amended Certificate of Appropriations be issued to address the correction of Owner of Record for portions of the two Surface Water Right appropriations, Permit No. 6101 and Permit No. 30386, by updating the Owner of Record to be the Town of Bar Nunn.

BE IT FURTHER RESOLVED: That the Chairman of the Central Wyoming Regional Water System Joint Powers Board is hereby designated as the authorized representative of the Joint Powers Board to act on behalf of the Governing Body on all matters relating to the petitions.

PASSED, APPROVED, AND ADOPTED this 12th day of December 2023.

APPROVED AS TO FORM:

---

ATTEST:

CENTRAL WYOMING REGIONAL  
WATER SYSTEM JOINT POWERS  
BOARD

---

Kenneth L. Waters  
Secretary

---

Paul C. Bertoglio  
Chairman





Mistee L. Elliott  
Randy A. Rea  
P.O. Box 394  
511 W. 19<sup>th</sup> Street, Suite 100 (82001)  
Cheyenne, WY 82003-0394  
Telephone: (307) 426-4100  
Facsimile: (307) 426-4099  
[rrea@crowleyfleck.com](mailto:rrea@crowleyfleck.com)

December 8, 2023

Tammy Saulsbury, Assessor  
Natrona County Assessor  
200 North Center, Suite 140  
Casper, WY 82601  
[assessor@natronacounty-wy.gov](mailto:assessor@natronacounty-wy.gov)

Kenneth Guille  
Property Tax Division  
Department of Revenue  
Herschler Building East  
122 W 25<sup>th</sup> St. Suite E301  
Cheyenne, WY 82002-0110  
[kenneth.guille@wyo.gov](mailto:kenneth.guille@wyo.gov)

Bruce Martin  
Central Wyoming Regional Water System Joint Powers Board  
1500 SW Wyoming Blvd  
Casper, WY 82604  
[bmartin@casperwy.gov](mailto:bmartin@casperwy.gov)

Re: Thirty-Three Mile Road Improvement and Service District Enlargement of Boundaries

Dear Ms. Saulsbury, Mr. Guille, and Mr. Martin:

I represent Natrona County landowners, Mr. and Mrs. Reynolds. The Reynolds own property immediately adjacent to the Thirty-Three Mile Road Improvement and Service District (the "District") boundaries. The Reynolds have submitted a petition for enlargement to the Thirty-Three Mile Road Improvement and Service District Board of Directors which has been approved.

The Reynolds' petition for enlargement will be submitted to the Natrona County Board of Commissioners for consideration upon receipt of your response to this letter.

Enclosed for your review is a copy of the petition and proposed map indicating the boundaries of the District and the parcel owned by the Reynolds. I would ask that your office please review the boundaries of said property to be included and determine if there is any conflict,

overlap, gap, or other boundary issue and make written comments thereon which will be submitted to the Natrona County Board of County Commissioners.

If you have any questions or if you need any further information, please do not hesitate to contact me.

Sincerely,

CROWLEY FLECK PLLP



RANDY A. REA

RAR/cc  
Enclosures



**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
NATRONA COUNTY, STATE OF WYOMING**

**PETITION TO ENLARGE THE THIRTY-THREE MILE ROAD  
IMPROVEMENT AND SERVICE DISTRICT**

COME NOW the undersigned Petitioners, and pursuant to the provisions of Wyo. Stat. Ann. §§ 22-29-105(b) & 22-29-301 (2023), hereby petition for the enlargement of the Thirty-Three Mile Road Improvement and Service District. In support of this Petition, the Petitioners state as follows:

1. That the name of the district to be enlarged is the Thirty-Three Mile Road Improvement and Service District established October 23, 1997 (the “District”).

2. That the property proposed to be added to the District is described as follows:

**Name of Property Owner:**

Dustin & Jessica Reynolds

**Land Description:**

Township 34N, Range 81W, Section 14 N1/2NE1/4NE1/4

3. That the Petitioners represent by their signatures to this Petition that they are the sole landowners owning 100 percent of the real property that is proposed to be included within the District.

4. The undersigned Petitioners would state that there are no voters residing in the new area, other than themselves, and the undersigned and the Board of Directors of the District agree to the inclusion of the new area within the District.

5. The undersigned acknowledge that the District is a district organized pursuant to the provisions of Wyo. Stat. Ann. §§ 18-12-101 to – 141 (2023), and that the District is authorized to perform all lawful purposes of the Improvement and Service District Act, including acquiring,

constructing, operating, and maintaining improvements and services which would serve the public necessity and convenience of the inhabitants of the District, obtaining improvements and services by contract with a city, town, county, or other entity, or furnish or perform any special local service which enhances the use or enjoyment of any improvement or facility.

6. The undersigned Petitioners acknowledge that, as landowners within the District, they will be subject to all charges, costs, and assessments that are set forth by the District through its Board of Directors pursuant to the Improvement and Service District Act, Wyo. Stat. Ann. §§ 18-12-101 – 141.

7. The existing Board of Directors for the District are as follows: Cory Rietz, Gwendi Rietz, Linda Stribling, Cindy Maxwell.

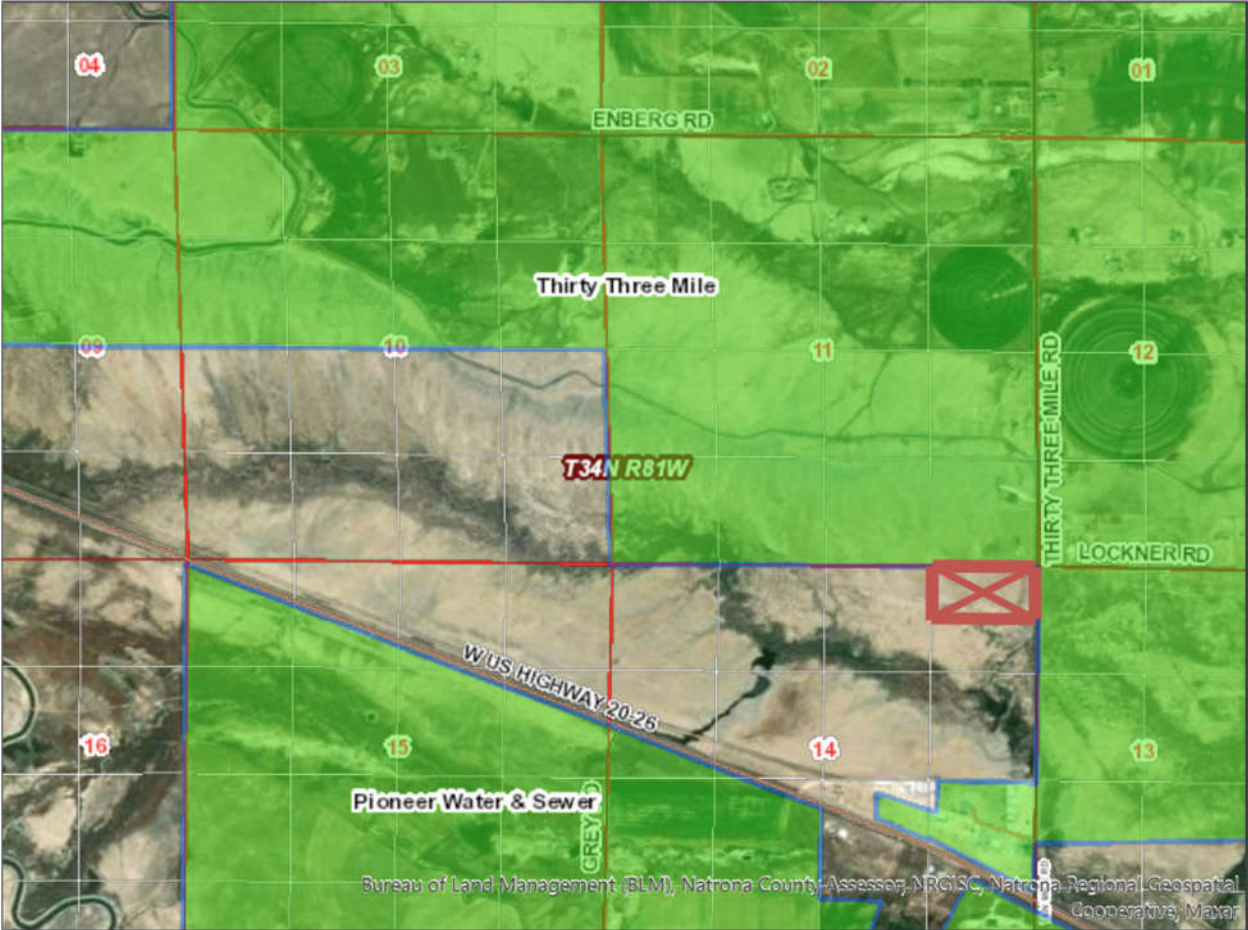
8. The provisions of the Improvement and Service District Act provide that upon enlargement of the District, the number of director positions on the Board of Directors may be increased. It is the desire of the undersigned that the District continue to be served by the existing number of Board members.

SUBMITTED this \_\_\_\_\_ day of 12/06/2023, 2023.

DUSTIN & JESSICA REYNOLDS

By: *Jessica Reynolds*

**PROPOSED PROPERTY TO BE ANNEXED**



**THIRTY- THREE MILE RD. IMPROVEMENT & SERVICE**  
**DISTRICT**

P.O. Box 3013 \* Mills, Wyoming 82644

**Meeting Minutes**

**September 21, 2023**

**Meeting called to order by Gwendi at 5:42 pm.**

**Present: Cory Rietz via phone, Gwendi Rietz, Linda Stribling, Cindy Maxwell**

**Previous Minutes: Cory motioned to approve previous minutes. Gwendi seconded.**

**Motion approved.**

**Treasurer's Report**

Hilltop (monthly bills)	\$142,063.50
Hilltop (savings)	\$ 50,691.59
Platte Valley Bank (repair fund)	\$172,041.61
Platte Valley Bank- CD	\$ 75,843.22
Platte Valley Bank CD NEB	\$ 20,563.24
Platte Valley Bank Neb #2	<u>\$ 20,298.78</u>
<b>Totals</b>	<b><u>\$ 481,501.94</u></b>

**Current Expenditures : \$ 6023.68**

**Gwendi motioned to approve current expenditures, Cindy seconded the motion.**

**Motion approved.**

**Delinquent Accounts : None**

**Old Business:**

Attorney Randy Rea called regarding the property on 33 Mile Road that is interested in getting annexed into the district at 5248 33 Mile Rd belonging to Dustin and Jessica Reynolds. They would like the Board to vote on the tap approval. Cory made a motion to approve the tap. Cindy seconded the motion. Motion approved.

The Contract sent to Burt Andreen for the new tap was received. He also sent a copy of his licensure and he needs to have a technician from or representing the district must be present when he taps the main line.

Marshall bought the property on Engberg. We are still waiting on the contract to be returned. He will pay all the water bills from July to the present.

Felstets have not as yet returned the water contract sent to them. We will give them until Monday to respond, otherwise the water will be shut off.

Budget sent to Lenhart-Mason to review. They reviewed the checks and balances for Venmo payments.

Hollandsworth still has not started tap installations. Cory will take paperwork to Don and let him know that he needs to get done ASAP, as the paperwork says there is only a 6 month time frame, and then the vote by the Board is no longer valid, and a new vote must occur.

**New Business:**

Charlie Loraas and Ben Brown both resigned their positions on October 1, 2023 as District Operators. Applicants Distin Smart and Brian Boettcher are interested. Their cost is significantly higher.

We need paperwork from Ben Brown regarding his resignation. He must reply for himself, and not just be lumped in by Charlie. We need his signature agreeing to the resignation that Charlie sent to the Board.

According to the EPA, we need to set up a Facebook page as well as a website to have reports available to the public to be in compliance as a government entity accountable to the people.

Form F32 reviewed. A couple of changes were made. Linda will get Gwendi a copy for our records.

**Open Discussion:**

**We need to set up a meeting to review the Public Officer Training and make a spreadsheet for the many items to be addressed on a yearly basis. There is an additional Public Officer Training Meeting on October 24. Cory will be attending that training. Work session held on Wednesday, September 27, 2023, at 4:00 pm.**

**Cory is negotiating with the new applicants for operators positions to find out their cost, mileage compensation, and compare to what the Board had been paying for these services.**

**Next Meeting: September 21st @ 5:30 pm. Cindy will join by phone on that day. Adjournment: Motion to adjourn Meeting by Gwendi at 7:45 pm, seconded by Cindy. Motion passed. Meeting adjourned.**



**AMOCO REUSE AGREEMENT  
JOINT POWERS BOARD**

2435 King Blvd, Suite 249  
Casper, WY 82604  
(307) 472-5591

[renee@arajpb-casper.org](mailto:renee@arajpb-casper.org)



AMOCO REUSE AGREEMENT JOINT POWERS BOARD

MEETING MINUTES

6:00 p.m. Wednesday, November 8, 2023  
2435 King Blvd, Big Horn Conference Room, Casper, WY 82604  
and by Zoom

Present: Rob Hurless, Jim DeGolia, Larry Madsen, John Lee, Amy Freye, Jeff Goetz, Amber Pollock, Jim Milne and Terry Lane

Excused Absence: None

Others Present: \*Matt Reams (Three Crowns) and Executive Director Renee Hahn

With a quorum in attendance, the meeting was called to order at 6:00 p.m. by Chairman Hurless. All attendees were asked to participate in the Pledge of Allegiance.

**1. Minutes from October 11, 2023 Meeting**

A motion was made by Mr. Madsen and seconded by Mr. Lane to approve the Minutes of the October 11, 2023 Meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all voting members in attendance voting to accept the Minutes as presented. (Copy of Minutes on file.)

**2. Approval of November 8, 2023 Treasurer's Report**

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of November 8, 2023 were presented by Mr. Madsen. A motion was made by Mr. Lane and seconded by Mr. Goetz to approve the Treasurer's Report of November 8, 2023, containing the financial report of the investment funds, checking account and interest accrued, as well as the authorization for payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report.

**Investment/Financial Committee**

Mr. Madsen then explained the investments and the different investment opportunities.

The October 2023 monthly financial statement draft by Lenhart Mason was presented by Mr. Madsen. He inquired if any of the Board had questions. No questions were asked.



### **3. Committee Reports**

- **Three Crowns**

Mr. DeGolia stated “The Refinery was doing very well.”

Mr. Reams shared that November 1<sup>st</sup> was the official closure for the golf course this season. The total number of rounds was 19,855, a record for the entire season, just short of 20,000 by 145, which is incredible considering the spring weather and that the club was under construction from April through mid-September.

This coming Wednesday through Friday the irrigation system will be blown out. The green covers will be completed by Friday as well.

Bunker renovations on numbers 10, 12, and 18 have already been completed with new liners. In addition, this coming Spring, bunker number 8 will be completed and new sod will be added.

Maintenance staff will be reduced on Friday after the projects mentioned above are completed.

Event sales continue to grow over the holidays and for 2024.

Revenues for the season are higher than expected by \$118,000 even with the delay of construction.

Mr. Reams inquired on the accounting costs for the tent rentals needed during the time the club was under construction which totaled \$25,000. Mr. Madsen explained that cost was not a capital expenditure but rather an operational expense during construction.

Ms. Hahn asked Mr. Reams to produce a financial picture for the Board to review of all constructions costs to date. Mr. Reams stated “he has that information and will share it in the next few days.”

- **Architectural Review**

Ms. Freye shared there was no report.

- **PRC**

Ms. Hahn informed the Board she had been working with the Casper Marathon and WYDOT on the 2024 marathon course.

- **ARAJPB Development**

Mr. DeGolia shared details from the Status Report distributed to the members prior to the Board Meeting and he updated them on the current interest on the PRC and that WDEQ has approved the use of the Fire Department.

He discussed the current positioning with BP and WDEQ, and that Jacobs Engineering continues to research the historic/current data on both properties which will hopefully enable ARAJPB’s development in addition to having better relations with our partners.

Mr. DeGolia shared that a new attorney has been retained, Mr. Nick Murdock; who has been involved with BP and WDEQ since the early 1990’s. Mr. Murdock is very experienced with these parties and will help guide ARAJPB to the next level with development.

- **Executive Committee**

Mr. Hurless shared information on the discussions from the Executive Committee Meeting. He updated the Board that Mr. Murdock was in attendance and explained his role on how he can help ARAJPB identify whose responsibility it is when remediation on brownfields are involved.

Mr. Hurless shared the new document referred to as ARAJPB’s Reset. He asked the Board to review and make comments prior to distributing it to our development partners.

Mr. Hurless reviewed the upcoming meetings and office closures.

### **4. Interaction with City and County Representatives – Specific Issues and Concerns**

County Representative Milne and City Representative Pollock had no reports to share. Ms. Hahn asked the representatives to help ARAJPB with a date for the Annual City and County meeting with ARAJPB. She was hoping to hold the planned meeting at the Refinery to showcase the new community asset. The representatives will inform Ms. Hahn how and when to move forward with the proposed meeting.

**5. Other**

Ms. Hahn shared about the Department of Audit class as did Ms. Pollock. Both participants did gather useful information at their separate seminars.

**6. Future Meetings/Agenda**

- Regular Board meeting – December 13<sup>th</sup>, 5:00 pm at 1601 King Blvd., will be located at the Refinery 1601 King Blvd., at Three Crowns.
- Three Crowns Committee Meeting – December 21<sup>st</sup>, 2435 Big Horn Conference Room

**Office Closures:**

November 24<sup>th</sup>-25<sup>th</sup> - Thanksgiving  
December 25<sup>th</sup> – Christmas

**7. Public Comment**

There was no public comment.

**8. Good of the Order**

Ms. Hahn addressed the City and County Representatives and asked if the applicant process could be streamlined. Ms. Pollock thought it was worthwhile to examine and Mr. Milne believed that all the documentation is valuable for the City and County to determine if applicant was deemed a reliable source for the community. Both the city and county will be reviewing the process soon.

**9. Adjournment**

There being no further action by the Board, a motion was made by Mr. Madsen and seconded by Mr. Lane to adjourn the meeting at 7:03 p.m. The motion carried with all members in attendance voting aye.

12/13/23  
Date

  
Board Officer

12/13/23  
Date

  
Presiding Officer

## Parks & Recreation Advisory Board Minutes of Thursday, November 9, 2023

**Meeting Called to Order:**      **Date:**      November 9, 2023  
**Time:**      4:39 pm  
**By:**      Randy Hein  
**Location:** Casper City Service Center

- I. Board Members Present:** Amy Crawford, Ian Walker, Shelley Zimmerman, Kris Galles, Randy Hein, Susan Redding  
**Council Liaison:**      N/A  
**Staff Present:**      Zulima Lopez & Randy Norvelle  
**Guests:**      John Saulsbury, Jason LeDoux, & Maranda Huss

### Approval of Minutes:

**Minutes Date:**      October 12, 2023  
**Motion By:**      Kris Galls  
**Second:**      Shelley Zimmerman  
**Board:**      Approved by all with 1 minor change

### II. User Groups

#### **Casper Air Modelers** – John Saulsbury

Currently have 35 members.

June 10, 2023: “Come Fly With Us” event held. No cost to participants, free lunch, and 1-year membership included. Had 12 participants.

July 1, 2023: “Fun Fly & BBQ” plus fundraiser event. Had a lot of spectators. \$180 was donated to the Casper Humane Society.

July 28 – July 30, 2023: “Fly-In” event. 32 pilots came. 50% of them were from out of town.

August 12, 2023: “National Model Aviation Day” event.

Members fly on their own throughout the spring, summer, and fall.

Improvements made: The City provided a new roof on the brick building. They going to put on a new door.

We are an AMA Gold Leader Club for the 6<sup>th</sup> year. Of 2,400 AMA clubs, only 110 of them are Gold Leader Clubs.

Goals: to increase membership.

Improvements needed: The runway (50’ x 500’) and pit areas are still in desperate need of repair. Each year we do some crack sealing. But, we need a new runway as it is starting to damage the airplanes.

Randy is working with the streets department regarding the pit area. Hoping to be able to do some crack sealing in the spring.

We advertise on Facebook and the radio for the events.

**ACTION:** John to send us his report.

#### **Boomtown Motocross** – Jason LeDoux, President

Jason stepped down last year, replacement didn’t work out so Jason is back as the President again.

Have between 20 and 40 members a year depending on the year.

The club does 2 major events each year: 1) 1<sup>st</sup> week of June and 2) the last week of August. Each event takes 2 weeks to prep, then the weekend race, and 1 week to clean up. So, 2 events a year take upwards of 6 weeks out of each summer.

Improvements needed: Help with the roads and the parking lot. Needs roto-mill.

Club is an AMA Club; the only AMA club in Wyoming.

We are a part of the Rocky Mountain MX Association – the biggest in this part of the country.

We advertise via Facebook/Instagram and other social media.

**Mike Sedar BMX Parents Association** – Maranda Huss, Treasurer

The President resigned halfway through last season. Will be electing a new President soon.

Last summer marked the 40<sup>th</sup> year as a club.

The club runs from May through October

Received an \$80,000 grant from the Daniel's fund last year for track and other improvements. Had \$30,000 in matching/own funds. Made a lot of safety improvements: corners of track paved to reduce injuries; new security system to reduce vandalism; new sod for drainage; roto-mill in the parking lot.

Was able to hold the State Qualifier at the venue this year.

Average 30-50 riders for each race. Have about 40 new riders this year.

The biggest growth was in the <5 and 8 year old categories.

Have received a lot of local business support this year.

The new sign on College Drive/Entrance to Mike Sedar is great, thanks to the City for that.

Will be receiving 1cent17 funds for a new parking lot. Hope to receive it in FY25.

Riding fee is only \$5 per race. This is the lowest in the country. The club provides loaner bikes and helmets so people can try out BMX without introductory costs.

**Casper Mountain Racers**

Their lease was up this October. The City put out a request for proposal to run the Speedway. Casper Mountain Racers was the only group to turn in a proposal. The new lease is at the City Attorney for review.

This group is very self-sufficient.

They have a grader to do their own maintenance.

The streets department will be giving them some roto-mill.

**III. Board Member Terms & Vacancy**

Shelley Zimmerman has agreed to stay on for another term as his current term expires on December 31, 2023.

Olivia Cole is stepping down as of December 31, 2023.

Jason Magnuson's term ends on December 31, 2023.

**ACTION:** Amy to ask Jason if he wants to stay for another term

**ACTION:** Zulima to put out a press release for the upcoming vacancy(s).

**IV. Other Business**

*Public:* None

*Staff:* We are aware there are a lot of parking lot issues throughout the city facilities. We are hoping this budget year we will be able to address all of them at one time: Yesness, Morad, Ft Caspar, Golf, plus all the user group facilities.

The new Recreation Manager starts on 11/20/23 – Nicholas Whipps.

We raised the rates at the Municipal Golf Course effective Jan 1, 2024.

We raised the rates at Hogadon effective immediately.

17 of the night skiing lights were out, and all but 4 have been replaced.

Hogadon had a lot of improvements done over the summer: updated map app, lodge TVs added, live music will be performed 1x/month, and looking into bussing with Visit Casper.

Hogadon will have a new point-of-sale system for the 24-25 season.

Fort Caspar did not receive the grant for the Pony Express feasibility study. The Museum Association will pay for it instead.

*Board:* None

The next scheduled meeting will be **Thursday, December 14, 2023, at 4:30 pm at the City Service Center & via Microsoft Teams.**

**Meeting Adjourned:** The meeting was adjourned at 5:33 pm.

**City of Casper Tree Removal Project Reporting**

**Project Name:** Washington Park Tree Removals December 2023

**Location of Tree Removal(s):** 951 S. Jefferson Casper, WY. 82601 (NE section of Washington Park)

**Number and Species of Trees to Remove:** 4 total removals as follows: 848-Silver Poplar, 852-Silver Poplar, 853-Siberian Elm, 856-Silver Poplar

**Reasons for Removal:** The tree removals are necessary for Phase I of the Washington Park Revival Project. Each tree is too close to the structure that will house the new bathrooms for the park. Tree number 848 – Silver Poplar, is at high risk of failure due to the two trunks connected by the same root system. All four trees have Cystospora (fungus), which weakens the branches and trunks. There is extreme dieback to structural branches within the trees. These factors make the trees a risk to the adjacent structure. The removed trees will be used to assist with bank stabilization necessary for the river restoration project.

**Dates/duration of Removal Work:** Tree removals will occur in December 2023.

**Associated Closures/impacts from Tree Work:** Washington Park will not be closed during the tree removal operations. The work zone will be closed off with cones and signage. Parks staff will monitor the area during operations.

**Tree Replacement Plan:** The Parks Division will plant replacement trees once phase one construction is complete.

**Supplemental Information:** Cystospora Canker Fact Sheet

# Cytospora Canker

Fact Sheet No. 2.937

Gardening Series | Diseases

by W.R. Jacobi\*

Cytospora canker is caused by various species of the fungus *Cytospora* (sexual genera of *Valsa* and *Leucostoma*). These pathogens affect many species of shrubs and trees in Colorado, including aspen, cottonwood, lombardy and other poplars, apple, cherry, peach, plum, birch, willow, honeylocust, mountain ash, silver maple, spruce, and Siberian elm. Some *Cytospora* species are host-specific while other species can infect several different tree species. For example, willow, cottonwoods, and aspen are susceptible to one species. The fungus attacks trees or parts of trees that are injured or in a weak or stressed condition. The fungus grows in the living bark (phloem) and wood (xylem) and kills by girdling the branch or tree. The fungus can attack tree bark during the fall-winter spring seasons when temperatures are warm but the tree is dormant and cannot defend itself. Trees affected by drought, late spring frosts, insect and fungi defoliation, sunscald, herbicides, or mechanical injury are susceptible to *Cytospora* infection. The disease especially affects trees with root damage, which are often found in areas under construction, or trees that recently have been transplanted. Stands of aspen that have been thinned and young aspen sprout stands may suffer from *Cytospora* canker.

Sexual and asexual spores of *Cytospora* species infect freshly wounded tissue. The spores are released after fruiting bodies have absorbed water during rain events. Conidia ooze out of the wet fruiting bodies and are dispersed by rain splash and blown by wind. Many times fruiting bodies are not formed since the cankered tissue dries out too rapidly in the dry western climates.

\*Colorado State University professor, bioagricultural sciences and pest management. 12/2013

## Symptoms

*Cytospora* species cause branch dieback and cankers on trees or shrubs. Cankers on stems and branches are often elongate, slightly sunken, discolored areas in the bark. Many times, however, the discoloration is not evident because the fungus killed the bark rapidly. The fungus grows so fast on



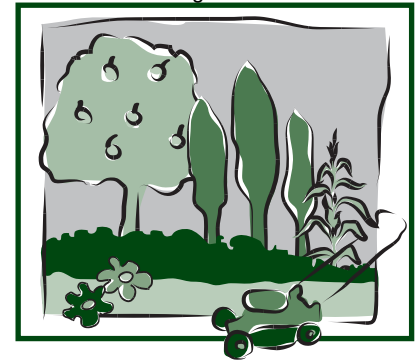
Figure 1: Orange discoloration found in spring and early summer associated with *Cytospora* canker.



Figure 2: *Cytospora* canker on three branches, each with scattered pycnidia.



Figure 3: Orange spores oozing from pycnidia.



## Quick Facts

- *Cytospora* canker is caused by several species of *Cytospora* (sexual form *Valsa* and *Leucostoma*) fungi. The name comes from the asexual stage of the pathogen that is more commonly seen.
- The disease occurs on woody shrubs and trees or parts of plants that are slightly stressed.
- Many trees and shrubs are affected by this disease (apple, ash, aspen, birch, cottonwood, elm, maple, peach, spruce, willow).
- The canker-causing fungi cause girdling of the plant, killing the plant above the canker.
- To manage the disease, reduce stress on trees, use resistant plants, remove infected limbs, clean wounds and prune properly.

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stressed trees that there is no evidence of a sunken canker. Bark often splits along the canker margin as the tree is defending itself and callus formation occurs. The fungus may quickly girdle and kill twigs without forming cankers. Symptoms vary with host species affected and stage of disease development. Bark above infected cambium may appear sunken and yellow, brown, reddish-brown, gray, or black. Diseased inner-bark and cambium turns reddish-brown to black, and becomes watery and odorous as it deteriorates. Wood below the cambium is stained brown (Figure 1). Liquid ooze on aspen and gummy ooze on peach and cherry are common. Cankers, sunken dead areas of bark with black pinhead-sized speckling or pimples, may be evident (Figure 2). The pimples are the reproductive structures of the fungus. Under moist conditions, masses of spores (seeds) may ooze out of the pimples in long, orange, coiled, thread-like spore tendrils (Figure 3). Reddish-brown discoloration of the wood and inner bark also may be evident. Dead bark may remain attached to the tree for several years, and then fall off in large pieces.

On spruce trees, the disease appears as sunken, resinous areas surrounded by swollen callus, giving a gall-like appearance. Small black fruiting bodies may occur on the canker. Once the branch is girdled, needles may yellow or redden. The branch eventually dies. Large amounts of resin flow from infected areas, coating branches and stems. Unless you see sunken areas surrounded by swollen callus, resin flow on spruce may indicate that other stresses, diseases or insects are affecting the tree.

## Control

Because this canker disease usually occurs on a weakened host, the primary method of control is to prevent stress on the tree. Drought and oxygen starvation of roots by flooding soil with water are the two most common stresses that predispose trees to *Cytospora* infection. High temperatures seem to be related to *Cytospora* canker on our local alders.

**Table 1: Some resistant species and cultivars.**

Ash	Most cultivars.
Aspen	Resistant cultivars not commercially available.
Cottonwood	Cultivars: Noreaster, Platte, Mighty Mo, Ohio Red. Avoid Lombardy, Bolleana, Sioux Land.
Elms	Most cultivars.
Hackberry	Most cultivars.
Honeylocust	Most cultivars.
Junipers	Most cultivars.
Lindens	Big and little leaf.
Maples	Most species and cultivars.
Pines	Most species and cultivars.

To help a tree resist infection, prepare soil before planting, fertilize, water properly for winter and summer, prune, and avoid injury to the trunk and limbs. Proper care of recently transplanted trees also is essential to avoid stress and infection. See fact sheets 2.932, [Environmental Disorders of Woody Plants](#), 7.211, [Fall and Winter Watering](#), and GardenNotes 635, [Care of Recently Planted Trees](#).

Wounds caused by lawnmowers and weed trimmers are prime targets for infection on trees in landscaped areas. Insects, such as oystershell scale, stress the tree and predispose it to *Cytospora* infection. Insects should be controlled to prevent mortality by the combined stress of the insects and *Cytospora* canker.

Help prevent cankers at pruning wounds on peach and cherry trees by applying labeled fungicides as wound dressings. Do not rely on the effectiveness of fungicides on wounds of other trees to prevent infection.

Another way to prevent *Cytospora* damage is to use species or varieties well adapted to the planting site conditions. These cultivars will be more likely able to resist the disease. Purchasing healthy nursery stock will decrease the possibility of infection. Once infection occurs, the best treatment is to increase plant vigor and sanitation. Remove all infected limbs and other areas. When removing branches, arborists and homeowners should make a smooth cut at the base of the limb, as near the trunk as possible, without damaging

the branch collar (swollen area at base of branch). Jagged and rough cut surfaces promote infection. Once infection occurs, the best treatment is to increase plant vigor and sanitation. Remove all infected limbs and other areas. Clean wounds to avoid further spread of infection. Remove dead bark to dry out the diseased area and help the tree defend itself against insect and fungal attacks on the cankered area. Directions for proper wound and canker treatment are as follows:

- Prune or cut trees only during dry weather.
- Clean tools and wipe them with ethyl alcohol, Lysol or other disinfectant. Clorox may be used at a concentration of one part Clorox to nine parts water.
- If a wound is fresh (one month old or less), use a sharp knife to carefully cut and remove all injured or diseased bark back to live, healthy tissue. If the wound is older, just remove loose bark pieces. It is important not to cut, remove or damage callus that may be forming at the canker edge. Callus will look like swollen bark growing across the dead area. Scrape the wound surface clean of loose bark.
- Clean tools and disinfect after each cut.
- Cleaned wounds should not have any sharp angles.
- Do not apply any tar, oil-based paint or other wound dressing. The best method to prevent infection or decay is to allow the cleaned tissue to dry out.











**City of Casper  
Optional 1% and State Shared Sales Tax Receipts  
50.04% of Fiscal Year 2024 has lapsed. Cash Basis**

<b>State Shared Sales Tax</b>					
	<b>Date Received</b>	<b>Amount Received</b>	<b>Amount Budgeted</b>	<b>Actual-Budget</b>	<b>Percent of Annual Budget</b>
<b>FY 2024 General Fund</b>	7/7/2023	\$ 1,910,487	\$ 1,797,102	\$ 113,384	8.41%
	8/7/2023	2,011,727	2,169,700	(157,973)	17.26%
	9/8/2023	1,894,331	2,024,296	(129,965)	25.60%
	10/6/2023	2,070,296	1,924,331	145,965	34.71%
	11/6/2023	2,095,559	1,835,725	259,833	43.94%
	12/7/2023	2,023,888	1,972,042	51,846	52.85%
		-	1,760,751		
		-	2,190,148		
		-	1,572,181		
		-	1,738,032		
		-	1,813,006		
		-	1,922,059		
	<b>Total FY 2024</b>		\$ 12,006,289	\$ 22,719,374	\$ 283,092
<b>Optional 1% Tax</b>					
<b>FY 2024 1%17</b>	7/7/2023	\$ 1,598,325	\$ 1,500,213	98,112	8.42%
	8/7/2023	1,691,637	1,809,750	(118,114)	17.32%
	9/8/2023	1,597,794	1,693,911	(96,117)	25.74%
	10/6/2023	1,737,300	1,616,052	121,248	34.89%
	11/6/2023	1,762,695	1,541,991	220,705	44.17%
	12/7/2023	1,698,770	1,644,537	54,233	53.11%
		-	1,467,930		
		-	1,828,740		
		-	1,317,908		
		-	1,448,940		
		-	1,515,405		
		-	1,604,658		
	<b>Total FY 2024</b>		\$ 10,086,520	\$ 18,990,033	\$ 280,067
<b>Total</b>		\$ 22,092,809	\$ 41,709,407	\$ 563,159	

**City of Casper**  
**Optional 1% and State Shared Sales Tax Receipts**  
**33.36% of Fiscal Year 2024 has lapsed. Accrual Basis**

<b>State Shared Sales Tax</b>						
	<b>Date</b>	<b>Amount</b>	<b>Amount</b>	<b>Percent of</b>		
	<b>Received</b>	<b>Received</b>	<b>Budgeted</b>	<b>Annual Budget</b>		
			<b>Actual-Budget</b>			
<b>FY 2024 General Fund</b>	9/8/2023	\$ 1,894,331	\$ 2,010,665	\$ (116,333)	8.34%	
	10/6/2023	2,070,296	\$ 1,912,971	157,325	17.45%	
	11/6/2023	2,095,559	\$ 1,824,366	271,193	26.67%	
	12/7/2023	2,023,888	\$ 1,958,410	65,478	35.58%	
		-	\$ 1,749,392			
		-	\$ 2,176,516			
		-	\$ 1,563,093			
		-	\$ 1,726,672			
		-	\$ 1,801,646			
		-	\$ 1,910,699			
		-	\$ 1,931,147			
		-	\$ 2,151,525			
	<b>Total FY 2024</b>		\$ 8,084,075	\$ 22,719,374	\$ 377,663	
	<b>Optional 1% Tax</b>					
<b>FY 2024 1%17</b>	9/8/2023	\$ 1,597,794	\$ 1,682,517	(84,723)	8.41%	
	10/6/2023	1,737,300	\$ 1,604,658	132,642	17.56%	
	11/6/2023	1,762,695	\$ 1,532,496	230,200	26.84%	
	12/7/2023	1,698,770	\$ 1,633,143	65,627	35.79%	
		-	\$ 1,458,435			
		-	\$ 1,817,346			
		-	\$ 1,308,413			
		-	\$ 1,439,445			
		-	\$ 1,505,910			
		-	\$ 1,593,264			
		-	\$ 1,612,254			
		-	\$ 1,802,154			
	<b>Total FY 2024</b>		\$ 6,796,559	\$ 18,990,033	\$ 343,746	
	<b>Total</b>		\$ 14,880,634	\$ 41,709,407	\$ 721,409	

General	FY24	FY23	FY22	FY21	total by month	avg by mor
Jul	1,894,331.48	2,056,269.31	1,789,476.00	1,552,023.24	5,397,768.55	8.85%
Aug	2,070,296.43	1,970,108.35	1,637,802.40	1,526,063.76	5,133,974.51	8.42%
Sep		1,938,460.67	1,554,971.21	1,404,295.19	4,897,727.07	8.03%
Oct		1,934,519.81	1,796,649.22	1,528,447.12	5,259,616.15	8.62%
Nov		1,724,566.90	1,606,753.67	1,363,332.70	4,694,653.27	7.70%
Dec		2,236,781.13	1,789,181.55	1,818,529.88	5,844,492.56	9.58%
Jan		1,670,898.11	1,465,995.77	1,057,751.13	4,194,645.01	6.88%
Feb		1,585,254.89	1,540,112.07	1,510,931.24	4,636,298.20	7.60%
Mar		1,730,921.46	1,609,952.00	1,495,014.22	4,835,887.68	7.93%
Apr		1,840,443.16	1,742,643.54	1,544,022.55	5,127,109.25	8.41%
May		1,910,486.92	1,647,472.97	1,628,013.41	5,185,973.30	8.50%
Jun		2,011,726.91	2,073,763.42	1,690,206.00	5,775,696.33	9.47%
Total		22,610,437.62	20,254,773.82	18,118,630.44	60,983,841.88	100.00%
Optional						
Jul	1,597,793.77	1,725,548.94	1,497,142.95	1,299,469.77	4,522,161.66	8.86%
Aug	1,737,299.78	1,655,048.85	1,373,364.25	1,282,918.18	4,311,331.28	8.45%
Sep		1,629,011.45	1,304,001.09	1,184,279.03	4,117,291.57	8.07%
Oct		1,616,347.50	1,497,314.41	1,272,485.55	4,386,147.46	8.60%
Nov		1,442,837.77	1,340,132.60	1,136,779.25	3,919,749.62	7.68%
Dec		1,869,735.46	1,495,254.46	1,517,478.96	4,882,468.88	9.57%
Jan		1,397,789.93	1,224,755.77	892,575.27	3,515,120.97	6.89%
Feb		1,328,934.97	1,285,561.34	1,254,150.52	3,868,646.83	7.58%
Mar		1,450,948.12	1,347,665.88	1,245,170.02	4,043,784.02	7.93%
Apr		1,542,070.72	1,454,032.08	1,284,797.59	4,280,900.39	8.39%
May		1,598,324.73	1,379,329.16	1,355,910.66	4,333,564.55	8.49%
Jun		1,691,636.58	1,734,316.99	1,414,697.57	4,840,651.14	9.49%
		18,948,235.02	16,932,870.98	15,140,712.37	51,021,818.37	100.00%

History	FY20	FY19
	1,617,580.68	1,355,125.87
	1,752,562.82	1,699,737.99
	1,710,939.65	1,514,507.01
	1,547,459.00	1,223,633.59
	2,033,498.33	1,974,174.94
	1,595,654.76	1,723,180.45
	1,571,086.80	1,675,406.47
	1,792,697.71	1,874,613.51
	1,297,852.01	1,415,581.93
	1,382,022.09	1,323,235.88
	1,353,343.00	1,609,857.77
	1,264,368.04	1,544,516.10
	<u>18,919,064.89</u>	<u>18,933,571.51</u>
	1,348,644.58	1,155,657.36
	1,464,190.24	1,420,882.98
	1,432,890.29	1,270,238.06
	1,303,045.82	1,034,781.79
	1,696,732.16	1,646,134.42
	1,332,785.50	1,435,793.21
	1,313,264.47	1,394,293.13
	1,495,654.74	1,560,378.62
	1,087,426.22	1,184,801.31
	1,153,605.79	1,106,603.20
	1,129,687.39	1,341,680.61
	1,053,433.11	1,286,374.51
	<u>15,811,360.31</u>	<u>15,837,619.20</u>

These two columns/years are not accrual.

General	FY24	FY23	FY22	FY21	total by month	avg by mor
Jul	1,910,486.92	1,647,472.97	1,628,013.41	1,521,722.44	4,797,208.82	7.91%
Aug	2,011,726.91	2,073,763.42	1,690,206.00	2,025,891.37	5,789,860.79	9.55%
Sep	1,894,331.48	2,056,269.31	1,789,476.00	1,552,023.24	5,397,768.55	8.91%
Oct	2,070,296.43	1,970,108.35	1,637,802.40	1,526,063.76	5,133,974.51	8.47%
Nov		1,938,460.67	1,554,971.21	1,404,295.19	4,897,727.07	8.08%
Dec		1,934,519.81	1,796,649.22	1,528,447.12	5,259,616.15	8.68%
Jan		1,724,566.90	1,606,753.67	1,363,332.70	4,694,653.27	7.75%
Feb		2,236,781.13	1,789,181.55	1,818,529.88	5,844,492.56	9.64%
Mar		1,670,898.11	1,465,995.77	1,057,751.13	4,194,645.01	6.92%
Apr		1,585,254.89	1,540,112.07	1,510,931.24	4,636,298.20	7.65%
May		1,730,921.46	1,609,952.00	1,495,014.22	4,835,887.68	7.98%
Jun		1,840,443.16	1,742,643.54	1,544,022.55	5,127,109.25	8.46%
Total		22,409,460.18	19,851,756.84	18,348,024.84	60,609,241.86	100.00%
Optional						
Jul	1,598,324.73	1,379,329.16	1,355,910.66	1,265,669.64	4,000,909.46	7.90%
Aug	1,691,636.58	1,734,316.99	1,414,697.57	1,677,981.86	4,826,996.42	9.53%
Sep	1,597,793.77	1,725,548.94	1,497,142.95	1,299,469.77	4,522,161.66	8.92%
Oct	1,737,299.78	1,655,048.85	1,373,364.25	1,282,918.18	4,311,331.28	8.51%
Nov		1,629,011.45	1,304,001.09	1,184,279.03	4,117,291.57	8.12%
Dec		1,616,347.50	1,497,314.41	1,272,485.55	4,386,147.46	8.66%
Jan		1,442,837.77	1,340,132.60	1,136,779.25	3,919,749.62	7.73%
Feb		1,869,735.46	1,495,254.46	1,517,478.96	4,882,468.88	9.63%
Mar		1,397,789.93	1,224,755.77	892,575.27	3,515,120.97	6.94%
Apr		1,328,934.97	1,285,561.34	1,254,150.52	3,868,646.83	7.63%
May		1,450,948.12	1,347,665.88	1,245,170.02	4,043,784.02	7.98%
Jun		1,542,070.72	1,454,032.08	1,284,797.59	4,280,900.39	8.45%
		18,771,919.86	16,589,833.06	15,313,755.64	50,675,508.56	100.00%



History	FY20	FY19
	1,617,580.68	1,355,125.87
	1,752,562.82	1,699,737.99
	1,710,939.65	1,514,507.01
	1,547,459.00	1,223,633.59
	2,033,498.33	1,974,174.94
	1,595,654.76	1,723,180.45
	1,571,086.80	1,675,406.47
	1,792,697.71	1,874,613.51
	1,297,852.01	1,415,581.93
	1,382,022.09	1,323,235.88
	1,353,343.00	1,609,857.77
	1,264,368.04	1,544,516.10
	<u>18,919,064.89</u>	<u>18,933,571.51</u>
	1,348,644.58	1,155,657.36
	1,464,190.24	1,420,882.98
	1,432,890.29	1,270,238.06
	1,303,045.82	1,034,781.79
	1,696,732.16	1,646,134.42
	1,332,785.50	1,435,793.21
	1,313,264.47	1,394,293.13
	1,495,654.74	1,560,378.62
	1,087,426.22	1,184,801.31
	1,153,605.79	1,106,603.20
	1,129,687.39	1,341,680.61
	1,053,433.11	1,286,374.51
	<u>15,811,360.31</u>	<u>15,837,619.20</u>

**City of Casper**  
**Optional 1% and State Shared Sales Tax Receipts**  
**100.00% of Fiscal Year 2023 has lapsed**

**State Shared Sales Tax**

	<b>Date Received</b>	<b>Amount Received</b>	<b>Amount Budgeted</b>	<b>Actual-Budget</b>	<b>Percent of Annual Budget</b>
<b>FY 2023 General Fund</b>	7/7/2022	\$ 1,647,473	\$ 1,613,855	\$ 33,618	8.07%
	8/4/2022	2,073,763	1,948,460	125,304	18.24%
	9/8/2022	2,056,269	1,817,882	238,387	28.32%
	10/6/2022	1,970,108	1,728,110	241,998	37.97%
	11/8/2022	1,938,461	1,648,540	289,921	47.47%
	12/6/2022	1,934,520	1,770,956	163,564	56.96%
	1/9/2023	1,724,567	1,581,211	143,356	65.41%
	2/6/2023	2,236,781	1,966,822	269,959	76.37%
	3/6/2023	1,670,898	1,411,868	259,030	84.56%
	4/10/2023	1,585,255	1,560,808	24,447	92.33%
	5/5/2023	1,730,921	1,628,137	102,784	100.82%
	6/5/2023	1,840,443	1,726,070	114,373	109.84%
	<b>Total FY 2023</b>	<b>\$ 22,409,460</b>	<b>\$ 20,402,721</b>	<b>\$ 2,006,739</b>	
		<b>Optional 1% Tax</b>			
<b>FY 2023 1%16--1%17 as of 3/1/23</b>	7/7/2022	\$ 1,379,329	\$ 1,333,231	46,098	8.17%
	8/4/2022	1,734,317	1,608,315	126,002	18.45%
	9/8/2022	1,725,549	1,505,370	220,179	28.67%
	10/6/2022	1,655,049	1,436,177	218,872	38.48%
	11/8/2022	1,629,011	1,370,359	258,652	48.13%
	12/6/2022	1,616,348	1,461,491	154,856	57.71%
	1/9/2023	1,442,838	1,304,541	138,296	66.26%
	2/6/2023	1,869,735	1,625,192	244,544	77.34%
	3/6/2023	1,397,790	1,171,218	226,572	85.62%
	4/10/2023	1,328,935	1,287,665	41,270	93.50%
	5/5/2023	1,450,948	1,346,732	104,216	102.09%
	6/5/2023	1,542,071	1,426,051	116,020	111.23%
	<b>Total FY 2023</b>	<b>\$ 18,771,920</b>	<b>\$ 16,876,343</b>	<b>\$ 1,895,577</b>	
<b>Total</b>	<b>\$ 41,181,380</b>	<b>\$ 37,279,064</b>	<b>\$ 3,902,316</b>		

**City of Casper**  
**Optional 1% and State Shared Sales Tax Receipts**  
**100% of Fiscal Year 2022 has Lapsed**

**State Shared Sales Tax**

	<b>Date Received</b>	<b>Amount Received</b>	<b>Amount Budgeted</b>	<b>Actual-Budget</b>	<b>Percent of Annual Budget</b>
<b>FY 2022 General Fund</b>	7/7/2021	\$ 1,628,013	\$ 1,522,426	\$ 105,588	8.46%
	8/5/2021	1,690,206	1,838,074	(147,868)	17.24%
	9/7/2021	1,789,476	1,714,894	74,582	26.54%
	10/7/2021	1,637,802	1,630,208	7,594	35.05%
	11/5/2021	1,554,971	1,555,145	(174)	43.13%
	12/6/2021	1,796,649	1,670,626	126,023	52.46%
	1/7/2022	1,606,754	1,491,631	115,123	60.81%
	2/4/2022	1,789,182	1,855,396	(66,215)	70.11%
	3/7/2022	1,465,996	1,331,882	134,114	77.72%
	4/6/2022	1,540,112	1,472,384	67,728	85.72%
	5/5/2022	1,609,952	1,526,790	83,162	94.09%
	6/6/2022	1,742,644	1,628,283	114,360	103.14%
	<b>Total FY 2022</b>	<b>\$ 19,851,757</b>	<b>\$ 19,246,848</b>	<b>\$ 614,017</b>	
		<b>Optional 1% Tax</b>			
<b>FY 2022 1%16</b>	7/7/2021	\$ 1,355,911	\$ 1,269,744	86,167	8.44%
	8/5/2021	1,414,698	1,531,729	(117,032)	17.24%
	9/7/2021	1,497,143	1,433,686	63,457	26.55%
	10/7/2021	1,373,364	1,367,787	5,577	35.10%
	11/5/2021	1,304,001	1,305,104	(1,103)	43.21%
	12/6/2021	1,497,314	1,391,897	105,418	52.53%
	1/7/2022	1,340,133	1,242,420	97,712	60.86%
	2/4/2022	1,495,254	1,547,802	(52,547)	70.17%
	3/7/2022	1,224,756	1,115,446	109,310	77.79%
	4/6/2022	1,285,561	1,226,348	59,214	85.79%
	5/5/2022	1,347,666	1,282,602	65,064	94.17%
	6/6/2022	1,454,032	1,358,144	95,888	103.22%
	<b>Total FY 2022</b>	<b>\$ 16,589,833</b>	<b>\$ 16,072,708</b>	<b>\$ 517,125</b>	
<b>Total</b>	<b>\$ 36,441,590</b>	<b>\$ 35,319,556</b>	<b>\$ 1,131,142</b>		

**City of Casper**  
**Optional 1% and State Shared Sales Tax Receipts**  
**100% of Fiscal Year 2021 has Lapsed**

**State Shared Sales Tax**

	<b>Date Received</b>	<b>Amount Received</b>	<b>Amount Budgeted</b>	<b>Actual-Budget</b>	<b>Percent of Annual Budget</b>	
<b>FY 2021 General Fund</b>	7/6/2020	\$ 1,521,722	\$ 1,262,460	\$ 259,263	10.04%	
	8/10/2020	2,025,891	1,262,460	763,431	23.42%	
	9/9/2020	1,552,023	1,262,460	289,563	33.66%	
	10/6/2020	1,526,064	1,262,460	263,604	43.74%	
	11/5/2020	1,404,295	1,262,460	141,835	53.00%	
	12/4/2020	1,528,447	1,262,460	265,987	63.09%	
	1/7/2021	1,363,333	1,262,460	100,873	72.09%	
	2/4/2021	1,818,530	1,262,460	556,070	84.10%	
	3/5/2021	1,057,751	1,262,460	(204,709)	91.08%	
	4/5/2021	1,510,931	1,262,460	248,471	101.05%	
	5/6/2021	1,495,014	1,262,460	232,554	110.92%	
	6/4/2021	1,544,023	1,262,460	281,563	121.11%	
	<b>Total FY 2021</b>		\$ 18,348,025	\$ 15,149,519	\$ 3,198,506	
	<b>Optional 1% Tax</b>					
<b>FY 2021 1%16</b>	7/6/2020	\$ 1,265,670	\$ 1,033,333	232,336	10.21%	
	8/10/2020	1,677,982	1,033,333	644,649	23.74%	
	9/9/2020	1,299,470	1,033,333	266,136	34.22%	
	10/6/2020	1,282,918	1,033,333	249,585	44.56%	
	11/5/2020	1,184,279	1,033,333	150,946	54.12%	
	12/4/2020	1,272,486	1,033,333	239,152	64.38%	
	1/7/2021	1,136,779	1,033,333	103,446	73.55%	
	2/4/2021	1,517,479	1,033,333	484,146	85.78%	
	3/5/2021	892,575	1,033,333	(140,758)	92.98%	
	4/5/2021	1,254,151	1,033,333	220,817	103.10%	
	5/6/2021	1,245,170	1,033,333	211,837	113.14%	
6/4/2021	1,284,798	1,033,333	251,464	123.50%		
<b>Total FY 2021</b>		\$ 15,313,756	\$ 12,400,000	\$ 2,913,756		
<b>Total</b>		\$ 33,661,780	\$ 27,549,519	\$ 6,112,261		

**City of Casper**  
**Optional 1% and State Shared Sales Tax Receipts**  
**100% of Fiscal Year 2020 has Lapsed**

**State Shared Sales Tax**

	<u>Date</u> <u>Received</u>	<u>Amount</u> <u>Received</u>	<u>Amount</u> <u>Budgeted</u>	<u>Actual-Budget</u>
<b>FY 2020 General Fund</b>	7/5/2019	\$ 1,617,581	\$ 1,556,071	\$ 61,510
	8/7/2019	1,752,563	1,556,071	196,492
	9/6/2019	1,710,940	1,556,071	154,869
	10/8/2019	1,547,459	1,556,071	(8,612)
	11/6/2019	2,033,498	1,556,071	477,427
	12/5/2019	1,595,655	1,556,071	39,584
	1/6/2020	1,571,087	1,556,071	15,016
	2/6/2020	1,792,698	1,556,071	236,627
	3/5/2020	1,297,852	1,556,071	(258,219)
	4/6/2020	1,382,022	1,556,071	(174,049)
	5/6/2020	1,353,343	1,556,071	(202,728)
	6/4/2020	1,264,368	1,556,071	(291,703)
	<b>Total FY 2020</b>	<b>\$ 18,919,065</b>	<b>\$ 18,672,852</b>	<b>\$ 246,213</b>
<b>FY 2020 1%16</b>			<b>Optional 1% Tax</b>	
	7/5/2019	\$ 1,348,645	\$ 1,379,092	(30,447)
	8/7/2019	1,464,190	1,379,092	85,098
	9/6/2019	1,432,890	1,379,092	53,799
	10/8/2019	1,303,046	1,379,092	(76,046)
	11/6/2019	1,696,732	1,379,092	317,640
	12/5/2019	1,332,786	1,379,092	(46,306)
	1/6/2020	1,313,264	1,379,092	(65,827)
	2/6/2020	1,495,655	1,379,092	116,563
	3/5/2020	1,087,426	1,379,092	(291,666)
	4/6/2020	1,153,606	1,379,092	(225,486)
	5/6/2020	1,129,687	1,379,092	(249,404)
	6/4/2020	1,053,433	1,379,092	(325,659)
<b>Total FY 2020</b>	<b>\$ 15,811,360</b>	<b>\$ 16,549,101</b>	<b>\$ (737,741)</b>	
<b>Total</b>	<b>\$ 34,730,425</b>	<b>\$ 35,221,953</b>	<b>\$ (491,528)</b>	

**Percent of Annual  
Budget**

8.66%  
18.05%  
27.21%  
35.50%  
46.39%  
54.93%  
63.35%  
72.95%  
79.90%  
87.30%  
94.55%  
101.32%

8.15%  
17.00%  
25.66%  
33.53%  
43.78%  
51.84%  
59.77%  
68.81%  
75.38%  
82.35%  
89.18%  
95.54%

**City of Casper**  
**Optional 1% and State Shared Sales Tax Receipts**  
**100% of Fiscal Year 2019 has Lapsed**

**State Shared Sales Tax**

	<b>Date Received</b>	<b>Amount Received</b>	<b>Amount Budgeted</b>	<b>Actual-Budget</b>	<b>Percent of Annual Budget</b>
<b>FY 2019 General Fund</b>	7/11/2018	\$ 1,355,126	\$ 1,413,319	\$ (58,193)	7.99%
	8/10/2018	1,699,738	1,413,319	286,419	18.01%
	9/7/2018	1,514,507	1,413,319	101,188	26.94%
	10/4/2018	1,223,634	1,413,319	(189,685)	34.16%
	11/5/2018	1,974,175	1,413,319	560,856	45.80%
	12/6/2018	1,723,180	1,413,319	309,862	55.96%
	1/7/2019	1,675,406	1,413,319	262,088	65.84%
	2/6/2019	1,874,614	1,413,319	461,295	76.89%
	3/6/2019	1,415,582	1,413,319	2,263	85.24%
	4/4/2019	1,323,236	1,413,319	(90,083)	93.04%
	5/6/2019	1,609,858	1,413,319	196,539	102.53%
6/6/2019	1,544,516	1,413,319	131,197	111.64%	
<b>Total FY 2019</b>	<b>\$ 18,933,572</b>	<b>\$ 16,959,827</b>	<b>\$ 1,973,744</b>		
<b>FY 2019 1%15</b>	<b>Optional One Cent 15% Tax</b>				
	7/11/2018	\$ 1,155,657	\$ 1,185,430	(29,773)	11.98%
	8/10/2018	1,420,883	1,015,060	405,823	26.70%
	9/7/2018	1,270,238	1,334,193	(63,955)	39.87%
	10/4/2018	1,034,782	1,183,169	(148,387)	50.59%
	11/5/2018	1,646,134	1,212,564	433,570	67.65%
	12/6/2018	1,435,793	1,210,613	225,180	82.54%
	1/7/2019	1,394,293	1,102,712	291,581	96.99%
	2/6/2019	1,560,379	1,404,830	155,549	113.16%
<b>Total FY 2019</b>	<b>\$ 10,918,160</b>	<b>\$ 9,648,571</b>	<b>\$ 1,269,589</b>		
<b>FY 2019 1%16</b>	<b>Optional One Cent 16% Tax</b>				
	3/6/2019	1,184,801	1,184,486	315	24.75%
	4/4/2019	1,106,603	1,132,982	(26,379)	47.86%
	5/6/2019	1,341,681	1,124,017	217,663	75.89%
	6/6/2019	1,286,375	1,345,943	(59,569)	102.76%
<b>Total FY 2019</b>	<b>\$ 4,919,460</b>	<b>\$ 4,787,429</b>	<b>\$ 132,031</b>		
<b>Total</b>	<b>\$ 34,771,191</b>	<b>\$ 31,395,827</b>	<b>\$ 3,375,364</b>		
	<b>\$ 15,837,619.20</b>				

\$ 14,436,000

## Sales Tax FY 2024 Versus Projection and Prior Year Accrual Basis



	<u>ACTUAL FY 23</u>	<u>PROJECTED FY 24</u>	<u>ACTUAL FY 24</u>
YTD TOTAL	\$ 7,899,358	\$ 7,706,412	\$ 8,084,075
YTD VARIANCE			\$ 377,663
			<b>% Difference</b>
CHANGE FROM FY24 PROJECTED TO FY24 ACTUAL-SAME MONTH			3.34%
CHANGE FROM FY24 PROJECTED TO FY24 ACTUAL-YEAR TO DATE			4.90%
CHANGE FROM FY23 ACTUAL TO FY24 ACTUAL-SAME MONTH			4.62%
CHANGE FROM FY23 ACTUAL TO FY24 ACTUAL-YEAR TO DATE			2.34%
			<b>In Dollars</b>
CHANGE FROM FY24 PROJECTED TO FY24 ACTUAL-SAME MONTH			\$65,478
CHANGE FROM FY24 PROJECTED TO FY24 ACTUAL-YEAR TO DATE			\$377,663
CHANGE FROM FY23 ACTUAL TO FY24 ACTUAL-SAME MONTH			\$89,368
CHANGE FROM FY23 ACTUAL TO FY24 ACTUAL-YEAR TO DATE			\$184,717



## Sales Tax FY 2024 Versus Projection and Prior Year Cash Basis



	<u>ACTUAL FY 23</u>	<u>PROJECTED FY 24</u>	<u>ACTUAL FY 24</u>
YTD TOTAL	\$ 11,620,595	\$ 11,723,197	\$ 12,006,289
YTD VARIANCE			\$ 283,092
			<b>% Difference      In Dollars</b>
CHANGE FROM FY24 PROJECTED TO FY24 ACTUAL-SAME MONTH			2.63%      \$51,846
CHANGE FROM FY24 PROJECTED TO FY24 ACTUAL-YEAR TO DATE			2.41%      \$283,092
CHANGE FROM FY23 ACTUAL TO FY24 ACTUAL-SAME MONTH			4.62%      \$89,368
CHANGE FROM FY23 ACTUAL TO FY24 ACTUAL-YEAR TO DATE			3.32%      \$385,694